

SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070
MINUTES OF MARCH 5, 2020

MEMBERS PRESENT: E. Beach (Chair), D. Horsley, J. Mates, K. Matsumoto, C. Romero

MEMBERS ABSENT: C. Groom, R. Medina (Vice Chair)

STAFF PRESENT: J. Hartnett, C. Mau, A. Chan, J. Hurley, J. Cassman, J. Epstein,
D. Hansel, J. Funghi, C. Fromson, J. Brook, D. Seamans

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Emily Beach called the meeting to order at 5:03 pm and led the Pledge of Allegiance.

2. ROLL CALL

Authority Secretary Dora Seamans called the roll and confirmed a quorum was present.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

4. REPORT OF THE CITIZENS ADVISORY COMMITTEE

Chair Beach noted that the report was in the packet.

5. CONSENT CALENDAR

a) Approval of Minutes of the Board of Directors Meeting of February 6, 2020

c) Acceptance of Capital Projects Quarterly Status Report 2nd Quarter FY 2020

Motion/Second: Horsley/Matsumoto

Ayes: Beach, Horsley, Mates, Matsumoto, Romero

Absent: Groom, Medina

b) Acceptance of Statement of Revenues and Expenses for January 2020

Director Karyl Matsumoto asked if any revenue streams were in jeopardy due to the coronavirus situation. Derek Hansel, Chief Financial Officer, said that he anticipated that interest earnings would be short due to event cancellations, a drop in the stock market, and a drop in consumer confidence.

Chair Beach asked if the fact that Measure A funds are down 5 percent is a concern; Mr. Hansel said no.

Motion/Second: Matsumoto/Romero

Ayes: Beach, Horsley, Mates, Matsumoto, Romero

Absent: Groom, Medina

6. REPORT OF THE CHAIR

a) Resolution of Appreciation for former Chair/Director Don Horsley

Chair Beach presented the resolution to Director Don Horsley. She commended his generous spirit as a leader.

Motion/Second: Mates/Romero

Ayes: Beach, Horsley, Mates, Matsumoto, Romero

Absent: Groom, Medina

7. SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT

Chair Beach said that the report was in the packet.

8. JOINT POWERS BOARD LIAISON REPORT

Chair Beach said that the report was in the packet.

9. REPORT OF THE EXECUTIVE DIRECTOR

Jim Hartnett, Executive Director, said that the written report was in the packet. He highlighted actions taken to mitigate coronavirus exposure for staff and riders.

10. FINANCE

a) Award of Contracts for On-Call Transportation Planning, Management and Support Services

Deborah Cordova, Procurement Administrator, Contracts and Procurement, presented the staff report.

Motion/Second: Horsley/Mates

Ayes: Beach, Horsley, Mates, Matsumoto, Romero

Absent: Groom, Medina

b) Financial Projections for the San Mateo 101 Express Lanes Project

April Chan, Chief Officer, Planning, Grants/Transportation Authority, introduced Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation.

Director Horsley commented on previous cooperative agreements with Caltrans.

Director Julia Mates said there are risks whether or not the project opens in two phases.

Mr. Scott reviewed the financial investigations.

Director Carlos Romero asked about how the six miles was selected for the project model. Mr. Scott said the southern six miles is in Santa Clara County and is VTA's (Santa Clara Valley Transportation Authority) project. He said that the total express lanes length would be 14 miles if the Santa Clara portion opens in conjunction with San Mateo's portion.

Director Matsumoto had questions about the operating loan that the TA is making to SMCEL JPA (San Mateo County Express Lanes Joint Powers Authority). Mr. Hansel said toll revenues would be used to repay the TA.

Director Romero asked if any adjustments were made in the shorter segment to accommodate the loss of utility for drivers. Mr. Scott said it was not part of the model, but is part of a post-processing adjustment. He added that driver reaction to the

transition from HOV +2 (high-occupancy vehicle/two or more occupants) to HOV +3 (high-occupancy vehicle/three or more occupants) will be mitigated by its prior introduction on Highways 880 and 237.

Director Mates suggested doing outreach to companies to encourage carpooling. Mr. Scott said that MTC was planning outreach this summer.

Chair Beach said that Commute.org was also doing outreach.

The Board elected to hear items out of order.

11. PROGRAM

a) State and Federal Legislative Update and Approval of Legislative Proposals

Casey Fromson, Director, Government and Community Affairs, briefly summarized highlights of recent federal and state legislation. She noted that AB 1350 relating to free fares for youth aged 18 and under has the potential to be an unfunded mandate. She said that the California Transit Association is following the bill and the TA is tracking it closely.

Ms. Fromson requested that the Board support AB 2237 relating to agency procurement thresholds for transportation authorities.

Motion/Second: Horsley/Romero

Ayes: Beach, Horsley, Mates, Matsumoto, Romero

Absent: Groom, Medina

b) Transit - Peninsula Corridor Electrification Program Update

John Funghi, Chief Officer, Caltrain Modification, gave a presentation.

Director Romero asked who the electrical power supplier would be. Mr. Funghi said the initial power would be supplied by Peninsula Clean Energy, PG&E (Pacific Gas and Electric), or other providers. He added that in the future, JPB would be able to purchase power in bulk that they can then resell on the open market.

10. FINANCE

c) Disclosure Training

Mr. Hansel said that the TA would be selling bonds in the marketplace. He introduced Russ Trice, Partner, Norton Rose Fulbright, who gave a presentation.

Director Romero asked about land use rezoning from recreational to office use, which could affect sales tax. Mr. Trice said an amount of 5 or 10 percent would be considered material.

Chair Beach asked when the Board's next action involving a disclosure would be. Mr. Hansel responded in May regarding a bond sale happening later that month.

Director Romero asked if the bond sale were a one-time disclosure obligation. Mr. Hansel said that the agency has an ongoing disclosure obligation. Mr. Trice said that the SEC (Securities and Exchange Commission) has a list of events where disclosure to investors is required.

12. REQUESTS FROM THE AUTHORITY

13. WRITTEN COMMUNICATIONS TO THE AUTHORITY

The correspondence was included in the reading files.

14. DATE/TIME OF NEXT REGULAR MEETING

Chair Beach announced that the next meeting would be on Thursday, April 2, 2020, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, San Carlos Avenue, San Carlos, CA 94070.

15. REPORT OF LEGAL COUNSEL

Joan Cassman, Legal Counsel, said she had nothing to report.

16. ADJOURN

The meeting adjourned at 6:57 pm.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.