

San Mateo County Transit District Liaison Report

Meeting of November 2, 2022

Board Actions

- Adopted a Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue
- Approved the Minutes of the Board of Directors Meeting of October 12, 2022
- Accepted Statement of Revenues and Expenses for the Period Ending September 30, 2022
- Accepted the Quarterly Investment Report and Fixed Income Market Review and Outlook
- Accepted the Updated Transit Asset Management Plan
- Adopted a Resolution Honoring National Native American Heritage Month
- Authorized Execution of an Amendment to a Professional Services Agreement with Bay Relations, Inc. for Public Affairs Services
- Accepted the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022
- Authorized an Amendment to Contract 12-SAMTR-S-035 with MV Transportation, Inc. for Coastside Transportation Services to Extend the Contract for Two-Years and to Increase the Total Not-to-Exceed Contract Amount to \$42,106,571
- Approved an Authorization to Receive \$4.6 Million in State Low Carbon Transit Operations Program Funds from the Metropolitan Transportation Commission and Amend the Fiscal Year 2023 Budget from \$31,484,672 to \$36,084,672

Board Highlights

April Chan, General Manager/CEO, said the District had been on a marketing blitz to promote recruitment of new bus operators, adding that there were now 281 operators compared to the 274 reported in September, and short of the 328 needed for Reimagine. She said that MTC (Metropolitan Transportation Commission) had just approved a funding framework to prioritize which projects to move forward, adding that the District was actively participating in a study to bringing in funding for fleet electrification.

Committee Discussion Highlights

Community Relations Committee

Monthly Performance Report | September 2022

Ana Rivas, Director of Bus Transportation, provided a brief summary of September performance, noting that ridership increased 32 percent compared to the same month last year. She said the November safety campaign included extra time for boarding the bus.

Finance Committee

Acceptance of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022

Grace Martinez, Acting Chief Financial Officer, said the District was designated a Triple Crown Award winner by the GFOA (Government Finance Officers Association) for Fiscal Year 2022.

Strategic Planning, Development, and Sustainability Committee

Draft Short Range Transit Plan (SRTP) Fiscal Years 2023 – 2028

Millie Tolleson, Manager, Strategic Planning, and Ryan Hinchman, Director, Financial Planning and Analysis, provided a presentation regarding SamTrans-generated projections, next steps to finalize the SRTP, and refining internal budget projections. Director Charles Stone asked if the District should be prepared to fight harder for available federal and state funds. Ms. Chan said the District has initiated the ICT (Innovative Clean Transit) plan to leverage the funding.

Committee Member Jeff Gee asked where the 1.2 percent per year figure came from.

Mr. Hinchman said MTC looked at the 2019 operating expenses and escalated it by 2.2 percent per year, but that was not consistent with inflation. Committee Member Gee suggested having a five-year plan.

Legislative Committee

State and Federal Legislative Update

Casey Fromson, Chief Communications Officer, provided a brief overview of recent federal and state legislative activity. She said at the federal level, Congress has a CR (continuing resolution) that runs through mid-December to keep the government running. She said at the state level, the legislature was in recess currently and that the District's advocates in Sacramento would come to the Board in the near future with an update on bills of interest.

Closed Sessions

There were two closed sessions on (1) anticipated litigation where no action was taken, and (2) threat to public services or facilities with a report-out to be provided at the December 7 Board meeting.