

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

May 30, 2023

Members Present: B. Arietta (Chair), D. Bojack, I. Bucio, K. Chin, K. Kuklin, S. Lang, J. Londer,
(In Person) G. Mattammal (arrived at 4:36 pm), M. Rendon, M. Swire

Members Present: None
(Via Teleconference)

Members Absent: D. Bautista, J. Fox (Vice Chair), E. Mizzi, P. Ohtaki, D. Reed

Staff Present: P. Skinner, P. Gilster, L. Millard-Olmeda, K. Kelly, A. Linehan, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Barbara Arietta called the meeting to order at 4:32 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Consent Calendar

4.a. Approval of Minutes of the CAC Meeting of May 2 2023

TA Board Meeting Agenda for June 1, 2023

4.b. TA Board Item 6.b Acceptance of Statement of Revenues and Expenditures for the Period Ending April 30, 2023

4.c. TA Board Item 6.c Acceptance of Capital Projects Quarterly Status Report for 3rd Quarter of Fiscal Year 2023

4.d. TA Board Item 6.d Establishing the Appropriations Limit for Fiscal Year 2024

4.e. TA Board Item 6.e Reprogramming and Reallocating \$1.92 Million in Measure A Funds from Savings in the Right-of-way Phase to the Construction Phase of the US 101/Broadway Interchange Reconstruction Project for Landscaping Activities

Motion/Second: Rendon/Kuklin

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Rendon, Swire

Absent: Bautista, Fox, Mattammal, Mizzi, Ohtaki, Reed

Gus Mattammal arrived at 4:36 pm.

5. TA Board Item 6.a Approval of Minutes of the Board of Directors Meeting of May 4, 2023

There were no comments.

6. TA Board Item 7.a Recognizing Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month and Reaffirming a Commitment to Diversity, Equity, Access, and Inclusion

Peter Skinner, Executive Officer, Transportation Authority, summarized the resolution.

Motion/Second: Londer/Bucio

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

7. TA Board Item 10.a Program Report: Peninsula Corridor Electrification Project Update

Brent Tietjen, Manager, External Affairs, provided the presentation.

Sandra Lang asked if the current signaling will be the same following electrification. Mr. Tietjen said the signal system would be the same but Caltrain is also implementing a new wireless crossing system to provide less gate downtime once implemented.

Mike Swire asked if PG&E (Pacifica Gas and Electric) provided the electricity. Mr. Tietjen said the current infrastructure is from PG&E but they are exploring using other local providers.

Chair Arietta noted that Caltrain ridership is still low, and asked what could be done to attract more riders. Mr. Tietjen said the project will be able to increase service, which will hopefully attract additional ridership.

Gus Mattammal asked if a facility to build the trains has been completed. Mr. Tietjen said that the manufacturer, Stadler, had built a facility in the Salt Lake City to meet federal procurement requirements as a result of the large size of the Caltrain contract and other contracts.

8. TA Board Item 11.a Public Hearing: Adoption of Proposed Budget for Fiscal Year 2024

Ladi Millard-Olmeda, Director, Budgets and Financial Analysis, presented the staff report.

Ms. Lang asked about the amount due on the bond interest. Ms. Millard-Olmeda said the expense will be paid by the JPA (San Mateo County Express Lanes Joint Powers Authority), which would be considered income to the TA.

Mr. Swire had questions about the financing of the JPA. Mr. Skinner said that express lanes operations are currently projecting sufficient revenue to cover any of the bond expenses related to the \$100 million.

Motion/Second: Lang/Bucio

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

9. TA Board Item 11.b Programming and Allocation for the San Mateo County Shuttle Program Call for Projects for Fiscal Years 2024 and 2025

Patrick Gilster, Director, Planning and Fund Management, presented the staff report.

Motion/Second: Kuklin/Londer

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

10. TA Board Item 11.c Conveyance to the State of California Department of Transportation of Grant Deeds to US 101/Broadway Interchange Reconstruction Project Properties

Mr. Skinner introduced Janni Baugh, Manager, Real Estate Management and Capital Projects, who provided the presentation.

Doug Bojack asked how this item may impact the upcoming landscaping. Mr. Skinner said it does not affect landscaping, which would proceed in the next few months.

Motion/Second: Londer/Bucio

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

11. TA Board Item 11.d Adoption of Revisions to the TA Procurement Policy

Kevin Yin, Director of Contracts and Procurement, presented the staff report.

Jeff Londer asked about the range of emergency procurements. Mr. Yin said that emergency procurements would be taken to the Board for approval.

Mr. Swire asked if there were additional environmental or social elements in the policy. Mr. Yin said environmental policy is addressed on an as-needed basis.

Ms. Lang asked if the policy contained any workforce protections in terms of where the products were made. Mr. Yin said they only look to see if the company is debarred from doing business with the TA.

Mr. Mattammal asked about the thresholds. Mr. Yin said the range is \$150,000 to \$250,000, adding that the Executive Director needs to take any emergency procurement above \$250,000 to the Board for approval. He clarified that the range varied depending on the construction projects.

Motion/Second: Mattammal/Kuklin

Ayes: Arietta, Bojack, Bucio, Chin, Kuklin, Lang, Londer, Mattammal, Rendon, Swire

Absent: Bautista, Fox, Mizzi, Ohtaki, Reed

12. TA Board Item 12 State and Federal Legislative Update

Michaela Petrik, Government Affairs Officer, provided a summary of federal and state legislation.

On the federal side, she said that the President and House Speaker Kevin McCarthy agreed to raise the debt limit. She said they expect the House and Senate Appropriations Committee to move forward with their annual process.

On the state side, Ms. Petrik said the Governor released his May revise on May 12. She said since the tax filing deadline was extended due to the winter storms, the financial picture will not be apparent until later in the year. She noted the progress of the bills the TA is tracking.

13. Report of the Chair

Chair Arietta announced the TA CAC recruitment period would end on June 2.

She noted that the Manor Drive/State Route 1 overcrossing in Pacifica is in need of being widened and repaired, and Mr. Skinner said that the project was progressing. Chair Arietta also noted that Caltrain was still in need of additional funding.

14. Report From Staff

Mr. Skinner said the report was in the packet. He said the Manor Drive project is progressing and on the way to being approved by the TA.

15. Member Comments/Requests

Mr. Londer said he was thankful that the Broadway interchange in Burlingame was coming to fruition.

Ms. Lang noted that Senator Josh Becker of the Senate Budget Committee was aware of the need for more funding for public transportation and she emphasized the need for everyone to be aware of potential funding opportunities.

Mr. Swire said Move San Mateo bicyclists had ridden the 19th Avenue and were hoping for the earmark. He noted in the event that Caltrain goes bankrupt, it would add five and a half lanes of traffic back to the highways.

Mr. Mattammal asked if the TA was going to be involved in planning the second phase of the parallel trail that runs on the west side of Highway 1 ending at Coronado. Mr. Gilster said they are actively working with the County in Moss Beach, which has a side parallel trail as part of that project. He added that the TA can provide technical assistance and allocated additional funding to help implement projects at the request of the County.

16. Date/Time of Next Regular Meeting

Chair Arietta announced that the next meeting would be held on Monday, July 3, 2023, at 4:30 pm in person at the SamTrans Auditorium and via Zoom teleconference.

17. Adjourn

The meeting adjourned at 5:39 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to cacsecretary@smcta.com.