



Agenda

Community Advisory Committee (CAC) Meeting San Mateo County Transportation Authority

November 5, 2024, 4:30 pm

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA 94070

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=blBoemd4WG1wUEtrMEo3Y1cydlZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

TA Community Advisory Committee Members 2024: Barbara Arietta (Chair), Ivan Bucio, Giuliano Carlini, Nheeda Enriquez, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Peter Ohtaki, Mike Swire

Staff Liaison:
Peter Skinner, Executive Officer, Transportation Authority

CAC Secretary:
Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/video-board-directors>.

Tuesday, November 5, 2024

4:30 pm

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1. Call to Order/Pledge of Allegiance
 2. Roll Call
 3. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
 4. Consent Calendar
 - 4.a. Approval of Minutes of the CAC Meeting of October 8, 2024 Motion
 - 4.b. Approval of 2025 TA CAC Meeting Calendar Motion
 - TA Board Meeting Agenda for November 7, 2024**
 - 4.c. **TA Board Item 7.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending September 30, 2024 Motion
 - 4.d. **TA Board Item 7.c** Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook Motion
 - 4.e. **TA Board Item 7.d** Accepting the Countywide Automated Vehicles Strategic Plan Motion
 - 4.f. **TA Board Item 7.e** Adopting the Amended Conflict of Interest Code Motion
 5. **TA Board Item 7.a** Approval of Minutes of the Board of Directors Meeting of October 10, 2024 Informational
 6. **TA Board Item 12.a** 2024 Joint Cycle 7 Pedestrian and Bicycle Program and Cycle 2 Alternative Congestion Relief/Transportation Demand Management Calls for Projects Draft Recommendations Informational
 7. **TA Board Item 12.b** Strategic Plan 2025-2029 Public Review Draft Release Informational
 8. **TA Board Item 3** Legislative Update Informational
 9. Report of the Chair Informational
 10. Report from Staff Informational

11. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

12. Date/Time of Next Regular Meeting: Tuesday, December 3, 2024, 4:30 pm

The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.

13. Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-551-6108. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to board@smcta.com. *Free translation is available; Para traducción llámanos al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Community Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Community Advisory Committee (CAC)
Meeting Minutes**

October 8, 2024

Members Present: B. Arietta (Chair), I. Bucio, G. Carlini, N. Enriquez, J. Fox (Vice Chair),
(In Person) R. Hedges, K. Kuklin (arrived at 4:54 pm), S. Lang, J. Londer,
G. Mattammal, P. Ohtaki (arrived at 4:41 pm), M. Swire

Members Present: None
(Via Teleconference)

Members Absent: None

Staff Present: P. Skinner, P. Gilster, M. Wright Petrik, J. Manzi, K. Beltz, S. Atkinson,
J. Brook

1. Call to Order/Pledge of Allegiance

Chair Barbara Arietta called the meeting to order at 4:35 pm and led the Pledge of Allegiance.

2. Roll Call

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Consent Calendar

4.a. Approval of Minutes of the CAC Meeting of September 3, 2024

TA Board Meeting Agenda for October 10, 2024

**4.b. TA Board Item 5.b Acceptance of Statement of Revenues and Expenditures for the
Fiscal Year Ended June 30, 2024**

**4.c. TA Board Item 5.c Acceptance of Statement of Revenues and Expenditures for the
Period Ending August 31, 2024**

Motion/Second: Hedges/Fox

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Hedges, Lang, Londer, Mattammal, Swire

Noes: None

Absent: Kuklin, Ohtaki

5. TA Board Item 5.a Approval of Minutes of the Board of Directors Meeting of September 5, 2024

There were no comments.

6. TA Board Item 5.d Approval of the 2025 Board of Directors Meeting Calendar

There were no comments.

7. TA Board Item 10.a Adopting the Regional Transit Connections Plan

Patrick Gilster, Director, Planning and Fund Management, provided the presentation.

Motion/Second: Hedges/Bucio

Ayes: Arietta, Bucio, Carlini, Enriquez, Fox, Hedges, Lang, Londer, Mattammal, Ohtaki, Swire

Noes: None

Absent: Kuklin

Item 12 was taken out of order due to staff and committee time constraints.

12. Report from Staff

Peter Skinner, Executive Officer, Transportation Authority, said the report was in the packet.

Giuliano said he thought that pedestrian and bicycle program funds were supposed to be targeted and come out of a bucket exclusively for the benefit of cyclists and pedestrians. He said he had concerns about the small amount of money allocated for these projects. Mr. Gilster said they fund Complete Streets projects out of both the ped/bike and highway programs, so depending on what's eligible for either of those, it can come out of either fund. He added that because there is a substantial ped/bike element to that project, it is eligible for the ped/bike program fund itself.

12.a. Amending the Rules of Procedure for the San Mateo County Transportation Authority Community Advisory Committee

Peter Skinner, Executive Officer, Transportation Authority, provided the presentation with some background on the evolution of the CAC Rules of Procedure.

Nheeda Enriquez said as an ad hoc committee member, she was interested in improving transparency without being overly prescriptive.

Gus Mattammal concurred with Ms. Enriquez.

Sandra Lang asked if the Order of Business precludes changing the order at will or does it need to be followed strictly.

Mr. Skinner said the Chair can make an exception to the Order of Business. Ms. Lang asked about the agenda items being revised. Catherine Groves, Legal Counsel, Hanson Bridgett, said the Brown Act requires 72 hours notice for changing or adding items.

Mike Swire asked who prescribes what the CAC can and cannot do. Ms. Groves said the TA Board Rules of Procedure says when the Chair of the CAC should be elected but does not

outline the process. Mr. Skinner said the CAC is an advisory body to the Board to advise them on the agenda topics that they are going to see at their meeting.

Rich Hedges said he believed the CAC was required to be created by Measure A. Ms. Groves said the CAC is supported by the Board of Directors.

Ms. Lang asked if member comments were the only avenue for CAC members to make suggestions or voice their opinions. Ms. Groves concurred and then said that members could ask the Board if they want to consider something.

Mr. Hedges said communication with the Board was key.

Ms. Enriquez said it was not clear when a motion is required. Mr. Skinner said if the CAC is bringing an item to the Board that will require a resolution, the CAC makes a motion. He said the exceptions would be the Board minutes or meeting calendar, which appear on the CAC agenda as informational-only items.

Mr. Carlini said other advisory bodies set their own agendas. Ms. Groves said the CAC's rules are set by the TA Board. Ms. Groves said Item 1.16 of the Board Rules talks about advisory committees generally. Mr. Carlini asked how the CAC members could bring forth their opinions on items that are not on the Board agenda to the Board. Ms. Groves said CAC members were welcome to make suggestions to the Board, which would require subsequent discussion by the Board.

Mr. Mattammal asked if CAC members could work on a presentation on a topic of interest without asking staff or the Board to take any action. Ms. Groves said that that would still involve staff preparation of the agenda.

Vice Chair John Fox said the process of selecting a Chair and Vice Chair should not be contentious. He also said the CAC should be able to take up interests that may not be of interest to the Board.

Karen Kuklin said when an agenda topic that is going to the Board is presented to the CAC, it is presented by experts as opposed to just someone with an interest in that topic.

Mr. Carlini asked if items could be added to a future agenda. Ms. Groves said the Rules of Procedure could be amended again. Mr. Carlini said he had an issue with the voting process used in selecting the current Chair and Vice Chair. Ms. Groves said according to the CAC's Rules of Procedure, they had flexibility on that procedure.

Mr. Hedges noted that he had served on the Chair and Vice Chair nominating committee many times and it was difficult to find nominees.

Peter Ohtaki said he had also served on the Chair and Vice Chair nominating committee in the past and it involved more of a recruiting effort. He suggested having a secret ballot process. Regarding proposing additional ideas, he said other legislative bodies generally must follow the topics that are within their domain.

Mr. Swire and Mr. Carlini asked if the voting process could be added to the Rules of Procedure., and Mr. Skinner said that could be added to the Rules.

Mr. Hedges noted that running elections for unions is very prescriptive and overseen by the Department of Labor. He agreed that the election procedure should be included in the Rules.

Ms. Kuklin said her memory of the last Chair/Vice Chair election was different.

Ms. Lang said the voting procedure should be prescribed and more transparent.

Mr. Hedges said the voting procedure should include all candidates.

Mr. Swire suggested that they table the vote to approve the changes to the Rules and have the ad hoc committee come back with an amendment on voting logic at another meeting.

Regarding the other item of asking the Board to agendaize items of interest, Ms. Groves said they would need to confer with general counsel and the Board Chair.

The CAC members approved a motion to table the current item and ask the ad hoc committee to come back with the addition on voting logic.

Motion/Second: Swire/Ohtaki

Ayes: Arietta, Bucio, Carlini, Fox, Hedges, Kuklin, Lang, Londer, Mattammal, Ohtaki, Swire

Noes: None

Abstentions: Enriquez

Absent: None

Sandra Lang left the meeting at 5:50 pm.

8. TA Board Item 10.b Strategic Plan 2025-2029 Update

Mr. Gilster provided the presentation.

Mr. Ohtaki asked if the plan allowed the TA to assist in funding shuttles to convert to electric.

Mr. Gilster said the shuttles are managed by SamTrans through MV Transportation. He added that their contract will be up soon, and a new RFP (Request for Proposals) will be going out. He said that the Peninsula shuttle study noted that applicants get more points for transitioning to clean air vehicles.

Mr. Hedges asked if the study of the distance of trips includes shuttles, which Mr. Gilster confirmed. Mr. Hedges also asked if Measure W had money dedicated to electric buses. Mr. Gilster said that money includes electric buses but not exclusively.

Vice Chair John Fox left the meeting at 6:25 pm.

Mr. Gilster said the goal is to be more inclusive of all modes of transit, including bike/ped, and increase throughput.

Mr. Carlini said the smaller towns tend to be more affluent, while Mr. Gilster noted that although those municipalities may have wealthier residents, the towns themselves do not have a large tax base and tend not to be competitive because of their small size, limited staff resources, and revenue.

9. TA Board Item 10.c Countywide Automated Vehicles (AV) Strategic Plan – Final Draft

Mr. Gilster introduced Vamsi Tabjulu, Project Manager, Project Delivery, who provided the presentation. He noted that Audrey Shiramizu, Transportation Program Specialist, City/County Association of Governments of San Mateo County (C/CAG), was attending the meeting remotely.

Chair Arietta asked how many counties in California have automated vehicles. Mr. Tabjulu said that San Mateo County is the only county with an AV strategic plan

Mr. Hedges said that AV manufacturers need to work with government to improve safety and avoid accidents.

Mr. Swire said he hoped that they would be reaching out to the cities. He said city zoning codes should be explored to prepare for the advent of AVs.

Mr. Hedges said he was impressed with the Waymo service.

Mr. Carlini said he supported looking at promoting shuttles as an alternative to single-occupant cars.

Rich Hedges left the meeting at 6:48 pm.

Ms. Enriquez said she was optimistic about how AV technology would impact capital expenditures. Mr. Gilster concurred that would be of countywide significance.

Mr. Bucio asked if we are trying to keep the streets clean and drivable in support of AVs. Mr. Tabjulu said the cities could provide information to the AV companies.

Jessica Manzi, Director, Project Delivery, said if striping on the streets is not well maintained, AVs cannot detect it. She said newer striping standards include having wider lines that are more detectable by AVs.

10. TA Board Item 11 Legislative Update

Mr. Skinner provided a summary of federal, state, and regional legislation.

On the federal side, he said the House and Senate passed a continuing resolution to cover the government until December 20.

On the state side, he said the legislature recessed for the year except for the special session. He said the Governor called for the requirement for fuel refineries to hold fuel reserve to mitigate cost increases, which has passed the Assembly and is now moving on to the Senate for the special session.

On the regional side, he said MTC (Metropolitan Transportation Commission) is coming up with new options for a regional measure for transit agencies. He said the options, none of which have unanimous support, will continue to be refined and will be presented at the final select committee meeting on October 21.

11. Report of the Chair

Chair Arietta provided the following report:

With the launch of Caltrain's new all electric service on September 21st, attention once again has focused on the effort to bring the first High Speed Rail system to California. A step in that direction on September 9th was accomplished with the announcement that the California High Speed Rail Authority (CHSRA) and the City of Brisbane, in San Mateo County, have settled Brisbane's lawsuit concerning the State's High Speed Rail project. For the better part of two years, Brisbane and the CHSRA reviewed issues, consulted experts and finally agreed on responsible paths forward. It is anticipated that by 2029, the system will run from San Francisco to the Los Angeles basin in under three hours at speeds capable of over 200 mph, where possible. The system will eventually extend to Sacramento and San Diego, totaling 800 miles with up to 24 stations within California.

13. Member Comments/Requests

Mr. Swire said he had attended the C/CAG meeting in September where they discussed express lanes metrics. He said Foster City and Hillsborough elected officials also said they would also be interested in seeing the metrics.

Ms. Kuklin thanked staff for their reports.

Ms. Mattammal said it was necessary and reasonable that the Board regulate how the CAC interacts with the Board, but was unclear how the Board affects how the CAC can have discussions.

Mr. Carlini said he was interested in receiving more metrics.

14. Date/Time of Next Regular Meeting

Chair Arietta announced that the next meeting would be held on Tuesday, November 5, 2024, at 4:30 pm in person at the SamTrans Auditorium and via Zoom teleconference.

15. Adjourn

The meeting adjourned at 7:04 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/video-board-directors>. Questions may be referred to the CAC Secretary's office by phone at 650.551.6108 or by email to cacsecretary@smcta.com.



Community Advisory Committee Meeting Calendar 2025

Tuesday – 4:30 PM
January 7*
February 4
March 4
April 1
April 29
June 3
July 1
August 5
September 2
October 7*
November 4
December 2

*The CAC meets the Tuesday preceding the TA Board Meeting (first Thursday of the month) unless otherwise noted.

Board and committee meetings will be conducted in a hybrid format (virtually via Zoom and in person at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA unless otherwise stated). Individual members of the public may participate in person if they comply with the District's current workplace safety policies, unless otherwise stated at <https://www.smcta.com/whats-happening/board-directors-calendar>



BOARD OF DIRECTORS 2024

CARLOS ROMERO, CHAIR
JULIA MATES, VICE CHAIR
NOELIA CORZO
ANDERS FUNG
RICO E. MEDINA
RAY MUELLER
MARK NAGALES

APRIL CHAN
EXECUTIVE DIRECTOR

Memorandum

Date: October 31, 2024
To: TA Board of Directors
From: April Chan, Executive Director

Redwood City Hopkins Avenue Traffic Safety Implementation Project

In July 2024, the City of Redwood City completed the Hopkins Avenue Traffic Safety Implementation Project, and it was closed-out in September 2024. This \$4 million project was funded in part with a \$360,000 grant of Measure W funds from Cycle 5 of the Pedestrian and Bicycle Program that was awarded in April 2021. This project constructed traffic calming treatments and crosswalk improvements including curb bulb-outs, speed humps, rectangular rapid flashing beacons at crosswalks, raised median islands, and Americans with Disabilities Act (ADA)-complaint curb ramps. These improvements also benefit bicyclists through reduced speeds in the corridor, along with enhanced bicycle pavement markings at intersections as well as upgrading sections of existing bike lanes to buffered bike lanes.

US 101 Managed Lanes North of I-380 - Schedule Update

The TA, the City/County Association of Governments of San Mateo County (C/CAG) and Caltrans are studying the potential for approximately 7-miles of managed lanes on US 101 North of I-380 to the San Francisco County Line. The project includes three project alternatives: no build, "Lane Convert," and "Lane Add." The draft environmental document (DED) was initially scheduled for release in late 2024; however, given the complexity of the required technical studies, including traffic analysis, additional time is required to complete the work. TA staff anticipates the studies will be complete in Spring 2025 with release of the DED for public comment in Summer 2025. Staff is refining the public outreach and engagement plan for the draft environmental document and will also provide the Board with a detailed update, along with a study session, prior to its release.

US 101/SR 92 Area Improvements Update

The US 101/SR 92 Area Improvements Project will address existing safety and operational deficiencies at four locations within the interchange. These improvements were recommended in the 2018 study conducted by the project co-sponsors, TA and C/CAG. The improvements will be constructed within Caltrans' existing right of way for a total project cost of \$51.6 million. Caltrans advertised the construction contract on August 19 and is scheduled to open bids on November 13.

The contract award and the beginning of construction activities are anticipated in early 2025. TA staff is coordinating with Caltrans' Public Information Officer to ensure that residents and the traveling public will be informed about construction activities. The project is funded through \$23 million from the Measure A Highway Program, \$22 million from Regional Measure 3, \$5.6 million in State Transportation Improvement Program (STIP) funds, and a \$1 million federal earmark.

**Report of the Chair
TA CAC Meeting of November 5, 2024**

by Barbara Arietta, CAC Chair

The Bay Area Toll Authority (BATA) is considering a toll increase and other toll policy changes for the Bay Area's seven state-owned bridges. If approved by BATA later this year, the changes would take effect beginning Jan 1, 2026.

Two of these bridges, the San Mateo-Hayward Bridge and the Dumbarton Bridge service high numbers of San Mateo County commuters.

In order to avoid a large increase in a single year, the proposed toll increases would be phased in over five years.

The Bay Area Toll Authority is inviting the public to come and speak about these proposed changes.

PUBLIC HEARING:

There will be a public hearing on Wednesday, November 20, 2024 at 9:35 am to hear testimony about the proposal from Bay Area residents, businesses and other interested parties.

Members of the public will be able to participate via Zoom or in person at the Bay Area Metro Center, 375 Beale St, San Francisco, CA, 94105.

Public Comment will be accepted from November 4, 2024 through December 3, 2024 at 5 pm. Oral testimony will be received until the close of the public hearing on November 20, 2024.