

**SAMTRANS LIAISON REPORT**

**Meeting of June 3, 2020**

**BOARD ACTIONS:**

- Approved minutes for Board of Directors meeting of May 6, 2020
- Accepted Statement of Revenues and Expenses for April 2020
- Accepted Capital Projects Quarterly Status Report 3<sup>rd</sup> Quarter FY 2020
- Authorized the Execution of Contracts for Information Technology Licenses, Maintenance Services, and Professional Services
- Authorized the Execution of Contracts for Technology-related Products and Services Through Piggybacking Contracts and Cooperative Purchasing Program
- Approved the Appointment of Alex Madrid, Representing Multimodal Riders, to the Citizens Advisory Committee for a Term Ending April 2023
- Adopted the Fiscal Year 2021 Interim Operating Budget in the Amount of \$63,471,259 and Fiscal Year 2021 Proposed Capital Budget in the Amount of \$5,585,273
- Awarded a Contract to FivePaths, LLC, for Website Redesign and Development Services for a Not-to-exceed Amount of \$729,650 for a Five-year Term
- Awarded a Contract to PFM Asset Management LLC for the Provision of Investment Management Services for a Not-to-exceed Amount of \$425,000 for a Five-year Term and a Contract to U.S. Bank N.A. for the Provision of Custody and Safekeeping Services for a Not-to-exceed Amount of \$50,000 for a Five-year Term
- Authorized the Purchase and Delivery of Twenty-one Non-revenue Support Vehicles through State of California Contracts for a Total Not-to-exceed Amount of \$557,000
- Approved Execution of an Amended and Restated Measure W Sales Tax Administration Agreement and a Sales Tax Transfer Agreement with the San Mateo County Transportation Authority and the Bank of New York Mellon Trust Company Pertaining to the Measure W Sales Tax
- Awarded a Contract to the San Mateo County Sheriff's Office for the Provision of Law Enforcement Services for a Not-to-exceed Amount of \$9,768,000 for a Five-year Term

**COVID-19 UPDATE DISCUSSION HIGHLIGHTS:**

Christy Wegener, Director of Planning, and Millie Tolleson, Principal Planner, provided a presentation on various scenarios in planning for the resumption of bus service.

Director Ron Collins asked how social distancing practices would be observed on the buses. David Olmeda, Chief Operations Officer, Bus, said that operators have been asked to call dispatch to pick up passengers that may be left at stops due to capacity issues.

Director Rose Guilbault asked about the number of workforce that has requesting sick time/PTO. Mr. Olmeda responded that the uptick in time-off requests has been relatively small and many operators are coming into work with only a minimum of workers reporting that they are sick.

Director Guilbault had questions about returning to transit. Ms. Tolleson said they would be conducting surveys via email and on the buses. She added that they are targeting people who are not currently riding transit.

Carter Mau, Deputy General Manager/CEO, said that they are doing outreach to schools to determine how comfortable parents are with putting their children on the buses.

Director Charles Stone thanked staff and expressed concern with going towards a more restrictive scenario given the recent gatherings and protests.

Based Ms. Wegener's statement that they are aiming to increase the speed of bus trips to reduce the time riders spend on the bus, Director Carole Groom asked how the speed could be increased given the state of traffic. Ms. Wegener said that transit signal priority given to buses on El Camino Real will shorten the red light cycle by several seconds at every intersection. She said they are also doing a pinch point study on the corridor and are looking at bus stop spacing.

Director Dave Pine commented that SamTrans is moving more passengers than Caltrain. He said the majority of SamTrans riders are not choice riders, that is, they do not have cars. He asked about how the runbook was determined. Mr. Olmeda said the runbook is changed three times a year in cooperation with the unions.

Chair Matsumoto said the largest cities in the County also have the largest number of COVID cases. She noted that South San Francisco's at-risk population may not have computers and depend solely on their cellphones for communications. She added that this population is very transit-dependent and that it may be difficult to reach them to inform them about County services and SamTrans services.