

**Peninsula Corridor Joint Powers Board (JPB) Summary
Special Board Finance Workshop Meeting of May 4, 2023**

The Board met in Closed Session on the following: Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2): (One case). There were no reportable actions.

- Report of the Executive Director - Michelle Bouchard, Executive Director, provided updates which included the following:
 - A special presentation from Balfour Beatty during electrification project update
 - Electrification project is ramping up and transitioning from operations to maintenance
 - Moving forward with tree assessment and met with both CSCG (Caltrain Staff Coordination Group) and LPMG (Local Policy Makers Group) to emphasize safety, risks, and the importance of planning for future severe weather patterns
 - TASI (TransitAmerica Services, Inc.) moving quickly with four-car consist that helps provide reduced maintenance and fuel use as well as ensuring to have two bike cars and one ADA (Americans with Disabilities Act) car
 - BART (Bay Area Rapid Transit) announced schedule change in September and staff will work with BART for hopefully better communication, cooperation, and coordination on schedule changes and with the goal to retain connections at the Millbrae station
 - Co-sponsoring Bike to Wherever Month to encourage and support the use of bikes to access the system; cyclists make up about 20 percent of our ridership
 - CARB (California Air Resources Board) passed in-use locomotive regulation last week; kudos to staff with working with CARB staff and the California Transit Association to ensure an alternative pathway for compliance
 - Electrification Project - committed to a zero-emission future and support the State's efforts to reduce emissions and improve air quality
 - Introduced Kate Jordan Steiner, new Chief Financial Officer, who joined few weeks ago

JPB Board of Directors Received and Approved the Following Items:

- Meeting Minutes of March 29, 2023
- Meeting Minutes of April 6, 2023
- Renew Findings of an Emergency Regarding the North Channel Embankment of the San Francisquito Creek Bridge Due to Erosion Pursuant to Public Contract Code §22050
- Accept Statement of Revenues and Expenses for the Period Ending March 31, 2023
- Amend and Increase the Fiscal Year 2023 Caltrain Capital Budget by \$171,941 from \$127,204,412 to \$127,376,353 to Receive Additional Funding in Support of the Middle Avenue Undercrossing Project
- Authorize Execution of an Eighteen-Month Lease Extension at 2121 South El Camino Real in San Mateo to Support the Caltrain Modernization Program
- Authorize an Amendment to the On-Call Transportation Planning and Consultant Support Services Contracts
- Authorization to Execute a Master Agreement with the California Department of Transportation for Federally Funded Projects
- Authorization of the Execution of a Fund Transfer Agreement for and Receipt of State General Fund for the Caltrain Crossing Optimization Project

- Award of Contract for Preliminary Engineering Design Services for the South Linden Avenue and Scott Street Grade Separation Project
- Award of Contract for Construction Manager General Contractor Pre-Construction Services for the Mountain View Transit Center Grade Separation and Access Project
- Authorize Use of Construction Manager General Contractor (CMGC) Project Delivery Method Pursuant to Public Utilities Code Section for the Rengstorff Avenue Grade Separation Project
- Authorize Amendment of Cooperative Agreement between JPB, VTA, and ACE to Accept Funds from ACE for Guadalupe River Bridge Replacement Project and to Extend Term of Agreement
- Authorize the Executive Director to Execute a Service Agreement (Agreement) with the City of Menlo Park for Activities Undertaken in Support of the Middle Avenue Undercrossing Project
- State and Federal Legislative Update and Approval of Legislative Proposal: Support Assembly Bill (AB) 463 (Hart)
- Asian American and Pacific Islander (AAPI) Heritage Month - Tasha Bartholomew, Media Relations Manager, provided the resolution and highlights included the following:
 - First Japanese immigrants arrived in the United States on May 17, 1843
 - First transcontinental railroad was completed on May 10, 1869
 - AAPI make up 28 percent of Caltrain ridership
 - Joint Powers Board adopted a resolution in support of diversity, equity, inclusivity, and antiracism in July 2021
- Award of Contract for Shuttle Services for the Bayshore Station Painting Project and Authorization to Increase the Contract Contingency from 10% to 30% for the Bayshore Station Painting Project – Robert Barnard, Deputy Chief of Design and Construction, provided the presentation, which included the following:
 - Noted staff report and presentation was an older version with correction for \$206,688
 - Corrosion on the stairs and elevator towers and this is no longer a painting project, but also a structural rehabilitation project
 - Reviewed the scope of work for base of contract and still needed for access to and from the southbound platform
 - Shuttle service for riders for an estimated 90 days to accommodate the needed work; no impact to operations and enhances safety of doing work
 - Compass Transportation met requirements to provide shuttle service
 - The Board had a robust discussion on shuttle service costs, duration, needs, and alternatives
- Fiscal Year 2024 and Fiscal Year 2025 Preliminary Operating and Capital – Kathleen Kelly, Interim Chief Financial Officer, provided the presentation, which included the following information:
- Discussed feedback from Board Workshop and summarized recommendations at Board Workshop on the Preliminary Capital Budget
- Provided preliminary operating budgets summary with projected revenues to go up, reimbursement of Measure RR funds, and increase in interest income related to TIRCP (Transit and Intercity Rail Capital Program) funding
- TASI contract savings related to negotiations of new contract
- Addition of Stadler cars – contingent on available Federal funds with local match requiring \$44 million
- Discussed overall revenues and expenses and assumptions:

- Caltrain fares achieve approximately 45 percent recovery with no fare increase
- Looking at ways to attract and maintain riders for GoPass
- Funding from partnering agencies at about \$5 million each
- Slight decrease in Measure RR funds for next year
- Expenditure Assumptions: biggest expense is rail operator service (TASI) and the Overhead Catenary System - new cost for electrification
- Operating Reserve Policy indicates maintaining 10 percent but strive for 15 percent of operating budget
 - Reviewed the Capital Budget, projected funding sources and Preliminary Capital Budgets Summary
 - Capital Reserve - \$20M available for capital projects and continuing to refine operating and capital budgets
- Capital Improvement Plan (CIP) Project Initiation – was deferred to a future meeting due to time constraints
- Peninsula Corridor Electrification Project (PCEP) Monthly Progress Report – Pranaya Shrestha, CalMod Chief Officer, provided the following information:
 - Summarized project highlights and looking to complete weather impacts by September 2023
 - One reported injury from January through March and top risk remains the Overhead Contact System installation
 - Reviewed summary of Overhead Contact System Production with load bank testing and short circuit testing this month
 - Addressing document control as part of quality assurance

Casey Fromson, Chief Communications Officer, provided updates on:

- Recapped weekend shutdowns and no weekend shutdowns from May to July.
- Bringing electric trains out for public to see in the summer and customer communications

Pranaya Shrestha, CalMod Chief Officer, introduced Mark Konchar, Balfour Beatty Infrastructure Inc. (BBI) Senior Vice President and Managing Director of US Rail Operations and Keith McCoy, new Senior Vice President of Operations and Program Director, provided the following information:

- Addressed performance and importance of project, shared core belief of organization, and summarized what was heard regarding project
- Noted the need to earn back trust and deliver on promises and commitments
- Having roadmap updates every two weeks
- Added 18 critical people to staff since March 6th and four key leadership changes in quality control
- Load bank test conducted yesterday with four more tests to go
- Reviewed what has been done to resolve document control structure and issues and resolved and improved materials management issue
- Wire train was a challenge, but now in testing
- Summarized BBI's philosophy, next steps, and steps to increase OCS (Overhead Catenary System) production

Monthly Reports were provided on the following items:

- Report of the Citizens Advisory Committee (CAC) – Brian Shaw, CAC Chair, provided an update on CAC discussions, which included the following:
 - Three members are up for reappointment or for replacement
 - Members who are terming out have all been notified and have the option to reapply
 - Several comments received about the schedule change and the need to have information posted at stations

Due to time constraints the following items were not heard:

- Report of the Chair –
- Report of the Local Policy Maker Group (LPMG)
- Report of the Transbay Joint Powers Authority (TJPA)