

San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California
Minutes of May 5, 2022

Members Present: E. Beach, C. Groom, D. Horsley (joined at 5:03 pm), J. Mates, R. Medina
(Via Teleconference) (Chair), M. Nagales, C. Romero (Vice Chair)
Members Absent: None
Staff Present: A. Chan, J. Hurley, J. Cassman, S. van Hoften, P. Gilster, P. Skinner,
J. Brook, D. Seamans

1. Call to Order

Chair Rico Medina called the meeting to order at 5:00 pm.

2. Roll Call/Pledge of Allegiance

Ms. Seamans confirmed that a quorum was present. Chair Medina requested that Director Carole Groom lead the Pledge of Allegiance.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Report of the Citizens Advisory Committee

Chair Medina noted that the report was posted on the website.

5. Consent Calendar

- 5.a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person – Approved by Resolution No. 2022-14**
- 5.b. Approval of Minutes of the Board of Directors Meeting of April 7, 2022**
- 5.c. Acceptance of Statement of Revenues and Expenditures for the Period Ending March 31, 2022**
- 5.d. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook**
- 5.e. Award of Contracts to Provide Real Estate and Other Legal Services – Approved by Resolution No. 2022-15**

Director Don Horsley joined the meeting at 5:03 pm.

Regarding Item #5.d, Vice Chair Carlos Romero asked if Public Trust could do a walkthrough on the TA's portfolio at a future meeting. Grace Martinez, Acting Chief Financial Officer, said they would have them provide an update at the June 2 Board meeting.

Motion/Second: Romero/Groom

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

6. Report of the Chair

Chair Medina complimented South San Francisco Mayor Mark Nagales and council and TA staff for a successful ribbon-cutting of the new South San Francisco Caltrain Station on April 8.

7. San Mateo County Transit District Liaison Report

Chair Medina said that the report was posted on the website and provided a brief summary of Board actions.

8. Joint Powers Board Liaison Report

April Chan, Acting Deputy General Manager/CEO, said the report was posted on the website. She noted that Carter Mau, Acting Executive Director, was not able to attend due to a family emergency. She said at the JPB (Caltrain) Board meeting that morning, staff discussed the need for each of the JPB member agencies to provide \$5 million to support the capital program, primarily to fund the State of Good Repair needs of Caltrain. She said that at the May 4 SamTrans meeting, the Board approved their willingness and support to provide their \$5 million share, which will come from TA funds, assuming that the other two partners will do the same.

9. Report of the Executive Director

Ms. Chan said that the report was in the packet. She noted that the first ACR/TDM (Alternative Congestion Relief/Transportation Demand Management) call for projects is now out and applications are due by May 27.

10. Finance

10.a. Preliminary Budget for Fiscal Year 2023

Grace Martinez, Acting Chief Financial Officer, provided the presentation.

11. Program

11.a. San Mateo 101 Express Lanes Quarterly Project Update

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation.

Vice Chair Romero asked when they would have a better level of confidence of whether the project would open by 2022 versus 2023. Mr. Scott said that the project team is exploring bringing in additional crews to connect to the fiber optic cable. He added that this splicing operation is what makes the tolling function operable. He said they hoped to have a better idea of the schedule in a month or month and a half. Vice Chair Romero also asked for a debriefing by financial staff on the revenue impact if the project cannot open in 2022.

Director Don Horsley asked about the cameras used in the corridor and wanted to know how broad is their sweep, and whether they are being used for reasons other than enforcement. Mr. Scott said there is a set of cameras in the median that are high-resolution to capture license plate images. He said there is a second set of cameras on the outside shoulder that have

roughly a one-mile range. He explained that the images are not used for any other purpose outside of toll operations.

Director Emily Beach asked about the capital contingency. Mr. Scott said the risk was shrinking and that the forecast for the contingency was favorable, with money left over at the end of the project.

Director Julia Mates requested statistics on actual use after the project has been open for awhile. Joe Hurley, TA Director, said that they were under-running what the original projections were. He said that usage has been increasing since February.

12. State and Federal Legislative Update

Jessica Epstein, Manager, Government and Community Affairs, provided a summary of federal and state legislation.

She said there was a lack of funding for pandemic relief. She said the TA has also made a request for earmarks for the Highway 101/92 Area Project.

She said at the state level, they are looking to the May revision of the Governor's budget. She said both the Governor and the Senate had put out their own budget proposals, both of which have a lot of money for transportation. She provided an overview of bills that they are currently watching.

13. Requests from the Authority

Directors Mates and Nagales commented that the new website is a more user friendly and thanked staff for their efforts in its development.

Director Nagales thanked everyone involved in the South San Francisco Caltrain project and ribbon-cutting event.

14. Written Communications to the Authority

Chair Medina noted that the correspondence was available on the website.

15. Date/Time of Next Regular Meeting

Chair Medina announced that the next meeting would be on Thursday, June 2, 2022, 5:00 pm in person at the SamTrans Auditorium and via Zoom teleconference.

16. Report of Legal Counsel

Joan Cassman, Legal Counsel, said that there was nothing to report.

17. Adjourn

The meeting adjourned at 5:55 pm.

An audio/video recording of this meeting is available online at www.smcta.com. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.