

**Peninsula Corridor Joint Powers Board (JPB) Summary
Meeting of February 1, 2024**

Report of the Nominating Committee – Election of Officers for 2024 – the Board voted to approve the Nominating Committee’s recommendations for Dev Davis as Chair and Steve Heminger as Vice Chair

Closed Sessions: (1) Conference with Real Property Negotiator (Gov. Code § 54956.8) [Description of property: strip of land west of rail corridor from 20th Avenue to south of 25th Avenue, San Mateo, CA; Agency Negotiator: Nadine Fogarty; Negotiating parties: SMCTA; Matter under negotiation: price and term of payment] and (2) Conference with Legal Counsel – Pending Litigation (§ 54956.9(d)(1))[Williams v. Peninsula Corridor Joint Powers Board, San Mateo County Superior Court, Case No. 22-CIV-03763]. There were no reportable actions.

Report of the Executive Director - Michelle Bouchard, Executive Director, provided updates, which included the following:

- Appreciated Chair Gee’s leadership in the last year, welcomed Chair Davis, and congratulated Vice Chair Heminger
- Introduced Casey Fromson as the new Caltrain Chief of Staff (previously the District’s Chief Communications Officer) and bringing in Chief of Rail Commercial in Business on Monday
- Nadine Fogarty took role of Director of Real Estate and TOD (transit-oriented development)
- Hosted MLK (Martin Luther King, Jr.) celebration train on January 15th and 160th anniversary officially on January 16; will celebrate along with another emu (electric multiple unit) tour
- Submitted application to FTA’s (Federal Transit Administration) All Stations Accessibility Grant Program for accessibility improvements at the 22nd Street station
- More information and work with Senator Wahab on SB (Senate Bill) 926; continuing to engage with Senator Weiner’s Office and MTC on spot bill, SB 925
- MTC (Metropolitan Transportation Commission) took action last week on the regional measure’s broad provisions in the enabling legislation
- Soft launch of merchandise store - already on website
- Fare promotions extended to promote ridership; in March, we will review the impact of the fourth Gilroy train

The Board Members had a robust discussion, and staff provided further clarification in response to the following Board comments and questions regarding the following:

- Ongoing campaigns for electrification service schedule
- Recently released the City Partnership Toolkit and fare promotions extended through August
- Three more weekend shutdowns for end-to-end testing

JPB Board of Directors Received and Approved the Following Items:

- Meeting Minutes of January 4, 2024

- Appointment of the Citizens Advisory Committee Representative and Alternate
- Accept Statement of Revenues and Expenses for the Period Ending December 31, 2023
- Renew Findings of an Emergency Regarding the North Channel Embankment of the San Francisquito Creek Bridge Due to Erosion Pursuant to Public Contract Code §22050*
- Amend Statement of Investment Policy and Delegate Investment Authority for Fiscal Years 2024 and 2025
- Update Regarding SamTrans Purchase of a New Headquarters Building and Recommended Next Steps for Caltrain – this item was pulled for Board questions and comments, which included the importance of interagency communication, perceived lack of consideration and respect for the Caltrain agency; consider rotating meetings to ensure communities feel involved; discuss how to collaborate with other agencies on financial decisions and in terms of being relational; impacts to potential unforeseen impacts to employees due to the separation of agencies and supervision; importance for the Chairs of SamTrans, San Mateo Transit Authority, and Caltrain as well as the General Manager/Executive Director of SamTrans and Transportation Authority and Caltrain Executive Director to regularly meet to communicate and collaborate
- State and Federal Legislative Update and Approval of Legislative Proposal: Support AB 817 (Pacheco)

Resolution Honoring African American History Month – Tasha Bartholomew, Media Relations Manager, provided highlights on the resolution, which included the following:

- The first event was celebrated for a week in February 1926; it was celebrated for the entire month of February 1976
- African American Employee Resource Group was created aiming to advance a diverse and inclusive work environment
- A recent survey showed 37 percent of African American rider five or more days per week

Receive Monthly Progress Report on Peninsula Corridor Electrification Project (PCEP) -

Pranaya Shrestha, CalMod Chief Officer, provided the presentation that included the following:

- Three short circuit weekend tests scheduled and approved by PG&E (Pacific Gas and Electric)
- Project contingency increased, returning \$1.6 million to contingency this month
- Brought in additional resources to go through submittals, design, and testing to ensure BBI has met all contractual requirements
- BBI (Balfour Beatty Infrastructure, Inc), the labor workforce, and the union agreed to work during rain when possible; otherwise prohibited with both rain and windy conditions due to safety concerns

Casey Fromson, Chief of Staff, provided the presentation that included the following:

- Bus bridges impact morning commutes and provided at high ridership stations
 - No impact during mid-day commute, and evening service has few impacts
- Tentative on May 11th, National Train Day, to have the third electrification event in San Mateo combined with the 160th anniversary celebration

Mr. Shrestha provided the presentation that included the following information:

- Technical task force team meets weekly and reviews log that includes punch lists, submittals, and test reports
- Readiness review team to review globally to ensure completion

Keith McCoy, BBI Project Director, provided the presentation that included the following:

- On board with short circuit testing from February 9th through February 23rd
- San Francisco Station and railyard has 51 regulations remaining, now down to 45
- Sectionalization for Guadalupe to be completed this weekend
- Punchlist execution is at 84 percent. 4,714 documents have to be completed for As-Built and about 4,000 already completed

Mr. Shrestha defined sectionalization as one section being energized rather than entire block allowing maintenance to take out one section without needing to take out the entire system.

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- Solution for minimizing impedance bond cable theft
- Punchlist completion timeline and staff training; contingency savings allocation; long-term planning for weather events and tree mitigation
- Timeline for delivery and storage of trainsets; notifications for planned shutdowns in March

Receive Update on Caltrain's Strategic Financial Plan and Fiscal Cliff Projections - Alex Burnett, Bell Burnett & Associates, provided the presentation that included the following:

- FY (fiscal year) 24 budget dropped to 22 percent in farebox revenue in comparison to 2019
- Measure RR and current farebox revenues combined are insufficient to pay all operating expenses
- Rail operator costs are projected to almost double
- Electricity will become the second-largest operating cost; work with PG&E (Pacific Gas & Electric Company) on power delivery and understand billing determinants; focus on net energy usage
- Significant increase in the maintenance of equipment. Train sets need \$1 million to \$1.5 million per train set for annual maintenance
- Need to determine Go Pass objectives and continue as active participants in Clipper BayPass discussions

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- Fuel savings included in electrification analysis
- BART's (Bay Area Rapid Transit) enabling legislation allows them to be wholesale market participant in the electric markets but Caltrain (nor SamTrans) has that
- Fare policy assumptions at 2 percent, aligned with cost of living, and need to revisit fare reindexing
- Ridership metrics based on fares collected and revenue received. Need for baseline to include fare enforcement

Adopt Caltrain Energy Policy Resolution – deferred to March meeting

Monthly Reports were provided on the following items:

- Report of the Citizens Advisory Committee – Brian Shaw, Chair, provided an update on CAC discussions, which included the following:
 - Minutes were not provided in Board agenda packet
 - Measure RR review to take place in March
 - Received Safety Quarterly Update. Members asked for partnership with local jurisdictions on lighting and safety plan enhancements at crossings
 - Develop risk management strategy for funds recovery to vehicle incursions and report on suicide prevention rates and measures
 - Received presentation on improvements to the Public Comment process. Members requested alternative methods for gathering public comments, prioritize meeting notice distribution, Station signage with QR codes, alternative message of public notices, and lowering barriers for public comment via online surveys
 - Received presentation was on transit-oriented development. Members requested consideration of Diridon station to be completely residential, determine the development opportunities for unique parcels and parking lots, and consider ground lease revenue models to maximize revenue
 - Received Staff Report. Members requested for prioritizing communications during incidents, assist customers with bus bridges during service interruptions, real-time updates and alerts as well as station signage for latest service updates, posters, and signage on trains with QR (quick response) links to Caltrain alerts
 - Next meeting will have a Strategic Financial Plan, Mini-High Project, and Customer Experience Roadmap

- Report of the Chair – Chair Davis shared her priorities for the year: ensure completion of electrification and revenue service in September; grow the health of the organization in support of all facets of the railroad; complete governance work, shared services agreement, and Real Property Ownership Agreement (RPOA); have regular meetings with the SamTrans Board Chair and general manager

- Resolution of Appreciation for Director Jeff Gee - Chair Davis presented the resolution and recognized him for his advocacy, expanding service to Gilroy, ensuring Caltrain was in the first in nation to have battery electric trains on order, and work on transit-oriented development and the downtown extension.

- Report of the Local Policy Maker Group (LPMG) – Chair Burt noted that there was no meeting in January; the next meeting will be virtual, and the next in-person workshop is tentatively scheduled on March 14th as a follow-up on grade separations. He noted additional themes for the year, such as station plans, corridor-wide safety and security plan, rolling out toolkit and have cities sign on, and raised interest in inviting affiliate cities

- Report of the Transbay Joint Powers Authority (TJPA) - Chair Gee noted the Board appointed AC Transit (Alameda-Contra Costa Transit District) Director Sayed to complete Ad Hoc Advisory Committee. Shima Mirzaei appointed to Chief Financial Officer position. He said there would be no February meeting, and the next meeting would be in March.