



BOARD OF DIRECTORS 2024

CARLOS ROMERO, CHAIR
JULIA MATES, VICE CHAIR
EMILY BEACH
NOELIA CORZO
RICO E. MEDINA
RAY MUELLER
MARK NAGALES

APRIL CHAN
EXECUTIVE DIRECTOR

Agenda

Citizens Advisory Committee (CAC) Meeting

June 4, 2024, 4:30 pm

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Ave., San Carlos, CA

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

TA Citizens Advisory Committee Members 2024: Barbara Arietta (Chair), Doug Bojack, Ivan Bucio, Giuliano Carlini, Nheeda Enriquez, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Peter Ohtaki, Allie Paul, Mike Swire

Staff Liaison:
Peter Skinner, Executive Officer, Transportation Authority

CAC Secretary:
Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/video-board-directors>.

Tuesday, June 4, 2024

4:30 pm

-
1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
 4. Consent Calendar
 - 4.a. Approval of Minutes of the CAC Meeting of April 30, 2024 Motion
 - TA Board Meeting Agenda for June 6, 2024**
 - 4.b. **TA Board Item 6.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending April 30, 2024 Motion
 - 4.c. **TA Board Item 6.c** Acceptance of Capital Projects Quarterly Status Report for 3rd Quarter Fiscal Year 2024 Motion
 - 4.d. **TA Board Item 6.d** Establishing the Appropriations Limit Applicable to the San Mateo County Transportation Authority During Fiscal Year 2024-25 Motion
 - 4.e. **TA Board Item 6.e** Authorizing the Submittal of an Allocation Request for Regional Measure 3 Funding in the Amount of \$2.685 Million for the US 101/State Route 92 Area Improvements Project Motion
 5. **TA Board Item 6.a** Approval of Minutes of the Board of Directors Meeting of May 2, 2024 Informational
 6. **TA Board Item 7.a** Proclamation Recognizing Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month and Reaffirming a Commitment to Diversity, Equity, Inclusion, and Belonging Motion
 7. **TA Board Item 11.a** Public Hearing: Adopting a Budget in the Amount of \$189,035,418 for Fiscal Year 2025 Motion
 8. **TA Board Item 11.b** Awarding a Contract to Kadash & Associates LLC for a Total Not-to-exceed Amount of \$572,755 for Federal Legislative Advocacy Services for Five Years Motion

9. **TA Board Item 11.c** Awarding a Contract to Politico Group, Inc. for a Total Not-to-exceed Amount of \$470,000 for State Legislative Advocacy Services for Five Years Motion
10. **TA Board Item 12** State and Federal Legislative Update Informational
11. Report of the Chair Informational
12. Report from Staff
- 12.a. Proposed Updated Rules of Procedure for the San Mateo County Transportation Authority Board of Directors Informational
13. Member Comments/Requests
Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC
14. Date/Time of Next Regular Meeting: Tuesday, July 9, 2024, 4:30 pm
The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.
15. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to board@smcta.com. *Free translation is available; Para traducción llámanos al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

April 30, 2024

Members Present: B. Arietta (Chair), I. Bucio, G. Carlini, N. Enriquez (left at 6:23 pm), J. Fox
(In Person) (Vice Chair) (left at 6:16 pm), K. Kuklin, S. Lang (left at 6:23 pm), J. Londer
(left at 6:23 pm), G. Mattammal (arrived at 4:36 pm)

Members Present: None
(Via Teleconference)

Members Absent: D. Bojack, P. Ohtaki, A. Paul, M. Swire

Staff Present: P. Skinner, P. Gilster, A. Linehan, J. Manzi, J. Epstein, C. Mamaradlo,
K. Beltz, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Barbara Arietta called the meeting to order at 4:35 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Consent Calendar

4.a. Approval of Minutes of the CAC Meeting of April 2, 2024

TA Board Meeting Agenda for May 2, 2024

**4.b. TA Board Item 5.b Acceptance of Statement of Revenues and Expenditures for the
Period Ending March 31, 2024**

**4.c. TA Board Item 5.c Acceptance of Quarterly Investment Report and Fixed Income
Market Review and Outlook**

**4.d. TA Board Item 5.d Call for a Public Hearing at the June 6, 2024 Board of Directors
Meeting on the Proposed Fiscal Year 2025 Budget**

Gus Mattammal arrived at 4:36 pm.

Motion/Second: Fox/Kuklin

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Kuklin, Lang, Londer, Mattammal

Noes: None

Absent: Bojack, Ohtaki, Paul, Swire

5. TA Board Item 5.a Approval of Minutes of the Board of Directors Meeting of April 4, 2024

There were no comments.

6. TA Board Item 10.a US 101 Express Lanes: Quarterly Update on Variable Rate Bond and Operations

Kevin Beltz, Manager, Treasury Debt and Investments, provided the initial part of the presentation on the variable rate bond.

Sandra Lang asked if another bond would be a stopgap measure. Mr. Beltz said once the express lanes have demonstrated three to four years of steady state revenues, SMCEL-JPA (San Mateo County Express Lanes Joint Powers Authority) will then be able to go out into the capital markets and issue debt that would pay off the \$100 million that is currently outstanding for the TA.

Gus Mattammal said he favored having an update on the bond twice a year.

Vice Chair John Fox asked if the current environment was different from the original plan that we would not have that much revenue. Mr. Beltz said the original plan was that revenues would cover the debt service, cost funded reserves, and pay down principal. He said that the rates go up and down with the market use of the lanes and that they have not made any principal payments at this time.

Giuliano Carlini asked how long would it take to pay off the principal with current revenues. Mr. Beltz said they may be able to pay them off in 10 to 15 years. Mr. Carlini asked if the assets are from the \$100 million. Mr. Beltz said no, it was completely unrelated. Mr. Carlini said he would like to continue to see quarterly reports on the operations of the lanes but was happy with having financial reports presented twice a year.

Lacy Vong, Policy Program Manager, SMCEL-JPA, provided the presentation on the Express Lanes Operations, which included highlights on quarterly performance.

Ms. Lang asked what a "unique" vehicle was. Ms. Vong said a driver making a single trip.

Mr. Mattammal asked what the revenue per enforcement contract. Peter Skinner, Executive Officer, Transportation Authority, said the TA does not make any money and the money flows to the CHP (California Highway Patrol).

Vice Chair Fox asked if the TA keeps track of the citation revenue, and Mr. Skinner said no.

Mr. Mattammal asked if there were heat maps of US 101 travel before the express lanes opened. Jessica Manzi, Director, Project Delivery, said they do have heat maps from the development phase of the project. Mr. Mattammal asked if the heat map data could be automated. Mr. Skinner said the tolling equipment is collecting the data at present.

Ivan Bucio asked if the data on the heat maps was smoothed out, since based on his usage in the southbound direction, the traffic was moving no more than 30 miles per hour. Ms. Vong said the maps can hone in on particular times and provide an average speed. Mr. Bucio asked if there was a ceiling for tolls that has been set. Ms. Vong said the average maximum is a dollar a mile. Ms. Manzi said there is a point when a driver cannot buy their way into the lane because it is too congested.

Ms. Kuklin said she uses the express lanes from Millbrae to the San Mateo Bridge and finds it very useful.

Nheeda Enriquez asked how the program is doing against its own goals to reduce congestion. She asked how the pricing algorithm responds to the goals of going green. Ms. Vong said one of the goals is to get people moving at least 45 miles per hour. She said they monitor carpools and express buses.

Vice Chair Fox said he appreciated the heat maps, which indicated where the congestion is. He suggested having a pie chart indicating revenue showing how many came from FasTrak tolls, how many came from the image-based tolls and whether those were ever recovered. He also requested data on the percentage of people with just license plates, and those drivers without license plates. Ms. Vong said they do focus on those percentages and that it was sometimes difficult to get that data, but they would work with staff to provide it at future updates.

Mr. Carlini asked for a table that generates the heat maps. Ms. Vong said the maps are generated from the data that's collected. Mr. Carlini asked if there was any data from the sensors before the express lanes were open to traffic. Ms. Vong said there was not because they were doing testing of the equipment prior to opening the lanes. Mr. Skinner noted that testing data was not available. Mr. Carlini asked if someone could do a distribution, and Ms. Vong said they are continually monitoring the data.

Public Comment:

Mike Swire had questions about the revenue mix and cost per trip based on the number of segments. He noted that there was still congestion in the general-purpose lanes. Mr. Skinner said requests for information that is not already collected or requests specifically for Ms. Vong need to go through the JPA Board directly.

Chair Arietta asked if the method of paying the CHP (California Highway Patrol) for enforcement changed to more regular payments instead of solely overtime pay. Mr. Skinner said the TA is bound by state law to contract with the CHP.

7. TA Board Item 10.b Preliminary Budget for Fiscal Year 2025

Cleo Liao, Manager, Budgets, provided the presentation.

Mr. Carlini asked why revenue is expected to go up 147 percent and expenditures are expected to go up 174 percent for the express lanes. Ms. Liao said after March 2024, the interest relating to the bond will no longer be covered by the bond proceeds. She said Fiscal Year 2024, including four months of the interest in Fiscal Year 2025 is including the whole year's interest expenses. She said the income went up the same amount to cover the expenditures.

Vice Chair Fox said it looks like the TA is allocating less in Fiscal Year 2025 than in Fiscal Year 2024. Ms. Liao said they are using a placeholder amount to try to be conservative for Fiscal Year 2025.

Ms. Enriquez asked what happens to the projected budget if interest rates do not come down. Ms. Liao said they would come back to the Board with the actuals.

Mr. Mattammal asked why there was not interest for original Measure A in Fiscal Year 2024. Ms. Liao said it was because they are presenting in a new format this year. She said in past years, they budgeted the interest in the income.

Patrick Gilster, Director, Planning and Fund Management, thanked Ms. Liao and the Budget team for their work in producing the report.

8. TA Board Item 11 State and Federal Legislative Update

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation and recent activity.

On the federal side, she said President signed a foreign aid program \$68 billion into law. She said for the Fiscal Year 2025 appropriations process is proceeding as scheduled. She said the TA has been working on earmark requests from local cities. She said a continuing resolution or two was expected before the end of the fiscal year.

On the state side, she said the Legislature reconvened on April 1. She said the Governor signed a package on April 15 to address a large budget deficit before he issues the May budget revise.

Jessica Epstein, Director, Government and Community Affairs, provided the presentation on Senate Bill (SB) 1031.

Vice Chair Fox asked if bike/ped was included, and Ms. Epstein said it was likely to be included under the Safe Streets category. She said it was new potential funding, not Measure A or Measure W.

Mr. Carlini asked how collaboration would work out. Ms. Epstein said the Regional Network Management Council (RNMC) oversees all collaborative efforts among the various agencies. She said there are multiple levels of interrelationship between agencies as they try to move projects forward.

Vice Chair John Fox left at 6:16 pm.

Mr. Carlini said it appeared that the RNMC did not have authority over the different operators. Ms. Epstein said the transit agencies are working to align their schedules.

Ms. Kuklin asked if the program percentages remain the same, which Ms. Epstein confirmed.

Ms. Epstein said if SB 1031 goes on the ballot, it would require a two-thirds vote because it is operational. She said ACA (Assembly Constitutional Amendment) 1, the bill to lower the voter threshold, only applies to purely capital projects.

Public Comment:

Mike Swire said he wondered why the consolidation of transit agencies had not occurred to date, given that factors such as unified fares indicate that we are moving in that direction. He said the public is interested in cost-effectiveness and noted that consolidation could potentially reduce transit costs and help such measures pass in the future.

The meeting recessed at 6:22 pm.

Jeff Londer, Nheeda Enriquez, and Sandra Lang left the meeting at 6:23 pm.

The meeting reconvened at 6:29 pm.

9. Report of the Chair

Chair Arietta reminded the members about the May 11 Caltrain electric train event at the San Carlos Caltrain station, to be held from 10:30 am to 2:30 pm.

10. Report from Staff

Mr. Skinner said the report was in the packet.

10.a. Draft of Updated Rules of Procedure for the San Mateo County Transportation Authority Board of Directors

Mr. Skinner said that legal counsel was bringing this item to Board on May 2. He recommended that CAC members read the proposed Rules of Procedure. He noted that after further discussion, the Board would then be voting on the rules at a future meeting.

11. Member Comments/Requests

Mr. Carlini said he would like to be able to review the data that was discussed during the meeting.

Public Comment:

Mike Swire encouraged the members to join the 101/92 Direct Connect meeting in Foster City on May 1. He said there were community concerns that the project could increase traffic in the Shoreview neighborhood. Chair Arietta asked if there was a virtual way to attend. Carolyn Mamaradlo, Senior Project Manager, noted a virtual meeting took place the previous week and the meeting on May 1 would be held in person at 6:00 pm at the Foster City Community Center, 1000 East Hillsdale Boulevard. She said that a video of the virtual meeting would be posted online and staff would provide a link once available. Mr. Skinner noted the purpose of the meeting was to hear what alternatives and ideas should be studied as part of the two-year environmental review process.

12. Date/Time of Next Regular Meeting

Chair Arietta announced that the next meeting would be held on Tuesday, June 4, 2024, at 4:30 pm in person at the SamTrans Auditorium and via Zoom teleconference.

13. Adjourn

The meeting adjourned at 6:40 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/video-board-directors>. Questions may be referred to the CAC Secretary's office by phone at 650.508.6223 or by email to cacsecretary@smcta.com.

DRAFT



BOARD OF DIRECTORS 2024

CARLOS ROMERO, CHAIR
JULIA MATES, VICE CHAIR
EMILY BEACH
NOELIA CORZO
RICO E. MEDINA
RAY MUELLER
MARK NAGALES

APRIL CHAN
EXECUTIVE DIRECTOR

Memorandum

Date: May 30, 2024
To: TA Board of Directors
From: April Chan, Executive Director

US 101/SR 92 Direct Connector Project

The US 101/SR 92 Direct Connector Project is currently in the environmental review phase and includes one No Build and three Build Alternatives that will provide a direct connection between US 101 and SR 92. The initial stage of environmental review includes a Public Scoping Period to provide the public and stakeholders an opportunity for early input on the project scope, proposed alternatives, potential environmental impacts and what the Draft Environmental Document will study.

Two scoping meetings were held on April 23 and May 1 to provide opportunities for the community to hear general information about the project and ask questions about the environmental process. As required by the California Environmental Quality Act (CEQA), official scoping comments can only be collected via mail, e-mail, and a dedicated online form. The first scoping meeting was held virtually on Zoom with over 50 attendees. The second meeting was held in person at the Foster City Community Center with 36 attendees. The Scoping Period lasted 30 days, from April 15 through May 15, and the project team is currently compiling the comments submitted to be considered as part of the environmental review. Staff will provide a presentation to the TA Board at the July 2024 meeting with a summary of the feedback received during the Scoping Period.

Joint ACR/TDM & Ped/Bike CFP Release

The TA is releasing the 2024 Cycle 7 Pedestrian and Bicycle Program and the 2024 Cycle 2 Alternative Congestion Relief/Transportation Demand Management Program (ACR/TDM) Calls for Projects (CFPs) on 6/10/2024. The goal is to reduce the number of CFPs per year that local jurisdiction staff need to prepare for and develop applications while simultaneously reducing the administrative time for the TA to conduct the CFPs. However, additional time will be given to local agencies to complete applications as compared to previous years to account for this change.

With approximately \$19 million in Ped/Bike funds available, the Measure A and Measure W Pedestrian and Bicycle Program can help to fund specific projects to encourage and improve bicycling and walking conditions. Funding can be used for non-infrastructure programs or infrastructure project development and construction of pedestrian and bicycle facilities within San Mateo County.

Similarly, with approximately \$6 million in ACR/TDM funds available, the program can fund strategies to encourage the use of sustainable transportation options and enhance mobility across San Mateo County.

A virtual workshop with stakeholders and potential applicants will be held on June 10, 2024 to communicate the guidelines and schedule. Applications for both programs will be due on August 30, 2024. Staff anticipates a draft program of projects will be presented to the TA Board of Directors in November 2024 with the programming and allocation of funds to be considered in December 2024.

All materials and a recording of the workshop be available on the TA's website here:

<https://www.smcta.com/whats-happening/call-projects>

Draft Countywide Automated Vehicle Strategic Plan Release

The Countywide Automated Vehicle (AV) Strategic Plan (Plan) represents a joint effort of the TA and the City/County Association of Governments of San Mateo County (C/CAG) to prepare for the advent of AV in San Mateo County. The plan will include strategies and recommendations for the prioritization of AV pilots, projects, and activities that align with the federal, state, and local visions for AV deployment to improve connectivity and mobility. Staff previously presented at the December 7, 2023, TA Board meeting to provide an overview of the Plan's vision and goals, findings from the existing conditions report and a summary of feedback from outreach events, including the November 2023 public workshop.

The Board, public and stakeholder feedback was incorporated into the Draft Countywide AV Strategic Plan report, which was released for public comment on May 16, 2024. The draft Plan contains the following: purpose and background, vision and goals, state of AVs in San Mateo County, a roadmap for the future, and funding opportunities. The draft Plan will be available for public comment on the project website until June 21, 2024. The project team is also soliciting feedback at the C/CAG TAC and C/CAG Board meetings, San Mateo County Department of Emergency Services and Board of Supervisors meetings. The project team expects to take the final plan for adoption by the C/CAG Board at their July meeting and will make a presentation to the TA Board at the August meeting with adoption by the TA Board planned in September.

The Draft AV Strategic Plan and additional information on the project is available at:

<https://www.smcta.com/planning-projects/SMCAVPlan>.

RTC Update

As part of the development of the TA's Regional Transit Connections (RTC) Plan effort, staff has been actively engaging with the community and stakeholders to get their input on potential transit projects and programs that could be eligible for the RTC competitive call for projects. In total, staff held eight small group meeting with community-based organizations, large employers, and labor groups from all four of the counties included in the Plan (San Mateo, San

Francisco, Santa Clara, and Alameda counties). A virtual, multilingual community meeting was also held on Wednesday, April 3rd. Additionally, 10 pop-up events across San Mateo, Santa Clara, and Alameda counties were held, and for those that could not make the schedule meetings or in-person events, a corresponding online survey was provided which was promoted across all four counties. The project team will be presenting the community engagement findings to the TA Board Strategic Plan Ad-hoc Committee in mid-June.

Caltrain Electrification

The Caltrain Electrification project has completed all major construction on the line between San Francisco and San Jose. The Project is currently on schedule and recently reached a major milestone with the signing of Substantial Completion with Balfour Beatty. This signifies the final stages prior to revenue service beginning in September 2024. A soft launch of service is planned for mid-August and full electric service between San Francisco and San Jose for September 2024. Caltrain staff plans to present to the SMCTA Board and CAC in August prior to project completion.