

**San Mateo County Transportation Authority**  
**1250 San Carlos Avenue, San Carlos, California**  
**Minutes of September 1, 2022**

**Members Present:** E. Beach, C. Groom, D. Horsley, C. Romero (Vice Chair)  
**(In Person)**

**Members Present:** R. Medina (Chair), J. Mates, M. Nagales  
**(Via Teleconference)**

**Members Absent:** None

**Staff Present:** C. Mau, A. Chan, J. Cassman, S. van Hoften, P. Gilster, P. Skinner, J. Hurley,  
H. El-Guindy, J. Epstein, K. Scribner, J. Brook, D. Seamans

**1. Call to Order**

Chair Rico Medina called the meeting to order at 5:04 pm.

**2. Roll Call/Pledge of Allegiance**

Dora Seamans, Authority Secretary, confirmed that a quorum was present. Chair Medina requested that Director Emily Beach lead the Pledge of Allegiance.

**3. Public Comment for Items Not on the Agenda**

Rich Hedges expressed his appreciation for the leadership of outgoing TA Director Joe Hurley.

**4. Report of the Citizens Advisory Committee**

Chair Medina noted that the report was posted on the website.

**5. Consent Calendar**

**5.a. Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue** – *Approved by Resolution No. 2022-29*

**5.b. Approval of Minutes of the Board of Directors Meeting of August 4, 2022**

**5.c. Acceptance of Statement of Revenues and Expenditures for the Period Ending July 31, 2022**

**5.d. Acceptance of Capital Projects Quarterly Status Report for 4th Quarter Fiscal Year 2022**

Director Beach asked regarding timing and budget the Broadway/US 101 Interchange Landscaping Project that is listed under Item #5d. Joe Hurley, TA Director, said the work on the landscaping project was previously suspended to clear the area for the Express Lanes

contractor to work on that project. He said that the northeast quarter of the interchange was used for the Express Lanes project construction staging and stockpiling of excavated material. He said that the landscaping project was discussed in the Quarterly Report and that design documents have been modified due to some changing conditions and the design is slated for completion by November 2022. Mr. Hurley noted that before construction on the landscaping can begin, there needs to be an executed agreement with Caltrans (California Department of Transportation), who will be administrating the landscape contract. He added that the project team is ensuring that the updated project cost estimate is within the allocated budget and that landscape construction is projected to begin in Spring 2023.

Vice Chair Carlos Romero asked if Caltrans has ultimate authority on determining what happens with the Willow Road landscaping design in Menlo Park. Mr. Hurley said the City of Menlo Park is the lead and that it is up to the City to move forward with the project and work with Caltrans. He noted that funding has been set aside for this project.

Motion/Second: Horsley/Beach

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

## **6. Report of the Chair**

Chair Medina said he had no report.

## **7. Joint Powers Board Liaison Report**

Carter Mau, Acting Executive Director, said that the report was posted on the website. He said the Board received an update on the Caltrain electrification project at their meeting that morning. He said a Caltrain Electrification celebration was coming up in late September for the JPB and the other funding agencies.

## **8. Report of the Executive Director**

### **8.a. Executive Director's Report**

Mr. Mau said the report was in the packet.

### **8.b. Resolution of Appreciation for Joe Hurley – *Approved by Resolution No. 2022-30***

The directors and staff expressed their commendations on Mr. Hurley's contributions to the TA and well wishes for his retirement.

### Public Comment:

Sean Charpentier, Executive Director, City/County Association of Governments of San Mateo County (C/CAG), read a letter from the C/CAG Board commemorating Mr. Hurley into the record.

Motion/Second: Groom/Mates

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

Vice Chair Romero presented the resolution to Mr. Hurley. Mr. Hurley expressed some final words, commending the Board and staff.

## **9. Finance**

### **9.a. Program and Allocate \$4,263,825 in Measure A Caltrain Category Funds for Caltrain's Fiscal Years 2021-22 and 2022-23 Capital Budgets – Approved by Resolution No. 2022-31**

Grace Martinez, Acting Chief Financial Officer, presented the staff report.

Motion/Second: Beach/Romero

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

### **9.b. Execution of a Cooperative Agreement with the San Mateo County Transit District for General Engineering Consulting Services through the TA's Consultant Bench – Approved by Resolution No. 2022-32**

Peter Skinner, Director, Grants and Fund Management, presented the staff report.

Vice Chair Romero asked if they are piggybacking the agreement onto an existing contract, and Mr. Skinner said yes.

Motion/Second: Groom/Romero

Ayes: Beach, Groom, Horsley, Mates, Medina, Nagales, Romero

Noes: None

Absent: None

## **10. State and Federal Legislative Update**

Jessica Epstein, Manager, Government and Community Affairs, provided a summary of federal and state legislation.

She said that the House passed an omnibus package including six smaller bills that include funding for transportation. She said that Congress will likely need to pass a continuing resolution after the end of the fiscal year on September 30 to keep the government funded.

She noted that the SB 917, the seamless bill, died in Congress.

### Public Comment:

Rich Hedges said the Buffy Wicks and Anna Caballero bills that will make it easier to build housing around transit stations.

## **11. Requests from the Authority**

There were no requests.

## **12. Written Communications to the Authority**

Chair Medina noted that the correspondence was available on the website.

**13. Date/Time of Next Regular Meeting**

Chair Medina announced that the next meeting would be on Thursday, October 6, 2022, 5:00 pm in person at the SamTrans Auditorium and via Zoom teleconference.

**14. Report of Legal Counsel**

Joan Cassman, Legal Counsel, said that there was nothing to report.

**15. Adjourn**

Chair Medina thanked staff and the Board. He adjourned the meeting in memory of [Kwok Shing Chan] the father of April Chan, Acting Deputy General Manager/CEO, at 5:53 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).