



BOARD OF DIRECTORS 2023

RICO E. MEDINA, CHAIR
CARLOS ROMERO, VICE CHAIR
EMILY BEACH
NOELIA CORZO
JULIA MATES
RAY MUELLER
MARK NAGALES

APRIL CHAN
EXECUTIVE DIRECTOR

Agenda Citizens Advisory Committee (CAC) Meeting

October 3, 2023, 4:30 pm

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Ave., San Carlos, CA

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

TA Citizens Advisory Committee Members 2023: Barbara Arietta (Chair), Doug Bojack, Ivan Bucio, Giuliano Carlini, Ken Chin, Nheeda Enriquez, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Peter Ohtaki, Allie Paul, Mike Swire

Staff Liaison:
Peter Skinner, Executive Officer, Transportation Authority

CAC Secretary:
Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>.

Tuesday, October 3, 2023

4:30 pm

-
1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
 4. Consent Calendar
 - 4.a. Approval of Minutes of the CAC Meeting of September 5, 2023 Motion

TA Board Meeting Agenda for October 5, 2023

 - 4.b. **TA Board Item 5.b** Acceptance of Statement of Revenues and Expenditures for the Fiscal Year Ended June 30, 2023 Motion
 - 4.c. **TA Board Item 5.c** Acceptance of Statement of Revenues and Expenditures for the Period Ending August 31, 2023 Motion
 - 4.d. **TA Board Item 5.d** Authorize the Filing of an Application for TA Highway Program Funding and Adopt a Resolution in Support of the US 101/State Route 92 Area Improvements Project Motion
 - 4.e. **TA Board Item 5.e** Authorize the Filing of an Application for TA Highway Program Funding and Adopt a Resolution in Support of the US 101 Managed Lanes – North of I-380 Project Motion
 - 4.f. **TA Board Item 5.f** Authorize the Receipt of Sustainable Transportation Planning Grant Funds from California Department of Transportation for the Active 101 Plan Motion
 - 4.g. **TA Board Item 5.g** Approval of the 2024 Board of Directors Meeting Calendar Motion
 5. **TA Board Item 5.a** Approval of Minutes of the Board of Directors Meeting of September 7, 2023 Informational
 6. **TA Board Item 10.a** Broadway Grade Separation Project Update Informational
 7. **TA Board Item 11.a** Overview of Fixed Income Investing Informational
 8. **TA Board Item 12** State and Federal Legislative Update Informational
 9. Report of the Chair Informational

10. Report from Staff Informational

11. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

12. Date/Time of Next Regular Meeting: Tuesday, October 31, 2023, 4:30 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

13. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to board@smcta.com. *Free translation is available; Para traducción lláma al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

September 5, 2023

**Members Present:
(In Person)** B. Arietta (Chair), I. Bucio (arrived at 4:33 pm), G. Carlini, K. Chin, N. Enriquez, J. Fox (Vice Chair) (left at 6:16 pm), K. Kuklin, S. Lang, J. Londer, G. Mattammal (arrived at 4:36 pm), A. Paul, M. Swire

**Members Present:
(Via Teleconference)** None

Members Absent: D. Bojack, P. Ohtaki

Staff Present: P. Skinner, P. Gilster, A. Linehan, S. van Hoften, B. Adams, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Barbara Arietta called the meeting to order at 4:30 pm and led the Pledge of Allegiance.

2. Announcement of New and Continuing CAC Members

Chair Arietta welcomed new members Nheeda Enriquez, Allie Paul, and Giuliano Carline, G, and Allie, who briefly introduced themselves.

Ivan Bucio arrived at 4:33 pm.

3. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

4. Public Comment for Items Not on the Agenda

There were no comments.

Items 7 and 8 were taken out of order.

7. TA Board Item 5.a Approval of Minutes of the Board of Directors Meeting of August 3, 2023

There were no comments.

Gus Mattammal arrived at 4:36 pm.

8. TA Board Item 10.a 101 Corridor Connect Program Update

Martin Reyes, Principal Transportation Planner, provided the initial part of the presentation.

Amy Linehan, Government and Community Affairs Officer, provided the community/stakeholder engagement and multimodal strategy section of the presentation.

Karen Kuklin asked how neighboring counties would connect to the multimodal strategy.

Mr. Reyes said they are focusing solely on San Mateo County for now, but would consider the impact of the strategy on San Francisco and Santa Clara Counties in their development of the plan.

Ken Chin asked how the project was funded and if the use of the funds is compliant with the Strategic Plan. Staff confirmed it is and that the program is funded through highway program oversight funds that were budgeted for this purpose.

Mr. Swire asked why the Program was prioritizing the north part of the County when Phase III of the Express Lane project was uncertain and could change the needs in the area adjacent to US 101. Staff said the projects included in 101 Corridor Connect would be prioritized by the local communities and it is inclusive of projects that benefit all modes of transportation. Also, staff said they do not have a preconceived notion of the project mix; rather, the TA is looking at ways to more holistically improve mobility and provide congestion relief along the corridor.

Sandra Lang asked why there would be a one-mile limit for the corridor. Mr. Reyes said beyond the one-mile radius would significantly expand the focus of the project beyond what is reasonable. Mr. Gilster said that C/CAG (City and County Association of Governments of San Mateo County) should be kicking off the update to the countywide Transportation Master Plan next year, which would include other County projects.

Giuliano Carlini asked how input from individual communities was used to put together a plan that makes sense regionally. Mr. Reyes said they would work with the consultant to translate community priorities into projects based on what they found in the project inventory.

Mr. Carlini asked why US 101 was chosen over other major arteries such as I-280. Mr. Skinner said US 101 is the most heavily traveled commute corridor in the County.

Ivan Bucio asked if data would be captured from people who work but do not live in the County. Ms. Linehan indicated a project survey was being developed to receive feedback from anyone that travels along the 101 Corridor, including commuters that do not live in San Mateo County.

Gus Mattammal asked about the purpose of the project inventory. Mr. Reyes said the inventory would inform which projects can be selected for delivery under 101 Corridor Connect while also helping to identify gaps or needs.

Vice Chair John Fox asked for confirmation that the project would look at the Grand Boulevard Initiative, and staff confirmed this would be appropriate.

Allie Paul asked if they would initiate action on projects from the area of the County where they collect feedback or would they wait to take action until feedback has been collected for the entire project area. Mr. Reyes confirmed that once feedback has been collected for North County, they would then work with local partners to initiate project delivery for that area.

5. Consent Calendar

5.a. Approval of Minutes of the CAC Meeting of August 1, 2023

TA Board Meeting Agenda for September 7, 2023

5.b. TA Board Item 5.b Acceptance of Statement of Revenues and Expenditures for the Period Ending July 31, 2023

5.c. TA Board Item 5.c Acceptance of Capital Projects Quarterly Status Report for 4th Quarter Fiscal Year

5.d. TA Board Item 5.d Deprogramming and Deallocation of Three Pedestrian and Bicycle Program 2022 Cycle 6 Projects

5.e. TA Board Item 5.e Program and Allocate \$9,650,560 in Measure A Funds to the San Mateo County Transit District for the SamTrans Paratransit Program and Caltrain

Regarding Item 5.d, Vice Chair Fox asked staff to confirm that funds could not be moved between categories, and Mr. Skinner confirmed they cannot. He said the Pedestrian and Bicycle funds would revert back to that category and be made available in the next Pedestrian and Bicycle Program Call for Projects.

Regarding Item 5.a, Mr. Swire requested the following amendment to his comment under Item 13. Member Comments and Requests:

Mr. Swire concurred about the Grand Jury report. He noted that Smart Growth America focuses on sustainable neighborhoods and healthy communities; [according to Mr. Swire, they recently did a national survey which indicated that most people do not believe that highway widening reduces congestion.](#) He said he felt that America's perception of transportation is changing to favor transit, and Chair Arietta concurred. [He also surveyed Nextdoor members on the mid-Peninsula asking if the \\$581 million spent on highway widening in San Mateo County had reduced congestion and was worthwhile, reporting that 85 percent of survey respondents indicated that the money was not well spent and that the project had not improved congestion.](#)

The Committee voted to approve Item 5.a as amended:

Motion/Second: Chin/Fox

Ayes: Arietta, Bucio, Carlini, Chin, Enriquez, Fox, Kuklin, Mattammal, Paul, Swire

Abstain: Lang, Londer

Absent: Bojack, Ohtaki

Regarding Item 5.c, Ms. Lang asked if the City of San Mateo's alternative development workshop would evaluate the cost-effective solutions for the Peninsula Avenue/101 Interchange. Mr. Skinner clarified the City of San Mateo is the project lead. He said the cost of the project has increased dramatically particularly regarding acquiring the right of way required to construct the project. Ms. Lang agreed that the right-of-way provisions are important. Mr. Skinner said the right of way is difficult to fund and its acquisition is a large part of the project cost.

Mr. Mattammal asked if the County and Caltrans are disagreeing about who will fund the maintenance of the Gray Whale Cove project. Mr. Skinner said that was correct that neither party has agreed to maintain the project.

The Committee voted to approve Item 5.c:

Motion/Second: Mattammal/Bucio

Ayes: Arietta, Bucio, Carlini, Chin, Enriquez, Fox, Kuklin, Lang, Londer, Mattammal, Paul, Swire

Absent: Bojack, Ohtaki

The Committee voted to approve Items 5.b, 5.d, and 5.e:

Motion/Second: Lang/Kuklin

Ayes: Arietta, Bucio, Carlini, Chin, Enriquez, Fox, Kuklin, Lang, Londer, Mattammal, Paul, Swire

Absent: Bojack, Ohtaki

6. Brown Act and CAC Role Orientation

Brendan Adams, Legal Counsel, Hanson Bridgett LLC, provided the presentation on the Brown Act.

Ms. Kuklin asked about the annual committee to nominate a committee chair, if that would be in violation of the Brown Act. Mr. Adams said no, if it does not constitute a quorum of the body.

Mr. Carlini asked about posting on social media, such as Nextdoor or Facebook, and other members reached a consensus there, would that be a violation, and Mr. Adams said it was risky.

Ms. Enriquez asked about responding to public comments. Mr. Adams said it was okay as long as there was no discussion on items not on the agenda. Shayna van Hoften, Legal Counsel, said if a response is required, a committee member can briefly respond or defer the question to staff. She said there is new legislation regarding posting on the internet and social media. She said generally a one-way push of information is okay, but that replies could generate a discussion that may be in violation.

Mr. Swire suggested pushing out articles to the committee that is of general interest and not committee business.

Shayna van Hoften, Legal Counsel, Hanson Bridgett LLC, provided the presentation on the role of the CAC member. She noted that the rules of procedure would be updated based on member input.

Vice Chair John Fox left at 6:16 pm

9. TA Board Item 10.b 101/92 Mobility Hub and Smart Corridor Concept Plan Progress Update

Mr. Reyes provided the presentation on the 101/92 Mobility Hub and Smart Corridor Concept Plan.

Ms. Linehan provided an update on engagement activity for the second part of the presentation.

Ken Chin asked if they had considered adding public restrooms. Mr. Reyes said they had talked about having restrooms specifically for bus operators. Mr. Chin, as the Vice President of the San Mateo-Foster City School District Board, asked if staff had reached out to the school district since the Hub is adjacent to Fiesta Gardens School. Mr. Reyes said they had a meeting with the

school Parent Teachers Association. Mr. Chin urged them to reach out to the school district specifically and not just the school.

Mr. Swire endorsed the need for a protected bike lane given current safety and comfort concerns. He also recommended the project extend one additional block to Bridgepointe Shopping Center, especially given the expected traffic once Chick-fil-A arrives.

Mr. Swire questioned whether the new express buses would succeed given previous challenges and the existence of Caltrain serving similar routes. Mr. Reyes mentioned that Caltrain serves a different demographic than SamTrans. Mr. Swire questioned whether the express bus user might be different than the average SamTrans user if fares are higher.

Mr. Skinner said Caltrain has a challenge attracting riders due to the ability of commuters to work from home.

Mr. Carlini said he was concerned with bike path routes not being 100 percent safe, such as the route to Bridgepointe Shopping Center. He noted that USB charging outlets on benches could potentially be hacked.

Mr. Mattammal asked if the existing conditions report was a public document. Mr. Reyes said it will be made public closer to the final concept plans being release.

10. TA Board Item 11 State and Federal Legislative Update

Amy Linehan, Government Affairs Officer, provided a summary of federal and state legislation.

On the federal side, she said the Senate had reconvened and the House would reconvene in October. She said that Congress has not passed any of their appropriation bills yet, and that a continuing resolution (CR) was likely.

On the state side, she said the Legislature reconvened from their summer recess on August 14 and fiscal committees completed their business by September 1. She said that all business by the floor of each house must conclude by September 14 in order for anything to be considered for signature by the Governor by October 14.

She noted recent personnel changes and provided some background on the transportation trailer bill.

Mr. Carlini asked if there is no omnibus bill, will the TA provide any direction. Ms. Linehan said there could be a CR. Mr. Skinner said that the federal shutdowns do not affect the TA.

11. TA Board Item 15.a Approval of Policy for Settlement of General Liability Claims

Ms. van Hoften presented the staff report.

Ms. Kuklin asked if the policy change was likely to invite claims. Ms. van Hoften said that it was unlikely since each TA agreement had a strong indemnity clause.

Motion/Second: Kuklin/Bucio

Ayes: Arietta, Bucio, Carlini, Chin, Enriquez, Kuklin, Lang, Londer, Mattammal, Paul, Swire

Absent: Bojack, Fox, Ohtaki

12. Report of the Chair

Chair Arietta reported on the new battery-electric multiple-unit Caltrain train set, which would use battery power on non-electrified sections of track between San Jose and Gilroy.

13. Report From Staff

Mr. Skinner said the report was in the packet. He asked committee members were welcome to volunteer to write the monthly CAC meeting summary. Ms. van Hoften suggested that guidelines may be added to the updated rules and procedures. Mr. Swire volunteered to write the summary.

14. Member Comments/Requests

Nheeda Enriquez suggested have an AI (Artificial Intelligence) summary of the meeting.

Mr. Chin welcomed the new CAC members and announced his retirement from the Committee. He thanked staff and members.

Mr. Kuklin thanked Mr. Chin for his participation. Mr. Londer thanked Mr. Chin and welcomed the new members.

15. Date/Time of Next Regular Meeting

Chair Arietta announced that the next meeting would be held on Monday, October 3, 2023, at 4:30 pm in person at the SamTrans Auditorium and via Zoom teleconference.

16. Adjourn

The meeting adjourned at 7:18 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to cacsecretary@smcta.com.



BOARD OF DIRECTORS 2023

RICO E. MEDINA, CHAIR
CARLOS ROMERO, VICE CHAIR
EMILY BEACH
NOELIA CORZO
JULIA MATES
RAY MUELLER
MARK NAGALES

APRIL CHAN
EXECUTIVE DIRECTOR

Memorandum

Date: September 28, 2023
To: TA Board of Directors
From: April Chan, Executive Director

101/92 Direct Connector Environmental Work Kick-Off

The US 101/SR 92 Direct Connector Project (Project) is co-sponsored by the TA and City/County Association of Governments (C/CAG) and will add managed lane connectors between the US 101 and SR 92 freeways. In late August 2023, the Project kicked off the environmental review phase with consultant support from Kimley-Horn & Associates. A project development team has been convened comprised of staff from the California Department of Transportation (Caltrans), the TA, C/CAG, and Kimley-Horn. The Project's environmental review phase is currently estimated at \$12.2 million and is funded with \$10.2 million of Measure A&W highway program funds along with \$2 million in matching funds from Regional Measure 3. The environmental review phase is anticipated to be complete by 2026.

Regional Transit Connections

In March 2023, the TA Board of Directors allocated \$450,000 for the preparation of the Regional Transit Connections (RTC) Plan. This plan will provide policy direction for the implementation of the RTC Program and competitive call for projects (CFP) process which will ultimately help fund improvements to regional transit access for San Mateo County residents, workers, and visitors. In September 2023, the development of the Regional Transit Connections Plan was kicked off with consultant support from WSP. Data collection and technical analysis will take place over the coming months with outreach and engagement taking place in Spring 2024. The RTC Plan is anticipated to be complete in Fall 2024. Staff will update the Board as the plan progresses with the first presentation anticipated in early 2024.

Moss Beach Congestion & Safety Improvements Project

This project is a partnership between the County of San Mateo (County) and the San Mateo County Transportation Authority (TA), in cooperation with the California Department of Transportation (Caltrans). Since the last project update was provided to the Board in January 2023, the project team has prepared conceptual alternatives for the project. On September 19, the project team hosted a community open house at Director Mueller's Coastside office to educate the community on the project and get input on project alternatives. Over 60 residents

attended to provide input on their preferences. The project team will also present information on the project at the October 11, 2023 meeting of the Midcoast Community Council. More information on the Project can be found at <https://www.smcgov.org/planning/moss-beach-sr-1>.

TA Year Up Intern – Kevin Do

The TA welcomes Kevin Do as its newest intern who will assist with planning and project delivery initiatives. His responsibilities include mapping, data collection, and project management support. The internship was created through a partnership between the San Mateo County Transit District and Year Up which is a national workforce development organization that connects underserved young adults with employment opportunities at industry-leading companies and government organizations. Kevin has a background in the automotive industry, previously working as a sales estimator for Kee's Auto Body Shop, as well as a porter at Future Ford in Concord.