

SamTrans Board Liaison Report

Meeting of October 4, 2023

Board Actions

- Approved the Minutes of the Board of Directors Meeting of September 6, 2023
- Accepted the Statement of Revenues and Expenses for the Fiscal Year Ended June 30, 2023
- Accepted the Statement of Revenues and Expenses for the Period Ending August 31, 2023
- Awarded a Contract for Hazardous Waste Disposal Services
- Award of Contract for On-call Heavy-duty Towing Services
- Approved the 2024 Board of Directors Meeting Calendar
- Approved a Proclamation Honoring Filipino American History Month
- Approved a Proclamation Declaring October as Cybersecurity Awareness Month
- Appointed Arden Margulis, Representing Community Riders, to the Citizens Advisory Committee
- Approved a Motion to Establish the Scope of the North Base Building 200 Project
- Authorized an Amendment to a Contract with Year Up, Inc. for Provision of Interns for a Total Not-to-exceed Contract Amount to \$355,050 Services
- Approved a Motion to Support Senate Bill (SB) 410 (Becker)
- Approved an Amendment of Settlement Authority Policy for General Liability, Employment, and Workers' Compensation Claims

Board Highlights

- Director Brooks Esser was sworn in as the new SamTrans Board Public Member, with a partial term expiring December 31, 2024.
- Chair Josh Powell announced that April Chan would reach her first anniversary as SamTrans General Manager/CEO in November. He also announced that the General Manager/CEO Evaluation Ad Hoc Committee would convene for the annual performance review and expected to report back to the Board at the November 1 meeting.
- April Chan, General Manager/CEO, noted that September was Transit Month and commended those who participated in the September 29 “All Aboard with Transit CEOs” ride-along and social event, which gives the public a chance to ride with and meet regional transit leaders. She noted the special bus wrap commemorating Dia de los Muertos. She also reported on the recent successful public tour of North Base and how everyone was excited and enjoyed learning and understanding SamTrans more.

Community Relations Committee

Monthly Performance Report / August 2023 - Ana Rivas, Director of Bus Transportation, summarized the report, which included the following:

- Announced of the employees of the month for North and South Base
- Average weekday ridership increased more than 17 percent compared to the same month in 2022, and youth fares in 2023 had increased compared to 2019.
- There were only four DNOs (Did Not Operate) for the month

Finance Committee

Establish the Scope of the North Base Building 200 Project - Liria Larano, Deputy Chief, Bus Fleet and Facilities, introduced Yoka Watanabe, Senior Project Manager, and Jonathan Hartman and Jill Eyres, Principals, Group 4 Architecture. Ms. Larano provided the presentation describing the current building, outlining the scope of the project, and building replacement options and costs. The Directors expressed their concerns about the current site, including sea-level rise, the stability of the soil and the problem of liquefaction, the uncertainty of building costs, and the insurability of the building, which were addressed by staff and consultants. Ms. Larano also discussed the District's efforts in addressing sea level rise at the location, including the possible construction of a seawall and flood gates. Ms. Chan also noted staff's efforts in collaborating with the San Francisco International Airport and other neighboring cities to apply for federal grants to assist in disaster preparedness and sea level rise. Committee Chair Jeff Gee recommended that the project be brought back using a phase gate process so the Board can be informed of its progress. He also suggested forming a new ad hoc committee on major capital improvement projects since the District is embarking on a large suite of capital improvements due to the aging systems. Ms. Chan agreed. The Board approved with 8 supporting staff recommendations and one abstaining for moving the project to the design phase that would include a larger footprint to accommodate growth, rebuild it at its current location as well as construct the building using standards for an essential facility.

Authorize Amendment to a Single-source Contract with Year Up for Provision of Interns – Juliet Nogales-DeGuzman, Director, Human Resources, presented a staff report and commended the 2023 interns.

Strategic Planning, Development, and Sustainability Committee

Bus Stop Improvement Plan (BSIP) Project Update - Committee Chair David Canepa, with the support of Legal Counsel Joan Cassman, proposed hearing the presentation but bringing the item back to allow for any follow-up Board questions as needed due to the lateness of the hour. Daniel Shockley, Planning Administrator, provided the presentation. Director Ray Mueller expressed concerns for bus stops located in downtown Pescadero, downtown Half Moon Bay, Moon Ridge, particularly for servicing the needs of schoolchildren. Staff will look into the concerns. Director Marie Chuang wanted to confirm how the District would be prioritizing the locations of the bus stops with developers. Mr. Shockley said that staff wants to become more involved in planning the locations, and working with the cities, and noted that they recently hired a new planner to work closely with the cities. Director Marina Fraser noted that City of Half Moon Bay councilmembers have asked about the new bus stop locations.

Legislative Committee

State and Federal Legislative Update and Approval of Legislative Proposal: Support Senate Bill (SB) 410 (Becker) - Jessica Epstein, Manager, Government and Community Affairs, provided an update on recent federal and state legislation, which included the following:

- At the federal level, a continuing resolution was passed to keep the government running for 45 more days. She noted removal of House Speaker McCarthy via a motion to vacate and the Governor had appointed Laphonza Butler to fill late Senator Dianne Feinstein's seat
- Reviewed recent bill activity at the legislative level

The Board voted to approve support of SB 410.

Closed Session - There was a closed session involving cybersecurity. Joan Cassman, Legal Counsel, said no reportable action was expected and that a report-out would be provided at the next Board meeting.