

San Mateo County Transit District Liaison Report

Meeting of January 4, 2023

Board Actions

- Report from December 7, 2022 Closed session on Public Employee Performance Evaluation – Annual Goal-setting – there were no reportable actions
- Adopted a Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board’s and Committees’ Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue
- Approved the Minutes of the Board of Directors Meeting of December 7, 2022
- Accepted the Statement of Revenues and Expenses for the Period Ending November 30, 2022
- Authorized Execution of Contracts to Renew Vision, Life and Accidental Death and Dismemberment, and Long-term Disability Insurance Benefits
- Approved a Resolution of Intention to Amend the Contract with the California Public Employees’ Retirement System to Provide for Military Service Credit
- Elected Director Josh Powell as Chair and Director Marina Fraser as Vice Chair for 2023
- Appointed a Nominating Committee for the San Mateo County Transit District Representative to the Peninsula Corridor Joint Powers Board consisting of Directors Jeff Gee, Ray Mueller, and Josh Powell
- Approved a Resolution Recognizing January as National Slavery and Human Trafficking Prevention Month
- Resolution of Appreciation for Carole Groom was postponed to a future meeting
- Approved a Resolution of Appreciation for retiring Director Dave Pine
- Adopted the 2023 Legislative Program
- Authorized an Open Market Procurement of Switchgear for the SamTrans South Base Switchgear Replacement Project
- Awarded a Contract to Anvil Builders, Inc. for the South Base Switchgear Replacement Project for a Total Contract Amount of \$2,492,675, and Delegating Authority to the General Manager/CEO to Approve the Project Design
- Approved Increasing the Contract Contingency Authority for the North Base Bus Maintenance Facility Charger Replacement Project and Delegating Authority to the General Manager/CEO to Approve the Project Design
- Authorized an Amendment to the Contract with the Center for Transportation and the Environment for Hydrogen Fuel Cell Electric Bus Feasibility Study Services to Extend the Contract by Two Years and Increase the Total Contract Amount by \$200,000
- Awarded a Contract to Transdev Services, Inc. for Microtransit Services for a Total Not-to-exceed Amount of \$9,720,761 for a Three-year, Five-month Base Term

Board Highlights

- Directors Marie Chuang, representing San Mateo County-Central Cities, and Directors David Canepa and Ray Mueller, representing the San Mateo County Board of Supervisors, were sworn in as new members of the Board.
- The Directors and executive staff expressed their appreciation for Director Pine's service on the Board.
- April Chan, General Manager/CEO, welcomed the new directors. She said that the only major impact on the District from the December 31 storm was at the Linda Mar Park N Ride, where the parking lot was flooded and notification was sent out. She reported that in addition, the Operations team was instrumental in helping to move residents from a flooded mobile home park. Ms. Chan said that Grace Martinez, Acting Chief Financial Officer, was leaving the District and Kathleen Kelly would be acting as Interim Chief Financial Officer.
- Chelsea Schultz, Planning Administrator, provided a presentation on MTC (Metropolitan Transportation Commission) regional coordination and Shruti Hari of the MTC fielded a discussion with the directors.
- Legal Counsel Joan Cassman and Shayna van Hoften provided a review of new Brown Act Meeting Exceptions and Potential Legislative Positions Related to Remote Meeting Exceptions for Board consideration and input.

Committee Discussion Highlights

Legislative Committee

Adoption of 2023 Legislative Program

Casey Fromson, Chief Communications Officer, recommended adding new Brown Act guidelines to the program.

Community Relations Committee

Monthly Performance Report | November 2022

Ana Rivas, Director of Bus Transportation, noted recent awards for bus operators and mechanics.

Finance Committee

Award of Contract for Microtransit Services

Millie Tolleson, Acting Director of Planning, introduced Kate Christopherson, Senior Planner, who provided the presentation. Kevin Yin, Director, Contracts and Procurement, provided a background on the contract. Chair Josh Powell asked why the project was able to move so quickly. Ms. Christopherson said they are getting staff ready and will be able to initiate service in June. Chair Powell asked if it was a pilot program, and Ms. Christopherson said it was a full implementation. Committee Chair Marina Fraser said the program would be of great benefit to Coastside residents. Director Peter Ratto asked if the vehicles were fully ADA-compliant. Ms.

Christopherson said not all of them were, but there would be ADA-compliant vehicles would be available in each location.

Closed Session

Due to the late hour, the Board agreed to continue the closed session on public employee performance evaluation – annual goal setting to the February 1 Board meeting.