



BOARD OF DIRECTORS 2023

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Agenda

Citizens Advisory Committee (CAC) Meeting

February 28, 2023, 4:30 pm

San Mateo County Transportation Authority

The Governor has announced that the State of Emergency due to COVID-19 will be lifted on February 28, 2023. Accordingly, this CAC Meeting will be held in-person at:

**San Mateo County Transit District
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA**

Members of the public also may attend the meeting via teleconference at:

**Notre Dame de Namur University
1500 Ralston Avenue, Campus Center #2, Belmont, CA**

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Visitors must use the hands-free temperature scanners upon entry. An alert will occur and entrance will be prohibited if a person's temperature is measured at 100.4 or above.
3. Visitors must show proof of Covid-19 vaccination or a negative COVID-19 PCR test (with results obtained within last 7 days). Masks will be required for visitors who do not show proof of full vaccination (defined as two weeks after the second dose in a two-dose series, such as for the Pfizer-BioNTech and Moderna vaccines, or two weeks after a single dose of the J&J/Janssen vaccine)

TA Citizens Advisory Committee Members 2022: Barbara Arietta (Chair), Diana Bautista, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Ethan Mizzi, Peter Ohtaki, Dave Reed, Mario Rendon, Mike Swire

Staff Liaison:
Heba El-Guindy, Acting Director, Program and Project Delivery

CAC Secretary:
Jean Brook

Public Comments: Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>.

February 28, 2023 – Tuesday

4:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
4. Consent Calendar
 - 4.a. Approval of Minutes of the CAC Meeting of January 31, 2023 Motion

TA Board Meeting Agenda for March 2, 2023

- 4.b. **TA Board Item 5.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending January 31, 2023 Motion
 - 4.c. **TA Board Item 5.c** Acceptance of Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2023 Motion
5. **TA Board Item 5.a** Approval of Minutes of the Board of Directors Meeting of February 2, 2023 Informational
6. **TA Board Item 11.a** Program Report: Redwood City Grade Separations Informational
7. **TA Board Item 12.a** Program and Allocate \$450,000 for the Development of the Regional Transit Connections Plan Motion
8. **TA Board Item 13** State and Federal Legislative Update Informational
9. Report of the Chair Informational

10. Report from Staff Informational

11. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

12. Date/Time of Next Regular Meeting: Tuesday, April 4, 2023, 4:30 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

13. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to board@smcta.com. *Free translation is available; Para traducción lláma al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

The meeting will be conducted both in person and via teleconference as per the information provided at

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the Authority Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

January 31, 2023

Members Present: B. Arietta (Chair)*, D. Bautista, I. Bucio, K. Chin, K. Kuklin, S. Lang,
(Via Teleconference) J. Londer, G. Mattammal, E. Mizzi, P. Ohtaki, D. Reed (joined at 4:54 pm),
M. Rendon (left at 5:58 pm), M. Swire

Members Absent: J. Fox (Vice Chair)

Staff Present: H. El-Guindy, P. Skinner, J. Epstein, S. van Hoften, J. Viksman, C.
Mobley-Ritter, J. Ye, J. Brook

* Peter Ohtaki chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1. Call to Order/Pledge of Allegiance

Peter Ohtaki called the meeting to order at 4:32 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. New Brown Act Teleconferencing Guidelines

Julian Viksman, Legal Counsel, said that the Governor had not yet noted that the State of Emergency would be lifted and noted that no changes to the teleconferencing guidelines have been made.

Chair Barbara Arietta asked how the date May 11 is related to the March date referenced for removing restrictions. Shayna van Hoften, Legal Counsel, said May 11 was the date that President Biden was lifting the federal State of Emergency and February 28 is the proposed date that the Governor will lift the California State of Emergency. Ms. van Hoften said that legal counsel would be providing written guidance on the new teleconferencing rules to all the Boards and committees.

5. Consent Calendar

5.a. Approval of Minutes of the CAC Meeting of January 3, 2023

TA Board Meeting Agenda for February 2, 2023

5.b. TA Board Item 6.a Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person, and Authorizing Remote Teleconference Board and Committee Meetings to Continue

5.c. TA Board Item 6.c Acceptance of Statement of Revenues and Expenditures for the Period Ending December 31, 2022

5.d. TA Board Item 6.d Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook

Regarding Item #5c, Mike Swire asked if the project expenses by category was a monthly or annual view. Jennifer Ye, Director of Accounting, said it was for the period of July through December 2022.

Regarding Item #5d, Sandra Lang asked when the investment summary that Director Beach had requested at a prior TA Board meeting would become available. Connie Mobley-Ritter, Director of Treasury, said that staff would be able to provide it in a few months. Ms. Mobley-Ritter responded to questions about the yield curve.

Motion/Second: Bautista/Arietta

Ayes: Arietta, Bautista, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Mizzi, Ohtaki, Rendon, Swire

Absent: Fox, Reed

6. TA Board Item 6.b Approval of Minutes of the Board of Directors Meeting of January 5, 2023

There were no comments.

Dave Reed joined the meeting at 4:54 pm.

7. TA Board Item 11.a San Mateo 101 Express Lanes Quarterly Project Update

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation.

Mr. Swire asked about the status of the US 101 Managed Lanes North of I-380 project. Mr. Scott referred the question to Heba El-Guindy, Acting Director, Program and Project Delivery. She said the Environmental Impact Report (EIR) is considering three alternatives (no build, lane convert, and lane add) and is currently in the review process, with the final report slated before the end of 2024.

Diana Bautista asked where the transponder tracker is located on the operating Express Lanes. Mr. Scott said the equipment is hung on the overhead structure and it records the number of occupants in a vehicle as transmitted by its FasTrak transponder.

Dave Reed said he had encountered zero potholes driving on US 101 north of San Carlos.

Ivan Bucio noted several unrepaired potholes on US 101 between Redwood City and East Palo Alto. Mr. Scott said to check the Caltrans website, District 4 page to find out about the work being done. Ms. El-Guindy said that the TA has been sharing information about pothole locations with Caltrans on an ongoing basis and would pass along any information.

Mr. Skinner noted that Ms. Brook would send out the weblink to contact Caltrans to report potholes.

Chair Arietta asked how the pothole repairs were monitored. Mr. Scott said emergency repairs have priority but are not designed to last 20-25 years, as opposed to other repairs that are designed to last 40-plus years.

Mr. Ohtaki asked how the system reads a traditional transponder versus the new switch transponder. Mr. Scott said the user would be charged the single occupant (full fare) rate.

8. TA Board Item 12.a Update on the Investment Portfolio and Environmental, Social, and Governance Investing Discussion by Public Trust Advisors

Connie Mobley-Ritter, Director of Treasury, provided the presentation prepared by Public Trust Advisors.

Mr. Swire asked about the scope of the Board's limitations to make changes to the TA's investments. Ms. Mobley-Ritter said the Board is limited to the State of California's investment rules. She added that while the TA has a fiduciary responsibility to invest the money safely, followed by prioritizing liquidity and return, the Board decides the parameters of the investments.

Mr. Ohtaki asked if there has been any research to compare fixed-income yields for high-grade ESD (Environmental, Social, and Governance) versus non-ESG investing. Ms. Mobley-Ritter said she would pass the question on to their investment advisors.

Mr. Swire suggested the CAC make a joint statement to support adoption of ESG.

Gus Mattammal said he did not want to adopt ESG due to its potential impact on the returns on public money.

Ms. Lang said she supported maintaining open communication with the Board about its investments.

9. TA Board Item 13 State and Federal Legislative Update

Jessica Epstein, Manager, Government and Community Affairs, provided a summary of federal and state legislation. She said at the federal level, the House committee assignments were finalized. She said the Treasury was using extraordinary measures to keep the nation solvent in light of the debt ceiling being reached.

Ms. Epstein reviewed the committee assignments at the state level. She said the Governor released his preliminary budget on January 10 and noted budget cutbacks on the horizon that would affect transportation agencies. She provided an update on Brown Act teleconferencing legislation discussions from other agencies.

Mr. Mattammal expressed concern that recent bills were micromanaging the process for obtaining transportation funding. Ms. Epstein said that the state has adopted CAPTI (Climate Action Plan for Transportation Infrastructure), and noted that projects without green elements are not likely to get funded.

Ms. Lang urged staff to have an ongoing watch of Assembly Bill (AB) 7.

Mr. Swire disagreed that the money had been used wisely in terms of the environment. Ms. Epstein said the TA is obligated to go by what the voters want, but emphasized that the upcoming Strategic Plan will reevaluate priorities. Mr. Skinner said they are not at liberty to change the program categories authorized by the voters. Ms. El-Guindy indicated that the TA team has been retrofitting projects wherever possible to include multi-modal components and mitigate impacts on the environment.

Mario Rendon left the meeting at 5:58 pm.

Mr. Ohtaki asked if there were a way to provide more predictability on transportation funding, given the State's cycle of surplus and deficits. Ms. Epstein said she did not have a good answer for that question.

10. Report of the Chair

Chair Arietta said Bay Area Toll Authority (BATA) announced that California Supreme Court has dismissed the challenges to the Bay Area Traffic Release Plan approved by Bay Area voters in 2018 through Regional Measure 3 (RM3). She said that MTC (Metropolitan Transportation Commission) is looking forward to moving quickly to unlock the RM3 funds. She said the toll revenues would be used to fund the extension of Caltrain into downtown San Francisco.

She noted that the storms from earlier in the month had revealed a lot of damages to the roadways in the form of potholes.

Ethan Mizzi asked if the DTX (Downtown Rail Extension) had been renamed "The Portal," which Mr. Skinner confirmed.

11. Report From Staff

Ms. El-Guindy said the Executive Director's report was in the Board packet. She welcomed Martin Reyes, who had joined the TA's Planning and Fund Management Department.

12. Member Comments/Requests

There were no comments.

13. Date/Time of Next Regular Meeting

Mr. Ohtaki announced that the next meeting would be held on Tuesday, February 28, 2023, at 4:30 pm via Zoom teleconference (additional location, if any, to be determined).

14. Adjourn

The meeting adjourned at 6:14 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to board@smcta.com.



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APRIL CHAN
EXECUTIVE DIRECTOR

Memorandum

Date: February 23, 2023
To: TA Board of Directors
From: April Chan, Executive Director

US 101 Express Lanes Update

The northern segment of the US 101 Express Lanes project (Whipple Ave to Interstate 380) in San Mateo County is currently open to HOV 3+ vehicles (vehicles with 3 or more passengers) and motorcycles until the toll system testing is completed. We anticipate tolling will commence in early March, creating 22-miles of Express Lanes between the San Mateo/Santa Clara County line and San Francisco International Airport in each direction. In mid-April, project supporters including federal, state, and local elected officials and leaders will be invited to a special opening event to celebrate the completed project. More information will follow.

Similar to the efforts on the southern segment, a broad public outreach campaign is scheduled to launch in coordination with the full opening of the lanes and will include e-mail blasts, updates to the Caltrans project website, social media messaging, traffic advisories on 511 and other regional websites, and press releases. A paid multi-lingual advertising effort, including radio announcements, gas station ads, and on-corridor digital billboards, will also be launched to help drivers learn how to use the lanes.

El Camino Real (ECR) complete streets project

In December of 2021, the Town of Colma was awarded \$1,800,000 of Measure W Highway Program category funds, in addition to \$200,000 local match for the City's Project Study Report-Project Development Support (PSR-PDS) Phase of the El Camino Real (ECR) complete streets project. This project will improve multi-modal infrastructure, traffic operations, and safety along El Camino Real in the Town of Colma between Albert M Teglia Boulevard to the north and Arlington Drive to the south.

After coordination between the TA, Town, and Caltrans (the owner of ECR), the PSR-PDS was officially kicked off at the end of 2022. This phase will define the purpose and need and evaluate design alternatives. Complete Street designs to be considered will include: Class IV protected bike lanes, a Class I shared-use path, sidewalk and accessibility improvements, a roundabout or a traffic signal with controlled pedestrian crossing(s) at the intersection of ECR

and Mission Road along with the addition of a traffic signal with controlled pedestrian crossing(s) at the intersection of ECR and Collins Avenue.

Menlo Park Middle Avenue Undercrossing Earmark

With the support from Congressional Representative Anna Eshoo, the City of Menlo Park secured \$4 million in community project funding (formerly known as an “earmark”) for construction of the Middle Avenue Pedestrian/Bicycle Rail Crossing project. The project will ultimately include the construction of a pedestrian and bicycle-only grade separated structure (tunnel) and a mid-block crossing feature raised crosswalks, signage, and flashing beacons to provide a safe and direct connection between major Menlo Park destinations. The TA is a funding partner and has provided \$1,130,000 toward the design phase of the project from a Cycle 5 Pedestrian and Bicycle Program award. The City has now secured approximately \$13 million toward this \$20+ million project; the City will be seeking other discretionary grants and funding for the full funding of the project.

Regional Measure 3 Update

Regional Measure 3 (RM 3) was passed by 55 percent of Bay Area voters in 2018 to fund approximately \$4.5 billion of highway and transit projects from toll increases on the region’s seven state-owned bridges. However, RM 3 was subsequently challenged in court and funds generated from the toll increases have been held in an escrow account. On January 25, 2023, the California Supreme Court dismissed the lawsuit and the Metropolitan transportation Commission (MTC) and the Bay Area Toll Authority (BATA) are waiting final procedural orders from the State Court of Appeal to begin the process of allocating RM3 funding. With the dismissal of the case, the Transportation Authority will have the ability to access \$50 million specifically identified in the expenditure plan for the US 101/SR 92 Area Improvements and Direct Connectors projects. MTC anticipates releasing guidelines for funding allocations in late summer 2023.