

**Peninsula Corridor Joint Powers Board (JPB) Summary
Meeting of August 1, 2024**

Closed Sessions: Public Employee Performance Evaluation (Gov. Code § 54957(b)(1)) Title: Executive Director and Conference with Real Property Negotiator for price and terms (Gov. Code § 54956.8) for the following properties: Property: 375 Beale Street, San Francisco, CA; Property: 166 N. Rollins Road, Millbrae, CA; 153 Townsend Street, San Francisco, CA; 801 Gateway Blvd, South San Francisco, CA; 305 Main Street, Redwood City, CA. There were no reportable actions:

Report of the Executive Director - Michelle Bouchard, Executive Director, deferred item due to time constraints and noted presentation materials were available in the agenda packet.

JPB Board of Directors Received and Approved the Following Items:

- Meeting Minutes of June 6, 2024
- Accept Statement of Revenues and Expenses for the Period Ended May 31 and June 30, 2024
- Approve and Ratify Fiscal Year 2025 Insurance Program
- Terminate Findings of an Emergency Regarding the North Channel Embankment of the San Francisquito Creek Bridge Due to Erosion Pursuant to Public Contract Code §22050
- Award of Contracts for On-Call Professional Support Services
- Adopt Proposed Fare Structure Changes
- Allocation of the TIRCP (Transit and Intercity Rail Capital Program) Reimbursed Funds and Amendment to Fiscal Year 2025 Capital Budget
- Clipper BayPass Pilot Program Participation Agreement Amendment
- Allocation of State Rail Assistance Funding for Operating Assistance
- Award Pre-Construction Contract for Construction Manager General Contractor (CMGC) Services for Rengstorff Avenue Grade Separation Project
- ~~Adopt Policy Regarding Trees on or Adjacent to the Caltrain Right of Way~~ (see below)
- State and Federal Legislative Update and Approval of Legislative Proposal: Support SB 925 (Wiener)

Chair Davis requested clarification on Item 9.k., Adopt Policy Regarding Trees on or Adjacent to the Caltrain Right of Way. She asked about a way to subsidize full tree removals from the right of way. James Harrison, Legal Counsel, clarified that there are two elements in policy: Draft indicated \$250 incentive and discretion to allow subsidizing the removal of a tree on a joining property when necessary to preserve public safety. In addition, the TOPS (Technology, Operations, Planning, and Safety) Committee questioned the sufficiency of the incentive. The incentive was then adjusted to a range from \$250 to \$1,000 depending on type and health of tree being removed.

Chair Davis removed item 9.k from the Consent Calendar for future discussion and consideration at a future Board meeting.

Appointment of the Citizens Advisory Committee Alternate for San Francisco County

The Board approved Patrick Wickman as the San Francisco County alternate CAC member for an unexpired term ending June 30, 2026.

Naming Rights Policy – two items were presented and heard together: **Adopt Amended Naming Rights Policy** and **Name EMU Train In Recognition of Extraordinary Contribution to Caltrain by: (i) Rep. Anna Eshoo and (ii) Speaker Emerita Nancy Pelosi and Rep. Jackie Speier Upon Announcement of Their Retirements**

Casey Fromson, Chief of Staff, provided the presentation, which included the following:

- Suggested updates to the Naming policy included a commemorative process, consistency with Caltrain mission and if a station is involved, there would be no interference with any navigation process
- May commemorate an individual based on significant achievements at the local, state, or national level. Eligibility includes contribution to the success of Caltrain and the announcement of their retirement or they have retired
- Leaders were chosen based on the direction of the Board, they have been members of Congressional delegation, which is in a position of great influence and importance on the corridor, and their connection to the electrification project

PCEP (Peninsula Corridor Electrification Project) Monthly Progress Report – Pranaya Shrestha, CalMOD (Caltrain Modernization) Chief Officer; Casey Fromson, Chief of Staff; and Keith McCoy, Project Director, Balfour Beatty Infrastructure, Inc (BBI), provided the presentation that included the following information:

- Project timeline is on schedule and budget
- Upcoming celebration event scheduled on September 21st
- 14 train sets delivered and next to complete 1,000-mile burn-in on September 24th
- Project contingency and shared risk pool started with \$90 million with \$34.90 million remaining. Outstanding risks include impedance bonds cable theft, open traction power system. Focus on punch list closeout of items with final safety acceptance in September
- Contract amendment to include when the closeout items will be completed and financial considerations
- Electrified service plan benefits include traveling faster, more frequent services, and positive change in greenhouse emissions
- Updated service schedule shared with sister agencies and to be provided to the public soon
- Rollout of electric trains and combining with diesel trains in mid-August. Running an all-electric train service with new, more frequent service schedule on September 21st
- Quarterly public celebrations are being planned
- Successful power testing, punch list now at 95.4 percent complete, and As Built at 68 percent completed

Monthly Reports were provided on the following items:

- Report of the Citizens Advisory Committee – Brian Shaw, Chair, provided updates on CAC discussions for the June and July meetings, which included the following:
 - Fare recommendations for youth fares, suggestions for marketing improvements on promotional products, and received fare enforcement update
 - Flat spots on electric train wheels and plan for repairing damaged EMUs (electric multiple units)
 - Introduced a new committee member and reappointed two members
 - Public comment: did not find the new alert system to be useful for occasional riders
 - Concerns about improving access to the challenging stations, consider pedestrian tunnels for equitable access, received safety update and QR (quick response) suggestion; need for frequent tree inspections, especially before storm season, and disappointment with the delay with Wi-Fi on the new EMUs
 - Began discussions for a Measure Oversight Committee, a subcommittee was proposed to review the audit with initial meetings planned for September and final approval of audit
 - Executive Director Michelle Bouchard explained Wi-Fi will not be ready for soft launch, but will be available for the launch on September 21, 2024

- Report of the Chair – Chair Davis reported looking forward to the inaugural ride on electrified system and noted that the closed session was extended due to needing to inform the Board about details on work to improve the employee performance review process and an ad hoc committee was formed.

- Proclamation of Appreciation for Dora Seamans – The Board expressed their appreciation, gratitude, and best wishes.

- Report of the Local Policy Maker Group (LPMG) – Chair Burt had nothing to report.

- Report of the Transbay Joint Powers Authority (TJPA) - Chair Gee reported that the project was approved to enter into the engineering phase resulting in a \$3.4 billion commitment from the Federal Government and are working on the next steps for the local funding plan. He noted that the Board selected him to serve another year as Chair.