



**BOARD OF DIRECTORS 2023**

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APRIL CHAN  
EXECUTIVE DIRECTOR

## Agenda

### Citizens Advisory Committee (CAC) Meeting

May 2, 2023, 4:30 pm

### San Mateo County Transportation Authority

The Governor has announced that the State of Emergency due to COVID-19 will be lifted on February 28, 2023. Accordingly, this CAC Meeting will be held in-person at:

**San Mateo County Transit District  
Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos, CA**

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

***Please Note the following COVID-19 Protocols for in-person attendance:***

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
  - Cough
  - Shortness of Breath
  - Fever
  - Chills
  - Muscle Pain
  - Sore Throat
  - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

**Public Comments:** Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak.

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, Doug Bojack, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Ethan Mizzi, Peter Ohtaki, Dave Reed, Mario Rendon, Mike Swire

**Staff Liaison:**  
Peter Skinner, Executive Officer, Transportation Authority

**CAC Secretary:**  
Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>.

**May 2, 2023 – Tuesday**

**4:30 pm**

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda  
*Public testimony by each individual speaker shall be limited to three (3) minutes*
4. Consent Calendar
  - 4.a. Approval of Minutes of the CAC Meeting of April 4, 2023 Motion

**TA Board Meeting Agenda for May 4, 2023**

- 4.b. **TA Board Item 5.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending March 31, 2023 Motion
- 4.c. **TA Board Item 5.c** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook Motion
- 4.d. **TA Board Item 5.d** Call for a Public Hearing at the June 1, 2023 Meeting on the Proposed Budget for Fiscal Year 2024 Motion
5. **TA Board Item 5.a** Approval of Minutes of the Board of Directors Meeting of April 6, 2023 Informational
6. **TA Board Item 10.a** San Mateo US 101 Express Lanes Final Quarterly Project Update Informational
7. **TA Board Item 10.b** San Mateo County Shuttle Program Call for Projects Fiscal Year 2024 and 2025 Draft Recommendations Informational
8. **TA Board Item 11.a** Preliminary Budget for Fiscal Year 2024 Informational
9. **TA Board Item 12** State and Federal Legislative Update and Approval of Legislative Proposal: Support Assembly Bill (AB) 557 (Hart) Motion
10. Report of the Chair Informational
11. Report from Staff Informational
12. Member Comments/Requests

*Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC*

13. Date/Time of Next Regular Meeting: Tuesday, May 30, 2023, 4:30 pm

*The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.*

14. Adjourn

### **Information for the Public**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com). *Free translation is available; Para traducción lláma al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

### **Location of Meeting**

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

\*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

### **Public Comment**

**Members of the public may participate remotely or in person.** Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**April 4, 2023**

**Members Present:** B. Arietta (Chair), D. Bojack, I. Bucio, K. Kuklin, S. Lang, J. Londer,  
**(In Person)** G. Mattammal, P. Ohtaki, M. Swire

**Members Present:** None  
**(Via Teleconference)**

**Members Absent:** D. Bautista, K. Chin, J. Fox, E. Mizzi, D. Reed, M. Rendon

**Staff Present:** P. Skinner, P. Gilster, C. Mobley-Ritter, K. Beltz, J. Brook

**1. Call to Order/Pledge of Allegiance**

Chair Barbara Arietta called the meeting to order at 4:39 pm and led the Pledge of Allegiance.

**2. Announcement of New CAC Member**

**2.a. Doug Bojack**

Chair Arietta welcomed Doug Bojack, who briefly introduced himself.

**3. Roll Call**

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

**4. Public Comment for Items Not on the Agenda**

There were no comments.

**5. Consent Calendar**

**5.a. Approval of Minutes of the CAC Meeting of February 28, 2023**

**TA Board Meeting Agenda for April 6, 2023**

**5.b. TA Board Item 5.b Acceptance of Statement of Revenues and Expenditures for the Period Ending February 28, 2023**

**5.c. TA Board Item 5.c Acceptance of Measure A & Measure W Semi-Annual Program Status Report for July to December 2022**

**5.d. TA Board Item 5.d Adoption of Resolution to Enable Receipt of One Bay Area Grant Funds from the Metropolitan Transportation Commission for the 19<sup>th</sup> Avenue/Fashion Island Boulevard Complete Street Class IV Bikeway Project**

Motion/Second: Mattammal/Kuklin

Ayes: Arietta, Bojack, Bucio, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Absent: Bautista, Chin, Fox, Mizzi, Reed, Rendon

**6. TA Board Item 5.a Approval of Minutes of the Board of Directors Meeting of March 2, 2023**

There were no comments.

**7. TA Board Item 10.a US 101 Cordilleras Creek Bridge Replacement**

Peter Skinner, Executive Officer, Transportation Authority, introduced Rebecca Krawiec, Consultant, and Mohammad Suleiman, Regional Project Manager, and Kelly Ma, Project Manager, Caltrans, who provided the presentation.

Karen Kuklin asked if there was any impact to the recently completed express lanes and asked if they had done outreach to the businesses along Industrial Road. Ms. Krawiec said they were reaching out to local businesses, and Mr. Suleiman said they do not anticipate any impacts to express lanes operations by using the cut and cover construction method and the contractor is responsible for protecting any express lanes utilities.

Sandra Lang asked if they had done any studies on the level of flowing water. She asked about the box culvert and if that would be removed. Mr. Suleiman indicated the existing box culvert would be removed and replaced as part of the project. Kouros Langari, Caltrans, said that Caltrans did an analysis of potential sea level rise and the new bridge will accommodate creek flow for the next 80 to 100 years.

Ivan Bucio asked if the temporary shoring would be engineered for specific traffic conditions, which Mr. Langari confirmed. Mr. Bucio asked about the type of piles, and Mr. Langari said they are 24-inch pipe piles that are approximately 67 feet long. Mr. Bucio asked if the material has been ordered. Mr. Langari said the contractors are already in contact with the suppliers and they are going to be placing the order as soon as possible.

Mike Swire asked if it was immediately adjacent to the Bay Trail and if any access improvements to the Bay Trail were considered. Mr. Langari said the trail is adjacent to the project area and that there will not be any impact on pedestrian/bike access. He said that access to the trail is not located in the state right of way and the project would not make improvements to the trail.

Chair Arietta asked how motorists can contact Caltrans to report potholes and file claims for damaged vehicles. Mr. Sulieman indicated he would send the information to TA staff to share with the Committee.

**8. TA Board Item 11.a US 101 Express Lanes: Quarterly Update on Variable Rate Bond and Operations**

Connie Mobley-Ritter, Director of Treasury, introduced Kevin Beltz, Manager, Treasury Debt and Investments. She provided the initial part of the presentation.

Peter Ohtaki asked about VRDO (variable rate demand obligation) rates. Ms. Mobley-Ritter said some of their investments are in a LAIF-like (Local Agency Investment Fund) product for the short term. He asked what the average yield was. Mr. Beltz said they are currently budgeting

for 2024 at 2.9 percent on average. Ms. Mobley-Ritter said the average cost for bonds is 55 basis points.

Gus Mattammal asked what happens if the revenue does not cover the bonds. Ms. Mobley-Ritter said it would come out of sales tax revenue.

Monique Fuhrman, Deputy Policy Program Manager for the San Mateo County Express Lanes Joint Powers Authority, HNTB, provided the second part of the presentation.

Mr. Mattammal asked for example of the equity program. Ms. Fuhrman said they worked with Samaritan House to provide a Clipper card preloaded with a \$100 transit credit or a FasTrak transponder with a \$100 toll credit. Mr. Mattammal then asked about the dip in tolls in December in the southbound direction. Ms. Fuhrman indicated that traffic patterns shift during the holidays and traffic peaks smooth out throughout the day. Mr. Mattammal also asked how the pricing for the toll lanes are set. Ms. Fuhrman indicated the pricing is dictated by a pricing algorithm that looks at traffic flow, speeds, and number of vehicles.

Mr. Swire expressed some concerns including congestion levels, two riders in the three-person lane, and an increase in collisions between the express and regular lanes. Ms. Fuhrman indicated that based on the data, traffic congestion had not returned to pre-pandemic levels and while people have been seen weaving in and out of the express lanes, the data does not indicate a significant increase in the number of traffic incidents as a result. Mr. Swire asked how many more vehicles would be added to US 101 as the result of adding the new express lane in the northern segment versus converting an existing lane to an express lane. Ms. Fuhrman stated she did not have the information and would have to look into the question. Mr. Swire asked what the income level was for the equity program. Ms. Fuhrman said the current eligibility requirements were on the website. She also noted they work with CHP (California Highway Patrol), who provide enforcement on the express lanes for the full tolling period. Mr. Swire expressed his concerns that the added traffic is increasing air pollution for residents in neighborhoods adjacent to the highway.

Mr. Ohtaki suggested looking at how Alameda County's express lane statistics on I-880 pre- and post-pandemic compared to the 101 Express Lanes.

Ms. Lang asked if the pricing changes while in the lane. Ms. Fuhrman said the price shown when first entering the lane will not change.

Ms. Kuklin said she has been using the express lanes and noted that the pricing has been fairly consistent and the lanes are performing as expected.

#### **9. TA Board Item 12 State and Federal Legislative Update and Approval of Legislative Proposals: Support Assembly Bill (AB) 817 (Pacheco) and Assembly Constitutional Amendment (ACA) 1 (Aguiar-Curry)**

Jessica Epstein, Manager, Government and Community Affairs, provided a summary of federal and state legislation.

At the federal level, she said the TA had submitted an earmark request to Representative Kevin Mullin for the 19<sup>th</sup> Avenue bikeway project.

At the state level, she said there would be negotiations around transportation funding over the next few months once the legislature is back in session.

Ms. Epstein also said there were multiple Brown Act bills in the state legislature. She said staff is recommending that the TA support Assembly Bill (AB) 817, which proposes exempting nondecision-making advisory bodies such as the CAC from in-person meeting rules. She said staff is also recommending support of Assembly Constitutional Amendment (ACA) 1, which will reduce the voter threshold for special taxes for public infrastructure, such as Measures A and W, from two-thirds to 55 percent.

Mr. Swire asked if the local state delegation supported ACA 1. Ms. Epstein said she would try to find out how they have voted in the past.

Motion/Second: Lang/Bojack

Ayes: Arietta, Bojack, Bucio, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Absent: Bautista, Chin, Fox, Mizzi, Reed, Rendon

## **10. Report of the Chair**

Chair Arietta noted the public comment period on the proposed framework for how MTC (Metropolitan Transportation Commission) will conduct public engagement activities going forward, adding the final adoption is slated for early summer 2023.

She said former CAC colleague, Jim Bigelow, had contacted her with concerns about trees falling due to recent storms near the Caltrain tracks, in particular with electrification. She asked Mr. Skinner what the plan was for the eucalyptus trees near the corridor. Mr. Skinner said many of the trees are not within the Caltrain right of way, while the trees that are within the right of way are trimmed regularly.

Ms. Lang said she also shared the concern.

## **11. Report From Staff**

Mr. Skinner said the report was in the packet.

## **12. Member Comments/Requests**

Mr. Ohtaki said re the impact of the storms – Caltrain bridge on San Francisquito Creek – banks on either side have deteriorated due to the storms and Caltrain will need to repair it. Said he would be interested in hearing any updates about it. Mr. Skinner said that Caltrain is doing emergency repairs. He noted that Caltrain has a bridge replacement program to replace those bridges that have reached the end of their useful lives.

Ms. Kuklin welcomed Doug. She said the City of Millbrae has gotten rid of many of their trees as a result of monitoring the health of existing trees.

Mr. Bucio said he enjoyed the quality of the presentations.

Mr. Swire asked about the section of the bike path near the Notre Dame de Nemours on Ralston Avenue in Belmont, and said he would ask Patrick Gilster, Director, Planning and Fund Management, offline. He suggested having a Board member visit a TA CAC meeting to field questions. Mr. Skinner said a summary of the CAC meeting is provided to the Board members prior to the Board meeting.

Doug Bojack said he was pleased with the engagement of the Committee.

Ms. Lang said she learns something more with every meeting. She suggested having more feedback about the CAC's concerns from the TA Board.



### **13. Date/Time of Next Regular Meeting**

Chair Arietta announced that the next meeting would be held on Tuesday, May 2, 2023, at 4:30 in person at the SamTrans Auditorium and via Zoom teleconference.

### **14. Adjourn**

The meeting adjourned at 6:42 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to [cacsecretary@smcta.com](mailto:cacsecretary@smcta.com).

DRAFT



## Memorandum

**Date:** April 27, 2023  
**To:** TA Board of Directors  
**From:** April Chan, Executive Director

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### **Best Practices Design Review for City of Pacifica Bicycle and Pedestrian Improvement Project**

In 2022, the City of Pacifica applied for and was awarded \$583,504 in Measure W funding for the Plans, Specifications and Estimates (PS&E) and Construction (CON) phases for their Esplanade and Palmetto Bicycle Pedestrian Improvement Project. The Project scope includes a) installation of Class 2 bike lanes along Palmetto Avenue and along a portion of Esplanade Avenue, and b) Class 3b bicycle boulevards with traffic calming elements along Avalon Drive and portions of Esplanade Avenue.

Because the City requested funds for multiple phases of work without complete design concepts, a condition of the award was for the TA to provide technical assistance in the form of a third-party consultant design review. This design review will help ensure best practices for bicycle and pedestrian infrastructure design are incorporated into the project before it goes into construction. TA staff is currently conducting the design review, marking the first time we have provided technical assistance for a bike and pedestrian project.

The first round of design review was held in late March and the City is now revising their plans in response to the initial comments received. Once revised, the TA's consultant will prepare a comprehensive design review memo laying out any additional recommendations to improve the Project design. The City will have the opportunity to respond to the memo and provide justifications for any recommendations that cannot be accommodated. The design review process is expected to wrap up by summer 2023 and the City is targeting start of construction later in 2023.

### **US 101 / SR 92 Interchange Area Improvements Project Design Update**

The US 101 / SR 92 Interchange Area Improvements Project is co-sponsored by the TA and C/CAG to improve safety and highway operations across four key locations including construction of an additional lane from westbound SR 92 to the southbound US 101 connector ramp, modifying the lane merge from the US 101 connector ramps to eastbound SR 92, modifying the southbound US 101 Fashion Island Boulevard exit ramp, and modifying the US 101 Hillsdale Boulevard exit ramp. The project was funded through the 2021 Highway Call for

Projects with \$5.1 million in Measure W funds, and \$31.7 million in matching funds from various sources including a Federal earmark, State Transportation improvement Program funds, and Regional Measure 3.

Caltrans has been working on the Plans, Specifications, and Estimates (PS&E) since May 2022, and has been coordinating with the TA, C/CAG, and the Cities of San Mateo and Foster City. The PS&E package reached 65% completion in April 2023, and final design is anticipated to be done by the end of 2023.

### **US 101 Managed Lanes (Between I-380 and SM/SF County Line)**

This project proposes to construct an additional 7 miles of managed lanes on US 101 in San Mateo County from the I-380 interchange to the San Mateo/San Francisco County Line, creating continuous managed lanes in both directions throughout San Mateo County. The TA, Caltrans and C/CAG have recently agreed on the traffic scenarios that will be analyzed as a part of traffic operations analysis, which is a required component of the Environmental Impact Report (EIR). These scenarios will help inform the impacts of the project alternatives currently under consideration, which includes a no project alternative, adding a managed lane in each travel direction and a scenario that converts an existing general-purpose lane in each direction to a managed lane. SMCTA and C/CAG are also working closely with the San Francisco County Transportation Authority to ensure the proposed San Mateo managed lane project compliments potential future managed lane projects within the City and County of San Francisco. A draft EIR will be available for public comment in late spring 2024 with a final EIR anticipated to be complete by fall of 2024. Additional opportunities for public outreach will be provided through the US 101 multi-modal corridor study and comments received will help inform the TA's decision making about the project.

### **US 101/Holly Street Interchange and Pedestrian Overcrossing**

This project would have modified the on and off-ramps for the Holly Street interchange to improve traffic operations and safety, and also included the construction of a separate pedestrian overcrossing to provide an alternate route for people walking and biking to avoid on- and off-ramp conflicts with motor vehicles.

The City of San Carlos has elected to cancel the project at this time due to a significant funding shortfall. The current total project cost is \$51.3 million for all phases of work. The TA has programmed and allocated 56% of the total cost toward the project (\$28.8 million) from the Highway and Pedestrian & Bicycle Programs to both the interchange and pedestrian overcrossing components. Additionally, the City of San Carlos has also previously committed \$4.5 million toward the project. In total, \$33.3 million is currently dedicated to the project which equates to a \$18 million funding shortfall. With the discontinuation of the project, the remaining TA funds in the project will be returned to the respective program categories through a formal Board action this summer.