



BOARD OF DIRECTORS 2022

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Agenda

Citizens Advisory Committee (CAC) Meeting San Mateo County Transportation Authority

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/whats happening/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

May 3, 2022 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call

TA Citizens Advisory Committee Members 2022: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

3) Public Comment for Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes

4) Consent Calendar

- a) Approval of Minutes of the CAC Meeting of April 5, 2022 Motion

TA Board Meeting Agenda for May 5, 2022

- b) **TA Board Item 5 (a)** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person Motion
- c) **TA Board Item 5 (c)** Acceptance of Statement of Revenues and Expenditures for the Period Ending March 31, 2022 Motion
- d) **TA Board Item 5 (d)** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook Motion
- e) **TA Board Item 5 (e)** Award of Contracts to Provide Real Estate and Other Legal Services Motion
- 5) **TA Board Item 5 (b)** Approval of Minutes of the Board of Directors Meeting of April 7, 2022 Informational
- 6) **TA Board Item 10 (a)** Preliminary Budget for Fiscal Year 2023 Informational
- 7) **TA Board Item 11 (a)** San Mateo 101 Express Lanes Quarterly Project Update Informational
- 8) **TA Board Item 12** State and Federal Legislative Update Informational
- 9) Report of the Chair
- 10) Report from Staff
- 11) Member Comments/Requests
Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC
- 12) Date/Time of Next Regular Meeting: Tuesday, May 31, 2022, 4:30 pm via Zoom teleconference (additional location, if any, to be determined)
- 13) Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

April 5, 2022

Members Present: B. Arietta (Chair)*, D. Bautista (left at 6:03 pm), A. Chen (joined at 4:44 pm and left at 5:35 pm), K. Chin, J. Fox (Vice Chair), R. Hedges, K. Kuklin, S. Lang, J. Londer, P. Ohtaki, D. Reed (joined at 5:06 pm), M. Rendon
(Via Teleconference)

Members Absent: N. Hsu

Staff Present: P. Skinner, A. Chan, A. Linehan, J. Williams, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) Call to Order/Pledge of Allegiance

Vice Chair John Fox called the meeting to order at 4:30 pm and led the Pledge of Allegiance.

2) Roll Call

CAC Secretary Jean Brook called the roll. A quorum was present.

3) Public Comment for Items Not on the Agenda

There were no comments.

4) Consent Calendar

a) Approval of Minutes of the CAC Meeting of March 1, 2022

TA Board Meeting Agenda for April 7, 2022

b) TA Board Item 5 (a) Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person

c) TA Board Item 5 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending February 28, 2022

d) TA Board Item 5 (d) Acceptance of Measure A and Measure W Semiannual Program Status Report

e) TA Board Item 5 (e) Authorize Execution of Master Agreement and Program Supplements for State-Funded Transit Projects

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Chen, Hsu, Reed

5) TA Board Item 5 (b) Approval of Minutes of the Board of Directors Meeting of March 3, 2022

There were no comments.

6) TA Board Item 10 (a) Program and Allocate Measure W Bicycle and Pedestrian Program Funds for the Safe Routes to School Grant Program

Jennifer Williams, Administrative Analyst II, presented the staff report.

Theresa Vallez-Kelly, Coordinator, Safe Routes to School, San Mateo County Office of Education, provided a background of the Safe Routes to School program.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Bautista, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Abstentions: Chin

Absent: Chen, Hsu, Reed

7) TA Board Item 10 (b) Measure W Citizens' Oversight Committee Report for Fiscal Year 2020 and Annual Audit of Measure W Funds for Fiscal Year 2021

Grace Martinez, Deputy Chief Financial Officer, provided the presentation.

An Chen joined the meeting at 4:44 pm.

Peter Ohtaki said he was pleased that there was a clean, unmodified audit.

Rich Hedges asked how the Measure W income for 2021 compares with earlier projections. Ms. Martinez said she did not have that information at hand but said there was an uptick from the previous year. Mr. Hedges asked if there was \$7.5 million for bicycle/pedestrian (bike/ped) projects. Peter Skinner, Director, Grants and Fund Management, said he would find out what the amount of funds would be for that category in the next call for projects. Vice Chair Fox asked what the next bike/ped call for projects submission date would be and Mr. Skinner said it would be in August 2022. Ms. Martinez said that the dollar amount distributed for bicycle was \$4,415,000 for Fiscal Year 2020.

8) TA Board Item 11 (a) Upcoming Funding Opportunities and TA Strategy

Jessica Epstein, Manager, Government and Community Affairs, and Mr. Skinner provided the presentation.

Dave Reed joined the meeting at 5:06 pm.

Mr. Ohtaki commended staff on taking advantage of the federal infrastructure bill. He asked if the Dumbarton Rail project would be eligible for funding in light of Seamless Bay Area. April

Chan, Acting Deputy General Manager/CEO, said that Dumbarton Rail has currently been put on hold and put in Tier 2 of Plan Bay Area 2050. She said that MTC (Metropolitan Transportation Commission) funding will be directed towards projects that are in a more advanced state of readiness. Mr. Hedges noted some historical facts about funding the Dumbarton project.

Chair Arietta asked if people working from home and not commuting affected the Dumbarton schedule. Ms. Chan said staff still considered the link between the Peninsula and East Bay is crucial. Vice Chair Fox asked if funding for smaller, yet important projects would be available. Mr. Skinner said it would be difficult to tell until future notices of funding opportunities are released. Ms. Epstein said they requesting all project sponsors be aware of funding opportunities.

9) TA Board Item 11 (b) State and Federal Legislative Update and Approval of Legislative Proposals: Support Senate Bill (SB) 922 (Wiener) and Assembly Bill (AB) 1944 (Lee)

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation. She said the Senate approved the omnibus appropriations bill, which the President signed on March 19. She said it provided \$100 billion for transportation. She said that staff is now working on 2023 earmarks. She said the President released his 2023 budget request of \$5.8 trillion, which includes \$1.6 trillion in discretionary funds, \$769 billion of which is for non-defense spending. She said the Department of Transportation Fiscal Year 2023 budget is \$105 billion.

She said on the state side, the Governor announced a package to offset high gasoline prices and an incentive grant for local transit agencies to provide free transit.

She said they were requesting CAC support for Senate Bill (SB) 922, a CEQA (California Environmental Quality Act) exemption bill to help move local projects forward. She said that Assembly Bill (AB) 1944, is a public meetings bill that addresses changes to rules regarding teleconferencing, and responded to questions about the bill from for Sandra Lang.

An Chen left the meeting at 5:35 pm.

Dave Reed asked why the CEQA exemption was being proposed. Ms. Linehan said the bill would provide more flexibility in the CEQA process.

Vice Chair Fox said he would take a separate motion for support on each of the bills.

AB 1944 (Teleconferencing):

Motion/Second: Reed/Arietta

Ayes: Arietta, Bautista, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Reed, Rendon

Absent: Chen, Hsu

SB 922 (CEQA Exemption):

Motion/Second: Hedges/Bautista

Ayes: Bautista, Chin, Hedges, Kuklin, Ohtaki, Rendon

Noes: Arietta, Lang, Londer, Reed

Abstentions: Fox

Absent: Chen, Hsu

10) Report of the Chair

Chair Arietta said that Caltrain approved a proposal for governance at their March 3 Board meeting. She provided details of the proposed agreement, which will require approval from Caltrain's member agencies.

11) Report From Staff

Mr. Skinner noted that the TA is releasing the first ACR/TDM (Alternative Congestion Relief/Traffic Demand Management) call for projects with \$4 million in funds. He also noted that they are anticipating releasing \$17 million in bike/ped funding on August 4, 2022, thanks to Measure W.

Diana Bautista left the meeting at 6:03 pm.

12) Member Comments/Requests

Mr. Hedges said the issue of homeless people living in transit stations needs to be addressed.

Ken Chin said he was on the committee for Safe Routes to School since 2017. He said it would be beneficial to have a summary showing how and where money has been spent.

Mr. Reed commented that it was important to measure success by setting criteria for identifying important projects and processes and the return on investment.

Ms. Lang said there was a need to measure success in qualitative terms. Mr. Skinner suggested that question be a future agenda item. Mr. Hedges suggested comparing project performance to the current Strategic Plan.

13) Date, Time, and Place of Next Regular Meeting

Vice Chair Fox announced that the next meeting would be held on Tuesday, May 3, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

14) Adjourn

The meeting adjourned at 6:11 pm.