

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY**  
**1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**  
**MINUTES OF JUNE 6, 2019**

**MEMBERS PRESENT:** D. Horsley (Chair), E. Beach (Vice Chair), M. Freschet, C. Groom, K. Matsumoto, C. Romero (arrived 5:07 pm)

**MEMBERS ABSENT:** R. Medina

**STAFF PRESENT:** J. Hartnett, C. Mau, A. Chan, C. Fromson, D. Hansel, J. Hurley, J. Cassman, J. Brook, D. Seamans

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Don Horsley called the meeting to order at 5:03 pm and led the Pledge of Allegiance.

**ROLL CALL**

Authority Secretary Dora Seamans called the roll. A quorum was confirmed.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Horsley noted that the report was in the packet.

**CONSENT CALENDAR**

*Director Karyl Matsumoto requested to pull Items 5 (a) and (b) for discussion.*

- Acceptance of Capital Projects Quarterly Status Report 3<sup>rd</sup> Quarter FY 2019
- Approval of Fiscal Year 2020 Insurance Program

Motion/Second: Matsumoto/Freschet

Ayes: Beach, Freschet, Groom, Matsumoto, Horsley

Absent: Medina, Romero

- Approval of Minutes of the Board of Directors Meeting of May 2, 2019

Director Matsumoto requested that minutes be amended to correct the title of Jean Higaki.

- Acceptance of Statement of Revenues and Expenditures for April 2019

Director Matsumoto requested that staff review the data on Pages 7 through 9 and provide clarification. Jim Hartnett, Executive Director, said he would be happy to meet with her.

- Acceptance of Capital Projects Quarterly Status Report 3<sup>rd</sup> Quarter FY 2019
- Approval of Fiscal Year 2020 Insurance Program – Approved by Resolution No. 2019-08

Motion/Second: Matsumoto/Groom

Ayes: Beach, Freschet, Groom, Matsumoto, Horsley

Absent: Medina, Romero

## **NOMINATING COMMITTEE REPORT FOR THE CITIZENS ADVISORY COMMITTEE**

### **Appointment of Citizens Advisory Committee Members**

Director Maureen Freschet announced the following recommendations for CAC membership:

Incumbents recommended for appointment to a 3-year term expiring May 2022:

- An Chen
- John Fox
- Karen Kuklin
- Jeff Londer
- Olma O'Neill

New Member recommended for appointment to a 3-year term expiring May 2022:

- Peter Ohtaki

New Members recommended for appointment to a partial 2-year term expiring May 2021:

- Steve Green
- Naomi Hsu

New Member recommended for appointment to a partial 1-year term expiring May 2020:

- David Reed

Motion/Second: Freschet/Matsumoto

Ayes: Beach, Freschet, Groom, Matsumoto, Horsley

Absent: Medina, Romero

*Director Carlos Romero arrived at 5:07 pm.*

## **REPORT OF THE CHAIR**

### **Report from the Joint TA & C/CAG Ad Hoc Committee on the San Mateo US 101 Express Lanes Project**

Chair Horsley said that the newly formed San Mateo Express Lanes Joint Powers Authority, which had met just prior to the Board meeting, had nominated Alicia Aguirre, City/County Association of Governments (C/CAG), as Chair and himself as Vice Chair.

**Report from the TA Strategic Plan 2020-2024 Ad Hoc Committee**

Director Carole Groom provided an overview of the topics discussed at the April 16 and May 20 meetings.

Vice Chair Emily Beach asked if the SAG (Stakeholder Advisory Group) meetings are open to the public. Casey Fromson, Director, Government and Community Affairs, said that while the stakeholder group meetings are not open to the public, there are public outreach meetings.

**SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Chair Horsley noted that the report was in the packet.

**JOINT POWERS BOARD LIAISON REPORT**

Mr. Hartnett said the report was in the packet.

**REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett said the report was in the packet. He noted the occurrence of a vegetation fire late Sunday, June 2, near the rail trestle of the Dumbarton rail bridge in the East Bay wetlands. He said that the Fremont Fire Department responded and the trestle had extensive damage. He noted that SamTrans is the owner of the right of way and leaseholder of the trestle. Mr. Hartnett said that he had signed an emergency procurement for clean-up in the aftermath of the fire.

*The following two public hearings were taken together*

**PUBLIC HEARING: ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020**

**PUBLIC HEARING: ADOPTION OF FISCAL YEAR 2020 BUDGET IN THE AMOUNT OF \$124,796,588**

Chair Horsley opened the public hearing on both the appropriations limit and the FY 2020 budget.

Derek Hansel, Chief Financial Officer, gave a presentation on the changes made to the budget since the May 2 Board meeting.

Public Comment:

None.

Vice Chair Beach asked about Measure W funds. Mr. Hansel said the budget allocates that money.

Motion to Close the Gann (Appropriation) Limit Public Hearing:

Motion/Second: Beach/Groom

Ayes: Beach, Freschet, Groom, Matsumoto, Romero, Horsley

Absent: Medina

Adoption of the Gann (Appropriation) Limit – Approved by Resolution No. 2019-09:

Motion/Second: Beach/Romero

Ayes: Beach, Freschet, Groom, Matsumoto, Romero, Horsley

Absent: Medina

Public Comment:

None.

Motion to Close the FY 2020 Budget Public Hearing:

Motion/Second: Freschet/Groom

Ayes: Beach, Freschet, Groom, Matsumoto, Romero, Horsley

Absent: Medina

Chair Horsley asked about grade separation and requested that Line 33 of Attachment B be relabeled to refer to grade separation.

Adoption of the FY 2020 Budget as Amended – Approved by Resolution No. 2019-10:

Motion/Second: Beach/Matsumoto

Ayes: Beach, Freschet, Groom, Matsumoto, Romero, Horsley

Absent: Medina

**PROGRAM**

**Approval of First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes Joint Powers Agency**

Ms. Chan noted that the name was formally amended to include "San Mateo County."

Approved by Resolution No. 2019-11:

Motion/Second: Matsumoto/Beach

Ayes: Beach, Freschet, Groom, Matsumoto, Romero, Horsley

Absent: Medina

*Chair Horsley took Item 13 (c) before Item 13 (b).*

**Broadway Burlingame Grade Separation**

Ms. Chan introduced Joy Sharma, Senior Project Manager, Caltrain Capital Projects, who gave a presentation on the proposed new Broadway Burlingame station and grade separation project. Ms. Chan also introduced Mayor Donna Colson, City Manager Lisa Goldman, and Public Works Director Syed Murtuza.

Director Matsumoto said that she was not in favor of surface parking. She suggested combining a parking structure with a daycare center.

Director Groom asked if 60 to 80 parking stalls were adequate. Ms. Sharma said only around 10 percent of riders park at the station, based upon an MTC (Metropolitan Transportation Commission) survey.

Director Romero asked if station usage was projected to increase once electrification is completed, and Ms. Sharma concurred.

In response to a question on how parking demand was being handled, Ms. Sharma said they were reviewing the MTC survey.

Vice Chair Beach asked about the process for obtaining public input on the project. Ms. Sharma said they would hold a community outreach meeting at the end of August. Vice Chair Beach asked about the parking proposal. Ms. Sharma said that parking would be discussed at the community outreach meeting.

*Director Freschet left the meeting at 5:55 pm.*

City of Burlingame Staff Comment:

- Donna Colson, Mayor, noted that Broadway Burlingame was the most dangerous intersection in California. She said she wanted to put more emphasis on sidewalks than on parking lots.
- Syed Murtuza, Director of Public Works, emphasized the large scope of the project and that the City is depending on the TA's help. He added that it would have a big impact on public health and safety.

Public Comment:

- Drew requested more information about how the project aligns with the Caltrain Business Plan.
- Rich Hedges, San Mateo, reiterated the dangerousness of the current at-grade crossing.

**Caltrain Business Plan Update**

Sebastian Petty, Director, Caltrain Policy Development, gave a presentation on the latest update of the Caltrain Business Plan.

Ms. Fromson discussed the outreach activities.

Vice Chair Beach asked about the financial impact on Caltrain. Mr. Petty discussed how that information would be disseminated.

Mr. Hartnett said there would be a presentation at the August Caltrain Board meeting with a potential decision at the September Board meeting. He added that it would be better to have additional time for the Board to make that decision. He said that Caltrain is currently struggling with maintaining its current State of Good Repair (SOGR). He said in the future, Caltrain would need an external source of dedicated tax funds to support the system.

Vice Chair Beach asked if they were seeking input on the different growth scenarios. Mr. Petty said that the full scenario is not ready and that more information will become available in the future.

Director Romero said that Caltrain has been primarily a CBD (central business district) service. He said he felt that Caltrain should aim for the highest level of service. He noted that \$10 billion in grade separations is equal to \$250 million per mile.

Public Comment:

- Drew thanked Mr. Petty for clarifications about lanes in his presentation. He added that trains from the Dumbarton Corridor could go north or south from the Redwood City/Fair Oaks junction.

**State and Federal Legislative Update**

Ms. Fromson briefly summarized highlights of recent federal and state legislation.

She said that there was an unsuccessful meeting between President Trump and the Democrats on May 22 about the infrastructure bill. She noted that the appropriation bills are moving nonetheless.

She said that the FAA (Federal Aviation Administration) is attempting to change the process where tax revenue generated by airports will be directed back to the airports instead of to areas designated by local expenditure plans. She said that legislation is being drafted to challenge this.

**REQUESTS FROM THE AUTHORITY**

None.

**WRITTEN COMMUNICATIONS TO THE AUTHORITY**

None.

**DATE/TIME OF NEXT REGULAR MEETING**

Chair Horsley announced that the next meeting would be on Thursday, July 11, 2019, 5:00 pm at the San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2<sup>nd</sup> Floor, San Carlos Avenue, San Carlos, CA 94070.

**REPORT OF LEGAL COUNSEL**

None.

**ADJOURN**

The meeting adjourned at 6:35 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).