

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY  
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070  
MINUTES OF JULY 11, 2019**

**MEMBERS PRESENT:** D. Horsley (Chair), E. Beach (Vice Chair) (via teleconference),  
K. Matsumoto, R. Medina, C. Romero

**MEMBERS ABSENT:** M. Freschet, C. Groom

**STAFF PRESENT:** J. Hartnett, C. Mau, A. Chan, C. Fromson, J. Slavitt, J. Hurley,  
J. Cassman, J. Brook, D. Seamans, J Epstein

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Don Horsley called the meeting to order at 5:00 p.m.

**ROLL CALL**

Authority Secretary Dora Seamans called the roll. A quorum was confirmed.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Horsley noted that the report was in the packet.

**CONSENT CALENDAR**

- Approval of Minutes of the Board of Directors Meeting of June 6, 2019
- Acceptance of Statement of Revenues and Expenditures for May 2019

Motion/Second: Medina/Matsumoto

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Absent: Freschet, Groom

**REPORT OF THE CHAIR**

Chair Horsley said that there was no report.

**SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Chair Horsley noted that the report was in the packet.

**JOINT POWERS BOARD LIAISON REPORT**

Jim Hartnett, Executive Director, said the report was in the packet.

**REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett said the report was in the packet.

## **FINANCE**

### **Program and Allocate Measure A Funds For the Design Phase of the Broadway Burlingame Grade Separation Project**

Joel Slavitt, Manager, Programming and Monitoring, reviewed highlights of the presentation given at the June Board meeting. He said the execution of the funding agreement was contingent upon the environmental approval.

#### City of Burlingame Elected Official/Staff Comment:

- Mayor Donna Colson said that she appreciated staff's time and work on the project, which she noted was a top priority for the City.
- Syed Murtuza, Director of Public Works, thanked the TA and Caltrain.

Director Rico Medina discussed increasing traffic congestion in the City for business and other purposes. Mayor Colson said that a lot of new housing will be built within one quarter to one half mile from the railroad grade crossing.

Approved By Resolution No. 2019-12:

Motion/Second: Medina/Matsumoto

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Absent: Freschet, Groom

Mayor Colson and Chair Horsley thanked Vice Chair Beach for calling in to the meeting while on vacation.

## **PROGRAM**

### **State and Federal Legislative Update and Approval of Legislative Proposals**

Jessica Epstein, Government and Community Affairs Officer, briefly summarized highlights of recent federal and state legislation. She mentioned the FAA (Federal Aviation Administration) letter attempting to enforce its rule to appropriate \$250 million of general sales tax revenue collected by local and state government for airport use only. The Board voted to support HR 2939, which would protect the State of California and its cities from the FAA's recent threat to withhold FAA grants to California airports and divert over \$70 million in state and local general sales taxes away from their intended purpose.

Motion/Second: Matsumoto/Romero

Ayes: Beach, Matsumoto, Medina, Romero, Horsley

Absent: Freschet, Groom

### **TA Strategic Plan 2020-2024 Update**

Mr. Slavitt gave a presentation providing an overview of the 2020-2024 Strategic Plan. Chair Horsley asked if the TA would be acquiring additional staff to provide the technical assistance required to carry out certain aspects of the Plan. Mr. Slavitt said they would be hiring new staff and using consultants. Mr. Hartnett noted that staff time still needs to be devoted to managing consultants.

Director Karyl Matsumoto noted that South San Francisco has many consultants. She asked if the TA applies for the grant, would it be beneficial to work with larger-scale

consultants. Mr. Slavitt concurred that cities may not have the resources to procure all grant application services.

Ms. Epstein gave a presentation on public outreach efforts regarding the Plan, which she said has included four community meetings, an online survey, a press release, pop-up events throughout the County, and social media engagement.

Director Matsumoto noted that per the July 10 SamTrans Board meeting, another transportation tax was in the works and inquired if industry leaders were behind it. Mr. Hartnett said that the potential mega-measure Faster Bay Area would provide funding for regional projects such as the Dumbarton Rail Corridor, grade separations, and regional bus service and connecting transit.

Director Carlos Romero said he thought that the public should be involved front and center.

Vice Chair Beach said she thought that the idea of the TA playing a significant role was worth exploring. She discussed projects that are eligible for Measure W funding.

Director Romero asked if Measure W included funding for congestion relief. Director Matsumoto asked about Measure W support for ferry service. Mr. Slavitt said that ferries would possibly be included under the heading of regional transit connections.

Director Romero said that he agrees with Vice Chair Beach that the 11 core principles apply to all program categories.

#### Public Comment:

- Emma Shlaes, Silicon Valley Bicycle Coalition and the Stakeholder Advisory Group (SAG), talked about scoring for the 11 principles for each of the categories.
- Chris Lepe, Transform and TEAMC, talked about a minimum threshold for complete streets, for example, vehicle miles traveled.
- Drew, San Mateo, said that the TA adds value to regional projects and advocated for more flexibility.

Mr. Hartnett noted that regarding the flexibility of applying the 11 principles that Measure W purposefully uses the wording "as applicable" in the ballot language.

Chair Horsley thanked Ms. Shlaes and Mr. Lepe for their help in passing Measure W.

### **REQUESTS FROM THE AUTHORITY**

There were no requests.

### **WRITTEN COMMUNICATIONS TO THE AUTHORITY**

The correspondence was included in the packet.

### **DATE/TIME OF NEXT REGULAR MEETING**

Chair Horsley announced that the next meeting would be on Thursday, August 1, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos Avenue, San Carlos, CA 94070.

**REPORT OF LEGAL COUNSEL**

**Closed Session: Conference with Real Property Negotiators pursuant to Government Code Section 54956.8**

**Property: 1220 Bayshore Highway Burlingame (APN 026-142-020 and 030) 1200 Bayshore Highway Burlingame (APN 026-142-130)**

**Agency negotiator: Joan Cassman, Brian Fitzpatrick, and Gary Cardona**

**Negotiating party: Paul Sabharwal**

**Under negotiation: Price and terms of payment**

*The Board meeting recessed to closed session at 6:08 pm.*

*The Board meeting reconvened into open session at 6:24 pm.*

Joan Cassman, Legal Counsel, reported that the Board completed a real estate transaction at 1220 Bayshore Highway, Burlingame, and directed the General Manager to complete a transaction and report back once completed.

**ADJOURN**

The meeting adjourned at 6:25 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).