

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

JUNE 29, 2021

MEMBERS PRESENT: B. Arietta (Chair)*, A. Chen (left at 6:45 pm), K. Chin (left at 6:49 pm), J. Fox (Vice Chair)*, R. Hedges, N. Hsu (left at 5:27 pm), K. Kuklin, S. Lang, J. Londer, P. Ohtaki, O. O'Neill, D. Reed, M. Rendon
(Via Teleconference)

MEMBERS ABSENT: D. Bautista

STAFF PRESENT: J. Hurley, P. Skinner, A. Chan, K. Yin, J. Sangha, M. Rush, J. Funghi, M. Bouchard, R. Barnard, A. Edwin, R. McCauley, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Chair John Fox called the meeting to order at 4:31 pm and led the Pledge of Allegiance.

2) ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

3) APPROVAL OF MINUTES OF THE TA CAC MEETING OF JUNE 1, 2021

Motion/Second: Hedges/Arietta

Ayes: Arietta, Chen, Chin, Fox, Hedges, Hsu, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, O'Neill, Reed

4) PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments.

5) TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR JULY 1, 2021

a) TA Board Item 10 (a) Peninsula Corridor Electrification Project

Michelle Bouchard, JPB Acting Executive Director, and John Funghi, Chief Officer, CalMod Program, provided the presentation.

Sandra Lang asked how the JPB plans to fund the \$333 projected funding shortfall. Mr. Funghi said the upgrade of the PG&E (Pacific Gas and Electric) facilities is for both the electrification project and expansion of the facilities. He said the JPB was able, with the assistance of the California Public Utilities Commission, to arrive at a 60/40 cost split for this work. He explained that for every dollar that is spent upgrading the PG&E facility, the agency will receive a 60 percent share of that cost. Ms. Lang asked if there would be preliminary planning for public outreach for 2024. Mr. Funghi said that they had done outreach to various agencies such as the fire departments. He said they would be

doing a public awareness campaign to educate the public what the required distances are between the present time and fourth quarter of the current year.

Rich Hedges asked how long could electrification work continue if the JPB does not receive the money they are requesting. Ms. Bouchard said \$192 million of the \$333 million would be available through the end of the year. Mr. Funghi said the project completion plan demonstrates that the funding will be available when needed. He said that selling low-carbon fuel credits on the open market will be a future funding source once the system is fully electrified.

Peter Ohtaki asked what the potential was for a backstop to the funding arrangement and how that would affect future projects. April Chan, Chief Officer, Planning, Grants/Transportation Authority, said that TA had approved a contingency fund for the Caltrain electrification project. She said that starting in Fiscal Year 2022, funding would be used for capital purposes, primarily for projects either in San Mateo County or for systemwide projects that need that one-third match from the three partners. She explained that the Caltrain money would be primarily used either for systemwide improvements that would be shared equally across the three counties, or for county-specific projects that are required, or to enhance the system within San Mateo County.

b) TA Board Item 11 (a) Programming and Allocation of Measure A Funds in the Amount of \$23 Million for the South San Francisco Caltrain Station Improvement Project

Ms. Chan and Ms. Bouchard explained the details of the staff recommendation.

Ms. Chan introduced Robert Barnard, Deputy Chief, Rail Development, who provided the presentation.

Naomi Hsu left the meeting at 5:27 pm.

Karen Kuklin and Mr. Ohtaki asked if the City of South San Francisco should contribute more funding. Mr. Ohtaki noted that Facebook contributed to a Menlo Park project. He suggested that the City ask a local employers such as Roche to contribute to the shortfall. Ms. Bouchard said that City had already contributed 10 percent.

Mr. Hedges said that there might be other sources that would be able to help out with funding.

Chair Arietta said that pursuing funding from private sources may not meet the required timeframe.

Vice Chair Fox noted in the motion that the CAC is urging outreach to South San Francisco potential industrial partners and other users of the facility to try to help address the current funding gap.

Motion/Second: Hedges/Arietta

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, O'Neill, Reed

c) TA Board Item 11 (b) Allocate an Additional \$138,500 in Measure A Funds for the Design Phase of the State Route (SR) 1 Main Street to Kehoe Avenue Safety and Operational Improvements

Arul Edwin, Project Manager, presented the staff report.

Mario Rendon noted his support of the project as a major safety improvement on Highway 1.

Mr. Hedges asked about the cost. Mr. Edwin said that City of Half Moon Bay was willing to contribute \$2.1 million and was aggressively seeking funding for the \$3 million shortfall.

Public Comment:

Ray Razavi, Transportation Engineer, City of Half Moon Bay, outlined the City's expenditures for the Highway 1 projects, and said that they were seeking additional funding for design.

Mr. Hedges asked if the improvement would improve access to the airport. Mr. Razavi said that the airport is much further north and the frontage road physically stops south of the river.

CAC members asked staff to provide visuals so that they would be able to better understand the scope of the project.

Motion/Second: Kuklin/Hedges

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, O'Neill, Reed

d) TA Board Item 12 State and Federal Legislative Update

Ryan McCauley, Government and Community Affairs Specialist, provided a summary of federal and state legislation.

Mr. Ohtaki said he was encouraged to have a bipartisan infrastructure spending bill at the federal level. He asked if the two San Mateo County congressional representatives could encourage funding of additional grade separation projects. Mr. McCauley said that grade separation funding is included, but added that he felt it was too early to ask the Congressmembers about the funding.

Mr. Hedges asked if rail funds would also apply to Valley Link. Mr. McCauley said that money set aside for transit would apply.

e) TA Board Item 5 (b) Acceptance of Statement of Revenues and Expenditures for the Period Ending May 31, 2021

Motion/Second: Hedges/Ohtaki

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, O'Neill, Reed

f) TA Board Item 5 (c) Award of Contract to Provide e-Builder Software Subscription Services

Joe Hurley, TA Director, presented the staff report.

Vice Chair Fox asked how long the contract extension would last. Mr. Hurley said it would last until the end of 2022.

Motion/Second: Ohtaki/Lang

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, O'Neill, Reed

g) TA Board Item 5 (d) Approve Execution of a Second Amendment to Cooperative Funding Agreement with the San Mateo County Express Lanes Joint Powers Authority

Mr. Hurley summarized the staff report.

Ms. Lang asked if it would impact the equity program or fee. Mr. Hurley said it was independent of the program. She asked if it provided any equity assistance. Mr. Hurley said the subject agreement provides for a wide array of operating and administrative costs.

Mr. Hedges asked if the funding would end once the tolling revenue begins; Mr. Hurley said yes after they have financial capacity to self sufficient.

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, O'Neill, Reed

h) TA Board Item 5 (e) Approval and Ratification of the Fiscal Year 2022 Transportation Authority Insurance Program

Marshall Rush, Claims Administrator, presented the staff report.

Chair Arietta asked about the TA's loss history. Mr. Rush said that the TA had no significant loss history. She asked why the insurance market had hardened. Mr. Rush said that property insurance has doubled in the last few years.

Mr. Ohtaki asked if there is a savings by raising the deductible. Mr. Rush said that with a \$100 k deductible, you see a negligible reduction in premium, but a \$500 k deductible would make a real difference.

Motion/Second: Ohtaki/Hedges

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, O'Neill, Reed

An Chen left the meeting at 6:45 pm.

i) TA Board Item 5 (a) Approval of Minutes of the Board of Directors Meeting of June 3, 2021

There were no comments.

6) REPORT OF THE CHAIR

Chair Arietta reported on Caltrain governance and funding.

Ken Chin left the meeting at 6:49 pm.

Mr. Hedges said he was disappointed in the Caltrain funding situation.

7) REPORT FROM STAFF

Mr. Hurley provided a brief summary of ongoing projects. He said that there are efforts underway to extend the managed lanes north of I-380 to the San Francisco County line. He said there would be a scoping meeting on August 4 where public support would be solicited to help shape the scope of the environmental document.

Mr. Hedges asked if there was room to create another lane. Mr. Hurley said that it was currently being investigated.

8) MEMBER COMMENTS/REQUESTS

Vice Chair Fox polled the Committee to see if someone was interested in writing the CAC meeting summaries. Ms. Kuklin suggested that he reach out to former candidates for the CAC Chair or Vice Chair role.

9) DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Vice Chair Fox announced that the next meeting would be held on Tuesday, August 3, 2021 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

10) ADJOURNMENT

The meeting adjourned at 7:00 pm.