



**BOARD OF DIRECTORS 2022**

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## Agenda

### Citizens Advisory Committee (CAC) Meeting San Mateo County Transportation Authority

**Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).**

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>

**Public Comments:** Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**August 2, 2022 – Tuesday**

**4:30 pm**

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda

*Public testimony by each individual speaker shall be limited to three (3) minutes*

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, Ken Chin, John Fox (Vice Chair), Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon

**Staff Liaison:** Joe Hurley, Transportation Authority Director

**CAC Secretary:** Jean Brook

- 4. Consent Calendar
  - 4.a. Approval of Minutes of the CAC Meeting of July 5, 2022 Motion

**TA Board Meeting Agenda for August 4, 2022**

- 4.b. **TA Board Item 5.a** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board’s and Committees’ Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue Motion
- 4.c. **TA Board Item 5.c** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook Motion
- 4.d. **TA Board Item 5.d** Reaffirm the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund Motion
- 4.e. **TA Board Item 5.e** Information on Statement of Revenues and Expenditures for the Period Ending June 30, 2022 Informational
- 5. **TA Board Item 5.b** Approval of Minutes of the Board of Directors Meeting of July 7, 2022 Informational
- 6. **TA Board Item 11.a** San Mateo 101 Express Lanes Quarterly Project Update Informational
- 7. **TA Board Item 11.b** Highway Project Update: US 101/Peninsula Avenue Interchange Informational
- 8. **TA Board Item 12.a** Program and Allocate \$4,356,300 in Measure A Alternative Congestion Relief and Measure W Transportation Demand Management Funds for the Cycle 1 Call for Projects and Direct Allocations Motion
- 9. **TA Board Item 13** State and Federal Legislative Update Informational
- 10. Report of the Chair Informational
- 11. Report from Staff Informational
- 12. Member Comments/Requests

*Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC*

San Mateo County TA CAC Meeting  
August 2, 2022

13. Date/Time of Next Regular Meeting: Tuesday, August 30, 2022,  
4:30 pm via Zoom teleconference (additional location, if any, to be  
determined)
14. Adjourn

### **Information for the Public**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at [www.smcta.com](http://www.smcta.com). Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

### **Location of Meeting**

**Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.**

\*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

### **Public Comment**

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<https://www.smcta.com/whats-happening/board-directors-calendar>.

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### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**July 5, 2022**

**Members Present:** B. Arietta (Chair)\*, A. Chen, K. Chin, J. Fox (Vice Chair), R. Hedges, K. Kuklin, S. Lang, J. Londer, P. Ohtaki, M. Rendon  
**(Via Teleconference)**

**Members Absent:** D. Bautista, N. Hsu, D. Reed

**Staff Present:** P. Skinner, A. Chan, A. Linehan, P. Gilster, J. Brook

\* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

**1. Call to Order/Pledge of Allegiance**

Vice Chair John Fox called the meeting to order at 4:31 pm and led the Pledge of Allegiance.

**2. Roll Call**

CAC Secretary Jean Brook called the roll. A quorum was present.

**3. Public Comment for Items Not on the Agenda**

There were no comments.

**4. Consent Calendar**

**4.a. Approval of Minutes of the CAC Meeting of May 31, 2022**

**TA Board Meeting Agenda for July 7, 2022**

**4.b. TA Board Item 5.a Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person**

**4.c. TA Board Item 5.c Acceptance of Statement of Revenues and Expenditures for the Period Ending May 31, 2022**

**4.d. TA Board Item 5.d Program and Allocate \$4,330,880 In Measure A Funds to the San Mateo County Transit District for the SamTrans Paratransit Program**

**4.e. TA Board Item 5.e Amend Transportation Authority Strategic Plan 2020-2024 Measure A and Measure W Pedestrian and Bicycle Program Match Requirements**

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

**5. TA Board Item 5.b Approval of Minutes of the Board of Directors Meeting of June 2, 2022**

There were no comments.

**6. TA Board Item 9.a Alternative Congestion Relief and Traffic Demand Management Program Cycle 1 Call for Projects Draft Recommendations**

Patrick Gilster, Manager, Programming and Monitoring, provided the presentation. Sandra Lang asked about the Eucalyptus project in Hillsborough, inquiring if it is for structural roadway connections or safety of eucalyptus trees. Mr. Gilster said it was creating a side path connection adjacent to the roadway and as part of the project, they will be removing some of the eucalyptus trees. She asked how the video would be used. Mr. Gilster said the video data would be used internally only to inform how to reduce the time that cyclists wait at intersections.

Rich Hedges asked if the money could be used for engineering of difficult intersections. Mr. Gilster said the money could be use only if the intersection is accessing a major transit hub or part of the Safe Routes to School Project. Jeff Londer said the program looked undersubscribed. Mr. Gilster said he was encouraged that they had received 19 applications for funding, as this was a new program. Ken Chin asked re the San Mateo 101 project, who was the lead. Mr. Gilster said the lead was the City of San Mateo and the TA is dedicated to helping with that project. Mr. Chin asked that when the project starts that the San Mateo/Foster City School District be notified. Vice Chair John Fox said that typically the TA has more projects than they have funding and asked about how TA staff publicized the ACR/TCDM program. Mr. Gilster outlined how the TA publicizes their calls for projects via news blasts and social media to local jurisdictions within the County. Peter Skinner, Director, Grants and Fund Management, said they had predicted the program would be undersubscribed since this is the first time the TA had done a call for projects for the program. Mr. Hedges said he felt that the smaller cities may not have the time or staff to apply. Mr. Chin asked if matching funds posed a barrier to cities applying. Mr. Gilster said he felt that the matching request for the project was lower than for other programs and was not as big of an issue. Vice Chair Fox suggested providing funding to assist potential applicants apply for projects. Chair Barbara Arietta asked if there was feedback regarding application guidelines, and Mr. Gilster said there was not. Vice Chair Fox asked what the timeframe was for implementation. Mr. Gilster said they have two years to expend all the funds.

**7. TA Board Item 10.a US 101 Express Lanes: Update on Variable Rate Bond and Phase 1 Operations**

April Chan, Acting Deputy General Manager/CEO, introduced Connie Moble-Ritter, Director of Treasury, who provided the presentation on the bond issued for the project. Peter Ohtaki asked if she felt that the capitalized interest fund would last in light of increasing interest rates. Ms.

Mobley-Ritter said it should cover the next three years. Mr. Ohtaki asked if the toll revenue would be adequate to cover the higher interest rates, which are approaching 4 percent. Ms. Mobley-Ritter said that they only have the southern portion of the Express Lanes open, they do not yet have enough data to make those projections. She said they would be able to provide more information in the future once the northern portion opens. Ms. Chan introduced Lacy Vong, Senior Product Manager, HNTB for the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA), who continued providing the presentation on the operation of the Express Lanes. Mr. Hedges asked what the current policy was on toll penalties. Ms. Chan replied that under the current toll ordinance, the first notice of violation is \$25, which increases to \$45 for the second notice. She said there is recommendation for the SMCEL-JPA Board to lower the penalties.

Mr. Hedges asked how people can qualify for the equity program. Ms. Vong said the JPA voted to raise the income threshold to \$76,000 for a family of four. Mr. Ohtaki asked how the projections look to be able to cover the interest costs down the line, based on existing toll project data. Ms. Chan said they had presented to the JPA board that they would be receiving at least \$5 million in total revenues through the end of Fiscal Year 2022. She said once the entire 22-mile corridor in San Mateo County is open, they will have better data. Ms. Vong said there was also important data from the I-880 and I-680 managed lanes projects. Karen Kuklin expressed her support for the Express Lanes but noted that the FasTrak transponders may not stick to windshields in hot weather. She said that it was a bit more difficult for her to acquire the transponder for her all-electric vehicle. Ms. Chan said they would look into those issues. Vice Chair Fox added that more outreach may be helpful to let electric vehicle drivers know they can get a special transponder. Mr. Chin asked if the CHP (California Highway Patrol) was enforcing the lanes yet. Ms. Chan said they are under contract and working to ensure users are in compliance. Mr. Chin said it would be helpful to compare user volume data from pre-pandemic and now. He asked what the success metric is, i.e., for the reduction of traffic congestion as opposed to revenue generation to cover system operations. Ms. Chan said that was something that they would look into. Vice Chair Fox asked re the capacity measures how the numbers were generated. Ms. Vong said the numbers in her presentation were per lane, not in aggregate.

Ms. Lang noted the importance of the TA reaching out to cities who may not have amount of staff needed to identify and apply for grants. She commented that how projects are evaluated needs to evolve over time.

Vice Chair Fox suggested showing the volume of people in addition to the volume of vehicles to indicate the increased mobility of individuals and not only cars.

#### **8. TA Board Item 10.b Approve Execution of a Third Amendment to the Cooperative Funding Agreement with the San Mateo County Express Lanes Joint Powers Authority**

Grace Martinez, Acting Chief Financial Officer, summarized the staff report.

Mr. Hedges asked if there was a repayment plan. Ms. Martinez said the repayment would come from the toll revenues once there are enough funds coming in.

Motion/Second: Hedges/Kuklin

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

**9. TA Board Item 10.c Approval and Ratification of the Fiscal Year 2023 Transportation Authority Insurance Program**

Ryan Hinchman, Director, Financial Planning and Analysis, presented the staff report. He said that the TA's insurance premium saw a decrease of about \$85,000 or 25 percent. He attributed the pricing change to their marketing efforts to solicit new insurance carriers.

Motion/Second: Hedges/Lang

Ayes: Arietta, Chen, Chin, Fox, Hedges, Kuklin, Lang, Londer, Ohtaki, Rendon

Absent: Bautista, Hsu, Reed

**10. TA Board Item 11 State and Federal Legislative Update**

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation.

On the federal level, she said the Senate and House were on recess. She said the House had approved the 2023 appropriations bill. She said the Senate has not laid out a timeline for the appropriations process and was likely to have a continuing resolution in 2023.

On the state side, she said the Governor announced a multibillion-dollar transportation package. She said there is \$3.6 billion for transit capital grants through TIRCP (Transit and Intercity Rail Capital Program), \$1 billion for the Active Transportation Program, and \$350 million for grade separation projects. She said the legislature was able to come to an agreement over funding for high-speed rail of \$4.2 billion for high-speed rail. She noted that the August Board packet would contain more details on all the pending bills.

Ms. Lang asked if SB (Senate Bill) 917 was in the Assembly Appropriations Committee. Ms. Linehan said yes, and that the hearing was scheduled for August 3.

**11. Report of the Chair**

Chair Arietta provided an update on Caltrain and California High-Speed Rail.

**12. Report From Staff**

Mr. Skinner said the San Mateo County Office of Education released a call for projects for the Safe Routes to School program and TA staff participated in the evaluation of project proposals, recommending 12 projects for funding totaling \$130,000. He said additional details were available in the Report of the Executive Director.

**13. Member Comments/Requests**

The members wished An Chen well in her endeavors after she announced her retirement from the CAC.



**14. Date, Time, and Place of Next Regular Meeting**

Vice Chair Fox announced that the next meeting would be held on Tuesday, August 2, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

**15. Adjourn**

The meeting adjourned at 6:51 pm.

DRAFT