

**RESOLUTION TEMPLATE**

**A RESOLUTION SUPPORTING THE [xxxx] PROJECT AND SUBMITTING AN APPLICATION TO THE SAN MATEO COUNTY TRANSPORTATION AUTHORITY FOR PEDESTRIAN AND BICYCLE PROGRAM FUNDING**

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**WHEREAS**, the [*insert sponsor name here*] (Sponsor) has identified [*spell out what the issue is, why you are applying*], and

**WHEREAS**, the Sponsor has developed [*Insert project name here*] (Project) to [*how you will address the issue*], and

**WHEREAS**, it will cost [\$xxx] to implement the Project scope, and

**WHEREAS**, the Sponsor seeks [\$xxx] for the Project, and

**WHEREAS**, the San Mateo County Transportation Authority (TA) issued a Call for Projects for the Measure A & W Pedestrian and Bicycle Program on August 7, 2020, and

**WHEREAS**, the TA requires a governing board resolution from the Sponsor for the following items:

1. Supporting the Project and application for [\$xxx] in TA Pedestrian and Bicycle Program funds for Project, and
2. Committing the Sponsor to the completion of the Project, including the commitment of matching funds in the amount of [\$xxx] needed for implementation, and
3. Certifying that any funds awarded by the San Mateo County Transportation Authority will be used to supplement existing funds for program activities, and will not replace existing funds or resources.
4. Authorizing the chief executive of the Sponsor, or his/her designee, to sign a funding agreement with the TA, if funds are awarded, for TA pedestrian and bicycle program funding for the Project and to take any other actions necessary to give effect to this resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the [*insert name of sponsor here*]

1. Directs staff to submit an application for TA Measure A Pedestrian and Bicycle Program funds for [\$xxx] for the [*spell out name of project*].

2. Authorizes the [*Executive Officer title here*], or his/her designee, to execute a funding agreement with the San Mateo County Transportation Authority to encumber any TA Pedestrian and Bicycle Program funds awarded.
3. Commits to the completion of the Project, including the commitment of [\$xxx] of matching funds needed for implementation, if awarded the requested TA funds.
4. Certifies that any funds awarded by the San Mateo County Transportation Authority will be used to supplement existing funds for program activities, and will not replace existing funds or resources.
5. Take any other actions necessary to give effect to this resolution.