

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY AND  
CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
AD HOC COMMITTEE FOR 101 MANAGED LANES PROJECT**

**MINUTES OF MAY 24, 2019 MEETING**

<b>MEMBERS PRESENT:</b>	Transportation Authority Board (TA): Don Horsley, Emily Beach, Maureen Freschet  City/County Association of Governments of San Mateo County (C/CAG) Board: Diane Papan (arrived 10:07 am), Alicia Aguirre
<b>MEMBERS ABSENT</b>	TA: None C/CAG: Doug Kim
<b>STAFF PRESENT:</b>	TA: Jim Hartnett, April Chan, Derek Hansel, Carter Mau, Shayna van Hoften (Legal Counsel)  C/CAG: Sandy Wong, Jean Higaki, Matt Sanders (Legal Counsel),
<b>PUBLIC MEMBERS</b>	Justin Mates, Drew

**CALL TO ORDER**

The joint TA and C/CAG Ad Hoc Committee meeting was called to order 10:04 am in the Gallagher Conference Room at 1250 San Carlos Avenue, San Carlos, CA 94070. TA Director Don Horsley chaired the meeting.

Justin Mates was announced as the legal counsel for the new JPA.

**APPROVAL OF MINUTES FROM THE APRIL 5, 2019 JOINT AD HOC COMMITTEE MEETING**

Motion/Second: Beach/Aguirre  
Ayes: Aguirre, Beach, Horsley, Freschet  
Noes: None  
Absent: Kim, Papan

**SCHEDULING THE FIRST SAN MATEO COUNTY EXPRESS LANES JOINT POWERS AGENCY MEETING AND DISCUSSION OF UPCOMING ACTION ITEMSF**

**Board Meeting Calendar**

The first official JPA meeting will be Thursday, June 6, 3:00 pm at SamTrans Auditorium, 1250 San Carlos Avenue, San Carlos.

The next meeting will be Friday, July 12 at 9:00 am at SamTrans – venue TBD.

**Conflict-of-interest Code**

Mr. Mates discussed the Conflict of Interest Code – to be determined: who needs to file Form 700.

## **Bylaws**

Mr. Mates said that the JPA may or may not adopt bylaws. He said that bylaws are not necessary right away and are open for discussion by the JPA.

## **Filing of the Agreement**

Sandy Wong, C/CAG Executive Director, talked about filing the executed JPA agreement with the State, State Controller, and County Clerk.

## **JPA Name**

April Chan, Chief Officer, Planning, Grants and Transportation Authority, said the official name of the JPA in the agreement (Express Lanes Joint Powers Authority) is too generic sounding.

Director Emily Beach said the name "San Mateo County Express Lanes Joint Powers Authority" could be a consent item at the TA Board meeting on June 6 and the C/CAG Board meeting on June 13.

## **STATUS OF THE CTC APPLICATION AND OTHER PROJECT AND FUNDING UPDATES**

### **Application with the California Transportation Commission (CTC)**

Ms. Chan said that the JPA needs to hold a public meeting prior to the August CTC meeting.

### **Cooperative Agreements between JPA and BAIFA**

Regarding the cooperative agreement between BAIFA and the JPA, she said that discussion will take place on the tolling system (hardware and software) purchased by BAIFA and the operations.

### **Funding Advance needed for the Construction of the San Mateo Express Lanes Project**

Ms. Chan also reviewed funding advances for construction

She said that the County and TA legal counsel would work out how the JPA would repay the TA.

### **Fiscal Year 2020 Budget Development for the JPA**

Derek Hansel, TA Chief Financial Officer, said that FY 2020 JPA budget development will be monitored on ongoing basis.

**PUBLIC COMMENT**

Drew [made a public comment](#).

**APPROVAL OF ACTION MINUTES FROM MAY 24, 2019 JOINT AD HOC COMMITTEE MEETING**

Motion/Second: Freschet/Horsley  
Ayes: Aguirre, Beach, Freschet, Horsley, Papan  
Noes: None  
Absent: Kim

Jim Hartnett, TA Executive Director, commended the committee and staff members.

**ADJOURN**

The meeting adjourned at 11:04 am.