

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY**  
**1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**  
**MINUTES OF NOVEMBER 5, 2020**

**MEMBERS PRESENT:** E. Beach (Chair), D. Horsley, J. Mates, K. Matsumoto, R. Medina (Vice Chair), C. Romero  
**Via**  
**Teleconference**

**MEMBERS ABSENT:** C. Groom

**STAFF PRESENT:** J. Hartnett, C. Mau, A. Chan, J. Hurley, J. Cassman, S. van Hoften, D. Hansel, C. Mobley-Ritter, S. Petty, P. Gilster, P. Skinner, J. Brook, D. Seamans

**1. CALL TO ORDER**

Chair Emily Beach called the meeting to order at 5:02 pm.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE**

Ms. Seamans reviewed how attendees may use the Zoom raise the hand feature for public comment.

Jim Hartnett, Executive Director, led the Pledge of Allegiance.

Authority Secretary Dora Seamans confirmed that a quorum was present.

**3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**4. REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Beach noted that the report was in the packet.

**5. CONSENT CALENDAR**

- a) **Approval of Minutes of the Board of Directors Meeting of October 1, 2020**
- b) **Acceptance of Statement of Revenues and Expenditures for the Period Ending September 30, 2020**
- c) **Amend the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund –**  
*Approved by Resolution Nos. 2020-25 and 2020-26*

Motion/Second: Medina/Horsley

Ayes: Beach, Horsley, Mates, Matsumoto, Medina, Romero

Absent: Groom

**6. REPORT OF THE CHAIR**

In response to Chair Beach noting that there was an October 19 Short-range Highway Plan Ad Hoc Committee meeting, Director Don Horsley said that they had discussed how to prioritize projects in the future. Director Julia Mates and Vice Chair Rico Medina said that they had enjoyed the collaboration at the meeting.

## **7. SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Director Karyl Matsumoto said she was pleased that the SamTrans Board approved the Clipper START Regional Means-based Fare Pilot Program. Mr. Hartnett echoed Director Matsumoto's comments.

## **8. JOINT POWERS BOARD LIAISON REPORT**

Mr. Hartnett said that the report had been posted to the website. Chair Beach congratulated the Board and staff for their help in getting Measure RR passed.

## **9. REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett said that the report was provided in the packet. He said that although they have unofficially declared passage of Measure RR, the votes are still being counted. He noted that each of the three counties (San Francisco, San Mateo, and Santa Clara) had so far achieved a greater than the necessary two-thirds majority.

## **10. PROGRAM**

### **a) San Mateo 101 Express Lanes Quarterly Project Update**

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation. He gave a brief update on the I-880 express lane project and noted that it had recently opened up to tolling. He noted there was an initial adjustment period where there was increased traffic congestion.

Director Horsley asked how they notify the public about the type of transponder that is required for the express lanes. Mr. Scott said that the FasTrak customer service website had information about how to register and receive a transponder. He said that drivers that will be using the lane as a carpool lane will need a switchable transponder.

Director Carlos Romero asked about the underground high-pressure gas line. Mr. Scott said it runs parallel to US 101.

Director Romero asked how the mean risk exposure was determined. Mr. Scott said there is an algorithm that combines probability with the cost exposure, which includes direct costs and schedule delays.

### **b) Pedestrian and Bicycle Cycle 5 Call for Projects Draft Recommendations**

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that the TA is collecting comments from the CAC, Board, and staff prior to bringing the final recommendations for Board approval in December. She said that MTC (Metropolitan Transportation Commission) and the State currently have grant applications out that the TA would like to leverage.

Patrick Gilster, Manager, Programming and Monitoring, provided the presentation.

Ms. Chan clarified that adjustments could be made to the draft recommendations prior to presenting the final recommendations at the December Board meeting.

Chair Beach asked staff if the TA would go out with a call for projects sooner for the non-infrastructure program category rather than waiting for more Measure A and W funds to accumulate. Mr. Gilster said that they planned to do outreach to different jurisdictions regarding funding some smaller projects mid-cycle.

Public Comment:

Kelly Moran, President of the Bay Meadows Neighborhood Alliance, referenced her prior letter and email communications and spoke in opposition to the Hillsdale Caltrain Station Bicycle Access Gap Closure Project because it would create a safety issue just east of the project area.

Ms. Chan said the funding they have solicited is for planning and design. She said they wanted to discuss with staff how to mitigate some of the safety issues.

Chair Beach commended the community for their enthusiasm for cyclist and pedestrian safety. She said regarding the San Mateo project that TA does not typically get involved in the design work, adding that that is a public process outside the purview of the TA.

Director Romero said he trusted that staff would take into account the public's concerns.

Director Mates asked for confirmation that there could be changes in the design and plan even after the funds have been approved. Ms. Chan said the funding is allotted for the planning and design and that community approval would be sought if construction funding is requested in the future.

Mr. Hartnett said that the TA depends upon the cities that are applying for funds to have their public process in their communities in connection with their projects, and that residents that disagree with what their city has funded should contact their local elected officials

## **11. FINANCE**

### **a) Programming and Allocation of Measure A Transit -- Caltrain Category Funds to Support the Atherton Station Closure Project**

Peter Skinner, Director, Grants and Fund Programming, introduced Sebastian Petty, Director, Caltrain Policy Development, who provided the presentation.

Chair Beach asked if the station remains, would there still be ongoing funding. Mr. Petty said they would be seeking grants.

Public Comment:

Rick DeGolia, Mayor, Town of Atherton, encouraged the Board to fund the station closure.

Nerissa Dexter spoke in support of the closure of the station.

Director Romero said he hopes that the neighboring stations of Redwood City and Menlo Park can be fortified or developed in the absence of Atherton station.

*Approved by Resolution No. 2020-27:*

Motion/Second: Horsley/Mates

Ayes: Beach, Horsley, Mates, Matsumoto, Medina, Romero

Absent: Groom

**b) Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending September 30, 2020**

Connie Mobley-Ritter, Director of Treasury, introduced Tom Tight, Managing Director and Mark Creger, Director, Portfolio Management, Public Trust Advisors, who provided the presentation.

Director Romero asked if moving to a one-to-five year from a zero-to-five year portfolio duration in investment strategy resulted in increased risk. Mr. Creger said that there would be a slight increase in market volatility but with longer-term chance of higher returns. Derek Hansel, Chief Financial Officer, clarified that the invested funds represent only a portion of the TA's funds.

Mr. Tight added that they provided a thorough analysis of the investment risks when their firm took over the TA's portfolio.

Motion/Second: Medina/Romero

Ayes: Beach, Horsley, Mates, Matsumoto, Medina, Romero

Absent: Groom

**12. STATE AND FEDERAL LEGISLATIVE UPDATE**

Casey Fromson, Director, Government and Community Affairs, summarized highlights of recent federal and state legislation.

She said there are no new TA delegation members in the House.

She said that Senator Mitch McConnell had stated that a new COVID relief package may happen before the end of the year.

**13. REQUESTS FROM THE AUTHORITY**

There were no requests.

**14. WRITTEN COMMUNICATIONS TO THE AUTHORITY**

Chair Beach noted that the correspondence was available on the website.

**15. DATE/TIME OF NEXT REGULAR MEETING**

Chair Beach announced that the next meeting would be on Thursday, December 3, 2020, 5:00 pm, via Zoom teleconference.

**16. REPORT OF LEGAL COUNSEL**

Ms. Cassman said that there was nothing to report.

**17. ADJOURN**

The meeting adjourned at 7:30 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).