

**Peninsula Corridor Joint Powers Board (JPB) Summary
Meeting of November 3, 2022**

The Board met in Closed Sessions on the following: (1) Threat to Public Services or Facilities – Pursuant to Government Code Section 54957(a). Consultation with: JPB, Director of Information Technology (IT) and (2) Closed Session: Public Employment. (Gov. Code § 54957(b)) Title: Executive Director. There were no reportable actions.

JPB Board of Directors Received and Approved the Following Items:

- Appointment of Caltrain Executive Director – the Board unanimously appointed Michelle Bouchard
- Approve Regular Meeting Minutes of October 6, 2022
- Renew Resolution Adopting Findings to Authorize Holding Meetings Via Teleconference for 30 Days Pursuant to Assembly Bill (AB) 361
- Call for Public Hearing at the November Finance Committee - Clipper Next Generation Update and Monthly Pass Product Proposed Changes
- Report of the Acting Chief Financial Officer
- Accept Statement of Revenues and Expenses for the Period Ending September 30, 2022
- Accept Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022
- Award of a Contract to Bell Burnett & Associates to Provide Financial Strategy Plan Consulting Services*
- Metropolitan Transportation Commission (MTC)/Regional Update

- Adopt Revised Rules of Procedure for the Peninsula Corridor Joint Powers Board Including Updated Committee Structure
 - Sam Sargent, Director of Strategy and Policy, provided a presentation on the expansion of the committee structure from two to three committees. He walked through the key responsibilities of the [1] Finance [2] Operations, Planning, & Safety and [3] Advocacy and Major Project committees and noted how to add items to an agenda. Mr. Sargent noted that the new JPB Chair would appoint committee members. Board Member comments included adding technology concerns to one of the committees and having a robust process for both input and representation from all three counties on each of the committees.

- Adopt Policy Regarding New Brown Act Remote Meetings Exceptions
 - Anna Myles-Primakoff, Legal Counsel, noted that that this was an informational item and would be brought back before the Board in December. She said the state of emergency orders would be withdrawn February 28, 2023. Assembly Bill (AB) 2449 would require a quorum of the Board be present at its meeting in person with limited exceptions to be approved by the Board. Ms. Myles-Primakoff defined ‘just cause’ and emergency circumstances to exempt a member from a maximum of 20 percent or two meetings annually.

- Adopt Resolution Honoring National Native American Heritage Month
 - Tasha Bartholomew, Communications Manager, presented the resolution to recognize and commemorate Native American History month.

Monthly Reports were provided on the following items:

- Report of the Executive Director – Michelle Bouchard noted the new report format and spoke on the following:
 - Efforts of the ridership recovery task force
 - Rail strike aversion with potential for a future strike November 19th
 - Commuter Rail Coalition summit November 14-16 in San Jose
 - Holiday Train December 3-4
 - Service changes for 2-3 weeks in December due to electrification
- Report of the Chair – there was nothing to report
- Report of the Local Policy Maker Group (LPMG) – Director Jeff Gee reported discussions on the following:
 - Corridor crossing strategy (formerly grade separation strategy)
 - Toolkit on how grade crossings can be executed and stakeholder engagement
 - Regular Corridor Crossing Strategy (CCS) updates for one of the JPB committees
- Report of the Transbay Joint Powers Authority (TJPA) – there was no meeting in October
- Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report - Pranaya Shrestha, CalMod Chief Officer, provided a presentation on the following:
 - Risk management and top risks
 - No change to revenue service date for Fall 2024 and no change to project budget
 - Current energization testing in Santa Clara and San Jose will allow for troubleshooting
 - Addressing homeless needs near railway
 - Wire theft mitigation
 - Construction update and dynamic testing anticipated in late 2022
 - Signal system and communication - major signal work in December
 - Customer outreach
 - Crossing optimization (deploying new software November 2022)
 - Critical path – Overhead Catenary System (OCS) construction
 - \$40 million program contingency

Casey Fromson, Chief Communications Officer, provided a presentation on the following:

- Federal funding update - will be election dependent
- “Community Project” funding by Senator Feinstein and Senator Padilla
- FRA Federal State Partnership for intercity rail grant program may not be the best fit
- Caltrain is eligible for State funding – announcement of awards expected January 2023, and these resources will contribute to the financial health of the agency