

**San Mateo County Transportation Authority**  
**1250 San Carlos Avenue, San Carlos, California**  
**Minutes of March 3, 2022**

**Members Present:** E. Beach, D. Horsley, J. Mates, R. Medina (Chair), M. Nagales, C. Romero  
**Via Teleconference** (Vice Chair)

**Members Absent:** C. Groom

**Staff Present:** C. Mau, A. Chan, J. Hurley, H. El-Guindy, S. van Hoften, P. Gilster,  
P. Skinner, J. Williams, J. Brook, D. Seamans

**1. Call to Order**

Chair Rico Medina called the meeting to order at 5:00 pm.

**2. Roll Call/Pledge of Allegiance**

Ms. Seamans confirmed that a quorum was present. Chair Medina requested that Director Don Horsley lead the Pledge of Allegiance.

**3. Public Comment for Items Not on the Agenda**

There were no comments.

**4. Report of the Citizens Advisory Committee**

Chair Medina noted that the report was posted on the website.

**5. Consent Calendar**

- a) **Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person – Approved by Resolution No. 2022-7**
- b) **Approval of Minutes of the Board of Directors Meeting of February 3, 2022**
- c) **Acceptance of Statement of Revenues and Expenditures for the Period Ending January 31, 2022**
- d) **Acceptance of Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2022**
- e) **Award of Contracts for On-call Executive Recruitment Services – Approved by Resolution No. 2022-8**

Motion/Second: Mates/Romero

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

## **6. Report of the Chair**

Chair Medina noted that Phase 1 of the 101 Express Lanes opened on February 11. He announced that this would be the last meeting for Derek Hansel, Chief Financial Officer (CFO), who would be taking a new position as CFO at MTC (Metropolitan Transportation Commission). The directors, Carter Mau, Acting Executive Director, and Joan Cassman, Legal Counsel, expressed their admiration and gratitude for Mr. Hansel's efforts. Mr. Hansel said he was grateful for the opportunity to support the TA, SamTrans, and the JPB (Peninsula Corridor Joint Powers Board).

## **7. San Mateo County Transit District Liaison Report**

Chair Medina said that the report was posted on the website and provided a brief summary of Board actions.

## **8. Joint Powers Board Liaison Report**

Mr. Mau said the report was posted on the website. He said since the February Board meeting, an ad hoc committee of the Caltrain Board was formed to develop a term sheet that addresses many of the issues that are outstanding in the governance discussion process such as the selection process for the Caltrain executive director, how the provision of shared services will be handled, the role of SamTrans, and the repayment of SamTrans' initial purchase of the right of way. He added that there were significant differences between the proposed term sheet presented by the Caltrain ad hoc committee and the Pathway Forward proposal that had been approved by the SamTrans Board in February. He said the term sheet would eventually be developed into an MOU (Memorandum of Understanding) for approval by the participating agencies.

Director Julia Mates expressed that it would be beneficial for Mr. Mau to continue to update the TA Board regarding the status of the MOU development. Mr. Mau said that the Caltrain Board expressed that they hope to have the MOU approved within three to six months before moving to the other steps.

Director Horsley asked if most of the right of way property was in San Mateo County. Ms. Cassman said approximately 47 percent was in San Mateo County.

Chair Medina thanked SamTrans Directors Charles Stone, Jeff Gee, and Dave Pine, who also serve on the JPB, for their work on the Caltrain governance effort.

## **9. Report of the Executive Director**

Mr. Mau said that his report was in the packet. He said he was eager to attend the South San Francisco Caltrain station ribbon-cutting on April 5.

## **10. Program**

### **a) US 101 Managed Lanes North of I-380 Project**

Joe Hurley, TA Director, and Jessica Epstein, Manager, Government and Community Affairs, provided the presentation.

Director Mates asked how the process differed from the scoping for the southern section of the project. Mr. Hurley said the approach is consistent with that of the southern segment, but that public outreach will be enhanced for the northern portion. He added that they have also expanded the alternatives for the northern portion. Director Mark Nagales said he was looking forward to the public outreach efforts. Director Emily Beach asked about the public outreach schedule. Ms. Epstein said they would begin the outreach efforts sooner in the process in advance of the completion of the draft EIR (environmental impact report), projected to be the end of 2022.

Vice Chair Carlos Romero asked about environmental justice and Mr. Hurley said it was required to be part of the environmental document.

## **11. Finance**

### **a) Program and Allocate \$4,950,000 in Measure A Grade Separation Category Funds for the South Linden Avenue/Scott Street Grade Separation Project – *Approved by Resolution No. 2022-9***

April Chan, Chief Officer, introduced the item.

Peter Skinner, Director, Grants and Fund Programming, provided the background of the project and introduced Hae Won Ritchie, Deputy Director of Public Works, City of San Bruno, who provided the presentation.

Director Nagales asked if there would be a 10 percent match in funding from the Cities of San Bruno and South San Francisco, which Ms. Ritchie confirmed.

Director Beach asked what the run rate was for accumulating money in the grade separation bucket. Ms. Chan said they have 15 percent of Measure A program funds set aside for the grade separation category, so she estimated that the run rate was a little over \$14 million for the grade separation bucket currently. She said that the funding will continue to accumulate annually through the end of Measure A in 2034.

Director Horsley said the federal government was putting a lot of money into infrastructure. He asked if it were possible to get additional funding from the federal government or the state. Ms. Chan said that the availability of funding is dependent on whether projects are shovel-ready. She expressed that funding these projects now to get the project environmentally cleared will make a better case that these projects are getting to a state of readiness.

#### Public Comment:

Mike Futrell, City Manager, City of South San Francisco, thanked the TA Board and staff for helping to move the project along to the next level. He said that he supported moving to shovel-ready as quickly as possible and said South San Francisco would work with the City of San Bruno and TA staff to find a way to advance the project and to draw down funds more quickly.

Jovan Grogan, City Manager, City of San Bruno, noted that a large number of grade separations had been completed in northern San Mateo County.

Chair Medina noted that the average cost of a grade separation was \$300 million.

Director Beach asked if the project was on the CPUC (California Public Utilities Commission) priority list for 2022. Bianca Liu, Project Manager and Senior Civil Engineer, City of South San Francisco, said that the project was currently Number 10 on the list.

Vice Chair Romero said getting pre-construction documents ready was crucial to be ready for funding opportunities.

Motion/Second: Romero/Beach

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

**b) Programming and Allocation of Measure A Local Shuttle Program Funds for 28 Shuttles for Fiscal Year 2023 – Approved by Resolution No. 2022-10**

Patrick Gilster, Manager, Programming and Monitoring, presented the staff report.

Motion/Second: Beach/Nagales

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

*Chair Medina requested to hear Item #13 before Item #12*

**13. State and Federal Legislative Update and Approval of Legislative Proposal: Support AB 2197 (Mullin)**

Casey Fromson, Chief Communications Officer, provided a summary of federal and state legislation. She said they were hoping for an omnibus bill to avoid having another continuing resolution. She anticipated that there would be a number of federal grant opportunities.

She said at the state level that there have been committee hearings on the Governor's fiscal year budget proposal. She said they anticipated that a transportation package would come together during the summer using some of the state's \$40-plus billion surplus, noting that it was important to show a strong state and local match to remain competitive for federal dollars.

The Board voted to support AB (Assembly Bill) 2197, which would provide \$260 million from the State's general fund to help fund and close the gap for the Caltrain electrification project

Motion/Second: Mates/Romero

Ayes: Beach, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: Groom

**12. New TA Website Launch**

Jeremy Lipps, Digital Communications Manager, provided the presentation.

**14. Requests from the Authority**

There were no requests.

**15. Written Communications to the Authority**

Chair Medina noted that the correspondence was available on the website.

**16. Date/Time of Next Regular Meeting**

Chair Medina announced that the next meeting would be on Thursday, April 7, 2022, 5:00 pm via Zoom teleconference.

**17. Report of Legal Counsel**

Joan Cassman, Legal Counsel, said that there was nothing to report.

**18. Adjourn**

The meeting adjourned at 6:34 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).