

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**February 28, 2023**

**Members Present:** B. Arietta (Chair), I. Bucio (joined at 4:37 pm), K. Chin, J. Fox (Vice Chair),  
**(In Person)** K. Kuklin, S. Lang, G. Mattammal, E. Mizzi, P. Ohtaki, D. Reed (joined at 5:01 pm)

**Members Present:** None  
**(Via Teleconference)**

**Members Absent:** D. Bautista, J. Londer, M. Rendon, M. Swire

**Staff Present:** P. Skinner, P. Gilster, A. Linehan, K. Scribner, J. Brook

**1. Call to Order/Pledge of Allegiance**

Chair Barbara Arietta called the meeting to order at 4:35 pm and led the Pledge of Allegiance.

**2. Roll Call**

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

**3. Public Comment for Items Not on the Agenda**

There were no comments.

*Ivan Bucio joined the meeting at 4:37 pm.*

**4. Consent Calendar**

**4.a. Approval of Minutes of the CAC Meeting of January 31, 2023**

**TA Board Meeting Agenda for March 2, 2023**

**4.b. TA Board Item 5.b Acceptance of Statement of Revenues and Expenditures for the Period Ending January 31, 2023**

**4.c. TA Board Item 5.c Acceptance of Capital Projects Quarterly Status Report for 2nd Quarter Fiscal Year 2023**

Regarding Item 4.c (TA Board Item 5.c), Sandra Lang asked about the purpose of the Broadway grade separation project status key on Table 1. Peter Skinner, TA Executive Officer, explained the report was a reproduction of Caltrain's report and the green, yellow, and red status indicators match the TA's stoplight reports.

Motion/Second: Kuklin/Mattammal

Ayes: Arietta, Bucio, Chin, Fox, Kuklin, Lang, Mattammal, Mizzi, Ohtaki

Absent: Bautista, Londer, Reed, Rendon, Swire

**5. TA Board Item 5.a Approval of Minutes of the Board of Directors Meeting of February 2, 2023**

There were no comments.

**6. TA Board Item 11.a Program Report: Redwood City Grade Separations**

Mr. Skinner introduced Jessica Manzi, Transportation Manager, City of Redwood City, who provided the presentation.

Peter Ohtaki asked if the Grade Separation study included consideration for possible future Dumbarton Rail integration. Ms. Manzi said there would be an opportunity to integrate the two projects if the Dumbarton Rail project does materialize.

Vice Chair John Fox asked if the grade separations are wide enough to accommodate the four-track service or would they need to be reconfigured. Ms. Manzi indicated that the station area is configured for four tracks but not the entire corridor.

Karen Kuklin asked how it impacted the Caltrain electrification. Ms. Manzi said that along with the elevated structure, all of the overhead catenary system within the project area would need to be rebuilt.

*Dave Reed joined the meeting at 5:01 pm.*

Ken Chin asked if they were planning on connecting the bikeways. Ms. Manzi said they had received community feedback about having a bike/pedestrian crossing at Hopkins Avenue. Mr. Chin also asked if the Broadway Burlingame grade separation was coming up next. Mr. Skinner discussed the TA's grade separation policy and pipeline of grade separation projects, indicating the City of Burlingame's project is the furthest along being shovel-ready for construction.

Ethan Mizzi asked when the design report would be done. Ms. Manzi said the next phase would be a combined project study that would roll directly into the environmental phase, followed by detailed design work.

Ms. Lang asked how each of the grade separations were prioritized. Ms. Manzi said that safety was one of the key criteria when developing the feasibility study.

**7. TA Board Item 12.a Program and Allocate \$450,000 for the Development of the Regional Transit Connections Plan**

Patrick Gilster, Director, Planning and Fund Management, provided the presentation. He noted that since this is a new project category, they were seeking to include full community engagement in addition to hearing from stakeholders.

Mr. Chin asked if the Regional Transit Connections category generated approximately \$9 million per year, which Mr. Gilster confirmed.

Gus Mattammal asked how much of the allocation for the planning study goes to the consultants. Mr. Gilster said the majority of the funding will be for consultants, with a significant share earmarked for public outreach.

Dave Reed asked if the consultants will present to the TA CAC, which Mr. Gilster confirmed. Mr. Reed asked if they would conduct outreach to local businesses. Mr. Gilster said yes, that they actively seek out public-private partnerships both for projects and to provide input into the planning process.

Mr. Ohtaki asked if there were any way to include the northern cities in Santa Clara County such as Palo Alto and Mountain View in the plan. Mr. Gilster said they would be working with the various county transportation agencies, including the Valley Transportation Authority which covers regionally significant transit services in those cities.

Mr. Mizzi asked about funding smaller projects in advance of the planning effort that do not necessarily need much additional work on their own. Mr. Gilster said the Regional Transit Connections category is competitive and without scoring criteria, which will be developed by the study, and that there is no way to evaluate the effectiveness of such projects.

Motion/Second: Kuklin/Lang

Ayes: Arietta, Bucio, Chin, Fox, Kuklin, Lang, Mattammal, Mizzi, Ohtaki, Reed

Absent: Bautista, Londer, Rendon, Swire

## **8. TA Board Item 13 State and Federal Legislative Update**

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation.

At the federal level, she said Congress is getting off to a slow start and appear to be waiting for the President to release his budget on March 9. She that the deadline for earmarks (individual funding requests) is March 13.

She said the TA is working to submit their earmark requests by the stated March deadlines.

She said the state has introduced a large number of bills, which the TA's lobbyists are currently working through to find bills the TA may want to take action on. She said the Governor announced a number of CTC (California Transportation Commission) appointments.

Mr. Mattammal asked which earmarks the TA was requesting, and Ms. Linehan said the TA was requesting funding to complete construction of a separated bikeway from 19<sup>th</sup> Avenue to Fashion Island Boulevard in San Mateo.

Ms. Lang asked what kind of maneuverability happens in the budget revision process. Ms. Linehan said the revisions are based on advice from his advisors, not discussions in the legislature.

## **9. Report of the Chair**

Chair Arietta said that she had received notice from the Metropolitan Transportation Commission (MTC) advising the public that they are currently in the process of planning for transportation, housing, economic development, and environmental needs for the next three decades in the Bay Area. She said they had released their Draft 2023 Public Participation Plan for the San Francisco Bay Area on February 20, adding that public comment on the plan will be accepted until April 10.

## **10. Report From Staff**

Mr. Skinner thanked the CAC for attending in person and congratulated Mr. Gilster on his recent promotion to Director, Planning and Fund Management.

## **11. Member Comments/Requests**

Ms. Lang requested an overall summary cover sheet at the front of the Board packets.

Mr. Ohtaki said he was pleased to hear from Executive Director April Chan about the Menlo Park undercrossing earmark.

Mr. Chin asked about the TA CAC reapplication process, and Ms. Brook said she would be sending applications to all the incumbent members whose terms were set to expire at the end of June 2023.

Ms. Kuklin noted that each of the County's cities have different transportation priorities, so she advocated an approach for each CAC member to look at the County's needs as a whole.

Mr. Mizzi asked Chair Arietta where he could obtain a copy of the MTC Draft 2023 Public Participation Plan. She said she would email the information to Ms. Brook to distribute to the Committee.

Mr. Mattammal said he enjoyed the quality of the presentations from the TA.

Mr. Reed said he was pleased to attend in person.

Vice Chair Fox asked how the TA responds to articles about local transportation projects in the media. Mr. Skinner said that members could send articles or links to Ms. Brook to forward to the membership.

## **12. Date/Time of Next Regular Meeting**

Chair Arietta announced that the next meeting would be held on Tuesday, April 4, 2023, at 4:30 in person at the SamTrans Auditorium and via Zoom teleconference.

## **13. Adjourn**

The meeting adjourned at 6:11 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to [cacsecretary@smcta.com](mailto:cacsecretary@smcta.com).