



AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the [Governor’s Executive Orders N-25-20 and N-29-20](#).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <http://www.smcta.com/about/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting’s call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board’s weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

March 2, 2021 – Tuesday Amended 2-25-2021 4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call
- 3) Approval of Minutes from February 2, 2021 MOTION
- 4) Update on SMCTD Website Replacement Project INFORMATIONAL
- 5) Public Comment For Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes

TA Citizens Advisory Committee Members 2021: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Steven Green, Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Olma O’Neill, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

6) **Transportation Authority Board Meeting Agenda for March 4, 2021**

- a) **TA Board Item 11 (a)** Acceptance of Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2021 MOTION
- b) **TA Board Item 11 (b)** Short-Range Highway Plan Update INFORMATIONAL
- c) **TA Board Item 11 (c)** Program Report: South San Francisco Caltrain Station Improvement Project Update INFORMATIONAL
- d) **TA Board Item 11 (d)** 101 Express Lanes Equity Study Update: Equity Program Alternatives INFORMATIONAL
- e) **TA Board Item 12 (a)** Program and Allocate Measure A Grade Separation Category Funds for the Broadway Grade Separation Project in the City of Burlingame MOTION
- f) **TA Board Item 13** State and Federal Legislative Update ~~and~~ **Approval of Legislative Proposals: Sponsor AB-476** MOTION
INFORMATIONAL
- g) **TA Board Item 6 (b)** Acceptance of Statement of Revenues and Expenditures for the Period Ending January 31, 2021 MOTION
- h) **TA Board Item 6 (a)** Approval of Minutes of the Board of Directors Meeting of February 4, 2021 INFORMATIONAL

7) Report of the Chair

8) Report from Staff

9) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

10) Date/Time of Next Regular Meeting: Tuesday, March 30, 2021, 4:30 pm via Zoom Teleconference

11) Adjourn

INFORMATION FOR THE PUBLIC

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm at the San Mateo County Transit District Administrative Building.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <http://www.smcta.com/about/boardofdirectors/boardofdirectorscalendar.html>. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

FEBRUARY 2, 2021

MEMBERS PRESENT: B. Arietta (Chair)*, D. Bautista, A. Chen, K. Chin, J. Fox (Vice Chair)*,
(Via S. Green, R. Hedges, N. Hsu, K. Kuklin, S. Lang, J. Londer, P. Ohtaki,
Teleconference) O. O'Neill, D. Reed, M. Rendon

MEMBERS ABSENT: None

STAFF PRESENT: J. Hurley, P. Skinner, A. Chan, M. Bouchard, P. Gilster, V. Baum,
R. McCauley, K. Yin, H. Beckford, J. Williams, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:33 pm and led the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF JANUARY 5, 2021

Motion/Second: Hedges/Londer

Ayes: Arietta, Bautista, Chin, Fox, Green, Hedges, Kuklin, Lang, Londer, O'Neill, Rendon

Abstentions: Chen, Hsu

Absent: Ohtaki, Reed

4) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

Peter Ohtaki joined the meeting at 4:37 pm

5) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR JANUARY 7, 2021

a) TA Board Item 11 (a) San Mateo 101 Express Lanes Quarterly Project Update

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation. He noted that they are doing public outreach via the online video series on the project website at 101express@dot.ca.gov.

Karen Kuklin asked about the date for the full freeway closure. Mr. Scott said that Caltrans was currently reviewing the request and expected details by Friday, February 5

in their weekly email blast. Ms. Kuklin said that according to recent Nextdoor posts in January, there was a Millbrae resident who sustained car damage due to what was claimed to be inadequate signage for the closure of the Millbrae Avenue northbound and southbound exits. Mr. Scott said that he would make inquiries. Joe Hurley, TA Director, said he would send Mr. Scott a link that he had received from Ms. Kuklin.

Sandra Lang asked if the contractors were observing COVID guidelines. She asked if the contingencies covered health and safety issues. Mr. Scott said some of the workers are not wearing masks since Caltrans does not require masks except by governor's mandate. He said if someone tests positive for COVID, they follow standard quarantining protocols. He said the contingency is not designed to cover all of the risks.

b) TA Board Item 11 (b) South San Francisco Caltrain Station Improvement Project Update

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that the TA is committed to providing frequent project updates.

Michelle Bouchard, Chief Operating Officer, Rail, noted the complexity of the project and introduced Howard Beckford, Senior Project Manager, who provided the presentation.

Dave Reed joined the meeting at 5:22 pm

Ms. Bouchard noted that they have been working with the contractor to get the resources to complete the project by summer.

Rich Hedges said he thought they were getting away from using a center platform. Ms. Bouchard said that the center platform would have the safety mechanisms of a tunnel and ramp. Mr. Beckford noted that they are working to further safety measures such as cameras in the underpass.

Ms. Lang asked if the steps were ADA (Americans with Disabilities Act)-compliant. Mr. Beckford said that all the steps and ramps were ADA-compliant and wheelchair-accessible.

Barbara Arietta said prior discussions of the project included having a police kiosk on site. Mr. Beckford said that the City of South San Francisco will be the entity to provide police presence. She asked if there were plans to install extra-bright lights in the tunnels to address safety issues. Ms. Chan said there would be an operations agreement between the City and the JPB (Peninsula Corridor Joint Powers Board). She added these factors could be part of the (O&M) Operations and Maintenance agreement with the City.

Mr. Hedges said that the drawings show a steep incline for the wheelchair ramps. Mr. Beckford said that the pitch of the ramps is ADA-compliant.

Olma O'Neill said she was happy that the CAC members were bringing up the concerns that she had heard raised during the time she served on the South San Francisco Bicycle and Pedestrian Advisory Committee.

Vice-Chair Fox said the concerns are common to many stations and said he supported having systemwide design guidelines.

Ms. Bouchard thanked the committee and staff for hearing the update. She said in a few months, she and Mr. Beckford would come back to the CAC to discuss budget and financial matters associated with the project.

c) TA Board Item 12 (a) Approval of Procurement Policy

Mr. Hurley said that the TA is the fiduciary administering sales tax revenues and it has taken on a greater role in sponsoring and implementing projects. He introduced Kevin Yin, Director, Contracts and Procurement, who provided the staff report. He said they would need to establish Disadvantaged Business Enterprise (DBE) goals.

Jeff Londer asked if there is special consideration for environmentally friendly products. Mr. Yin said they would add the sustainable features during the solicitation phase.

Chair Arietta asked what changes had been made to the existing policy. Mr. Yin said that the TA has added a professional services policy that has thresholds that are similar to other agencies. Mr. Hurley said the policy will allow the TA to directly utilize state and federal funding, whereas currently they are limited to using local funding. He said the TA wants to be in a position to be eligible to use state and federal funds that become available.

Motion/Second: Arietta/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Reed, Rendon

Noes: None

Absent: None

d) TA Board Item 13 State and Federal Legislative Update and Approval of Legislative Proposals: Support ACA 1

Ryan McCauley, Government and Community Affairs Specialist, provided a summary of current federal and state legislation. On the federal side, he noted the new administration is focusing on the pandemic, climate change, and racial equality. He said that President Biden has announced his American rescue plan, which is a \$1.9 trillion proposal addressing COVID-19 response and healthcare measures, financial relief to workers and their families, and supporting small businesses and governments, which also includes \$20 billion for transit agencies. On the state side, he said the Governor has introduced the proposed state budget, which does not include any emergency funding for transit, but that there are increases in key state programs such as the State Transit Assistance program.

Diana Bautista left the meeting at 5:59 pm

He said that they were requesting Board support of the Assembly Constitutional Amendment (ACA) 1 regarding local government financing, affordable housing and public infrastructure, and voter approval.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Reed, Rendon

Noes: None

Absent: Bautista

e) TA Board Item 6 (b) Acceptance of Statement of Revenues and Expenditures for the Period Ending December 31, 2020

Motion/Second: Hedges/Londer

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Reed, Rendon

Noes: None

Absent: Bautista

f) TA Board Item 6 (c) Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending December 31, 2020

Peter Ohtaki noted that the yield curve table is starting to come back up to just under 1 percent, which he said is encouraging to the returns in the TA portfolio.

Mr. Hurley thanked Jayden Sangha for being available to answer questions.

Motion/Second: Reed/Ohtaki

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Reed, Rendon

Noes: None

Absent: Bautista

g) TA Board Item 6 (d) Amendment of the Fiscal Year 2021 Budget to Increase Total Expenditures from \$212,055,740 to \$212,239,942

Mr. Hurley said the amendment was being made to the projections from May 2020, which is called a true-up. He noted an increase of \$861,000 in administrative costs regarding the limited tax bond which was the \$100 million made available to the JPA for the Express Lane project to be repaid to the TA from future toll revenues. Mr. Reed asked if the TA would earn interest on the loan, which Mr. Hurley confirmed.

Mr. Ohtaki asked if the true-up included items from the revenues side. Mr. Hurley said that it did.

Mr. Hedges asked if the bounce-back were related to COVID, which Virginia Baum, Senior Budget Analyst, confirmed.

Motion/Second: Ohtaki/Hedges

Ayes: Arietta, Chen, Chin, Fox, Green, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, O'Neill, Reed, Rendon

Noes: None

Absent: Bautista

h) TA Board Item 6 (a) Approval of Minutes of the Board of Directors Meeting of January 7, 2021

There were no comments.

6) REPORT OF THE CHAIR

Chair Arietta announced a Zoom conference being held on February 4, "Bikes, Trains, and (Electric) Automobiles: Plans for Carbon-Free Transit in SMC," hosted by Thrive Alliance with presentations on Caltrain electrification, biking and sustainable streets, commuter shuttles and rideshares, and electric vehicle growth. Ms. Brook noted that she would send the members the registration link.

7) REPORT FROM STAFF

Mr. Hurley noted said that the team is working on the Short-Range Highway Plan (SRHP) and would be bringing an item to the CAC in March. He noted that there was a community meeting on January 27 on the 101 Peninsula project that was sponsored by the City of San Mateo regarding a project update, and the environmental process and schedule. He said the meeting video was available on the City's website.

8) MEMBER COMMENTS/REQUESTS

Mr. Hedges noted that the General Motors is starting a program where they are hiring engineers to work on self-driving vehicles.

Ms. Lang noted that there was a Peninsula Avenue Interchange meeting and said that she was concerned about the project contributing to traffic congestion in the surrounding areas.

Mr. Londer said he had not yet heard about the Measure W Citizens Oversight Committee. Amy Linehan, Public Affairs Specialist, said they were planning to have an orientation meeting in March.

Mr. Hurley noted the retirement of former Director Karyl Matsumoto.

9) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, March 2, 2021 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

10) ADJOURNMENT

The meeting adjourned at 6:28 pm.



SMC 101 Express Lanes Project Update & Equity Alternatives Presentation Schedule

Meeting	Date and time	Location/Connection Information
North Fair Oaks Community Council	Thursday, February 25, 2021 at 7:00 PM	Join by Zoom: https://smcgov.zoom.us/j/96972213362 The meeting may also be accessed via telephone at (669) 900-6833
SMCTA Board of Directors	Thursday, March 4, 2021 at 5:00 PM	Join by Zoom: https://samtrans.zoom.us/j/97489736685?pwd=UkN4T0gwU0lwbHFjZkNCTm1Dd0VaZz09 or by entering Webinar ID: 974 8973 6685, Passcode: 019469 Access by phone via Zoom: (669) 900-9128
JPA General Public Community Meeting	Tuesday, March 9, 2021, 5:00 PM	Will be hosted by Zoom with simultaneous interpretation languages channels available in Spanish, Cantonese, and Mandarin
Redwood City Transportation Committee	Tuesday, March 9, 2021 at 6:00 PM	Joining Zoom: https://redwoodcity.zoom.us/j/95827197788 Meeting ID: 958 2719 7788 Call *67 (669) 900-6833, enter meeting ID
SSF Traffic Safety Commission	Wednesday, March 10, 2021 at 5:00 PM	Joining Zoom: https://ssfnet.zoom.us/j/84770393361?pwd=K1lkdzVQeHpK1BseENjaJBrOVpGZz09 Dial in: (669) 900-6833 Meeting ID: TBD Passcode: TBD
San Mateo Sustainability & Infrastructure Commission	Wednesday, March 10, 2021 at 7:00 PM	To join via Zoom – https://us02web.zoom.us/j/87020570696?pwd=WXFFeFNnNDUzUjdFMjVsZ21aQVNRRz09 To join via telephone: (408) 6380968 Conference ID: 870 2057 0696 Passcode: 876483
C/CAG Board of Directors	Thursday, March 11, 2021 at 6:30 PM	Join by Zoom: https://us02web.zoom.us/j/88203052594?pwd=YlpWb2dudEpRY1lncWswaGtJR3lFQT09 Meeting ID: 882 0305 2594; Password: 065091 Join by Phone: (669) 900-6833
EPA Transportation Committee	Wednesday, March 17, 2021 at 7:30 PM	http://eastpaloalto.igmp2.com/Citizens/Calendar.aspx Join by Zoom: TBD Join by phone: (669) 900-6833 Webinar ID: TBD