

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY**  
**1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**  
**MINUTES OF SEPTEMBER 6, 2018**

**MEMBERS PRESENT:** D. Horsley (Chair), E. Beach, C. Groom, C. Johnson (Vice Chair), K. Matsumoto, R. Medina

**MEMBERS ABSENT:** M. Freschet

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, A. Chan, C. David, C. Fromson, C. Groves, D. Hansel, J. Hurley, J. Slavitt, S. van Hoften, S. Murphy, C. Gumpal, J. Brook

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Horsley called the meeting to order at 5:02 pm and led the Pledge of Allegiance.

**ROLL CALL**

Acting District Secretary Gumpal called the roll. A quorum was present. (Vice Chair Johnson arrived at 5:12 pm; Director Matsumoto arrived at 5:32 pm.)

**REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Chair Horsley noted that the Citizens Advisory Committee Chair's summary report was contained in the agenda packet.

**CONSENT CALENDAR**

- Approval of Minutes of August 2, 2018
- Acceptance of Statement of Revenues and Expenses for July 2018
- Acceptance of Capital Projects Quarterly Status Report – 4<sup>th</sup> Quarter Fiscal Year 2018

Motion/Second: Medina/Beach

Ayes: Beach, Groom, Horsley, Medina

Absent: Freschet, Johnson, Matsumoto

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**REPORT OF THE CHAIR**

Chair Horsley reported that he met with the Silicon Valley Leadership Group earlier in the day and they endorsed SamTrans' Expenditure Plan and November ballot measure.

**SAN MATEO COUNTY TRANSIT DISTRICT LIAISON REPORT**

Chair Horsley noted that the report was contained in the Board's reading file.

## **PENINSULA CORRIDOR JOINT POWERS BOARD REPORT**

Jim Hartnett, Executive Director, noted that the report was contained in the Board's reading file.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Hartnett referred to the brief written report in the Board's reading file.

## **REAUTHORIZE INVESTMENT OF MONIES WITH THE LOCAL AGENCY INVESTMENT FUND**

Derek Hansel, Chief Financial Officer, reported that the Local Agency Investment Fund requires Board action for the reinvestment of funds back into their agency.

Approved by Resolution No. 2018-19:

Motion/Second: Medina/Beach  
Ayes: Beach, Groom, Horsley, Medina  
Absent: Freschet, Johnson, Matsumoto

## **AUTHORIZE REDIRECTING FUNDING SOURCES BETWEEN THE US 101/STATE ROUTE 92 DIRECT CONNECTOR AND THE US 101 MANAGED LANES PROJECTS, AND INCREASING THE FISCAL YEAR 2019 BUDGET**

Joel Slavit, Manager, Programming and Monitoring, outlined five Board actions required to redirect the funding sources for the US 101/SR 92 Director Connector and US101 Managed Lanes Project:

- Authorize the Executive Director, or his designee, to revise a request for \$207,000 in Senate Bill 1 (SB1) Local Partnership Program (LPP) Formulaic Program funds to redirect the funds from the US 101/SR 92 Direct Connector Project to the US 101 Managed Lanes Project;
- Grant an exception to the Measure A Highway Program Call for Projects (CFP) Guidelines to exempt the US 101/SR 92 Direct Connector Project from the minimum 10 percent funding match requirement;
- Re-program and re-allocate \$207,000 of Measure A Highway Program funds from the US 101 Managed Lanes Project to the US 101/SR 92 Direct Connector Project;
- Amend the Fiscal Year (FY) 2019 budget from \$126,199,681 to \$127,749,681 to reflect expenditures associated with \$1,550,000 in SB1 LPP funds for the US 101 Managed Lanes Project (which funds were included as revenue in the FY2019 adopted budget, but were not included as expenditures in the Measure A Categories) (Line 18 of Attachment A); and
- Authorize the Executive Director, or his designee, to execute any agreements or other documents necessary to give effect to the above-referenced actions.

Director Beach commented on the project and proposed the Board adopt the resolution.

Approved by Resolution No. 2018-20:

Motion/Second: Beach/Groom

Ayes: Beach, Groom, Horsley, Medina

Absent: Freschet, Johnson, Matsumoto

**PROGRAM REPORT: ALTERNATIVE CONGESTION RELIEF PROGRAM**

John Ford, Executive Director of the Peninsula Congestion Relief Alliance (Commute.org), provided an overhead presentation on Commute.org and its Transportation Demand Management (TDM) program area, use of technology, and Bay Area Commuter Benefits Program.

*Vice Chair Johnson arrived at 5:12 pm.*

Director Medina inquired about how to encourage employers to expand working from home beyond just on Fridays in order to decrease congestion. Vice Chair Johnson discussed the finances of Commute.org's programs and finding a better way to quantify the results.

*Director Matsumoto arrived at 5:32 pm.*

Director Beach discussed the metrics and Star platform used to track public use of congestion relief options (e.g., shuttles or biking to work) and provide rewards to commuters. Director Beach noted that it would be ideal to eliminate the manual logging of riders' use of the shuttles and use emerging technology to grow the program. Mr. Ford explained how the technology is being currently used and ridership trends.

Director Matsumoto discussed the driving habits of single occupancy vehicles in South San Francisco, citing 60 percent of the drivers coming from within San Mateo County. She discussed the lack of a noon-time shuttle for public transit riders who wish to shop on their lunch hours.

Public Comment:

Drew, San Mateo, inquired about the slide presentation relative to ridership. He made an observation about the different shuttle options and inquired how to trip plan with the different options available.

**ALLOCATION OF \$548,060 IN MEASURE A ALTERNATIVE CONGESTION RELIEF FUNDS TO THE PENINSULA TRAFFIC CONGESTION RELIEF ALLIANCE TO SUPPORT THE COUNTYWIDE CONGESTION RELIEF PROGRAM FOR FISCAL YEAR 2019**

Joel Slavitt, Manager, Programming and Monitoring, presented a companion item to the previous agenda item.

Approved by Resolution No. 2018-21:

Motion/Second: Beach/Groom

Ayes: Beach, Groom, Horsley, Matsumoto, Medina

Noes: Johnson

Absent: Freschet

## **2018 CALTRAIN ANNUAL COUNT PRESENTATION**

Catherine David, Principal Planner, Rail Operations Planning, provided a comprehensive presentation on Caltrain's annual count. Ms. David reviewed average weekday ridership, riders by time period, peak ridership data, top 10 stations, county by county comparison, seating capacity, busiest trains, Gilroy extension ridership, bicycle ridership and statistics on bike bumping and weekend service. Summarizing, Ms. David stated the data collected would be incorporated into the Caltrain Business Planning efforts to strategize for future scheduling and passenger capacity.

Director Beach discussed differentiating statistics for riders by train type (baby bullet, limited, local) and requested staff to consider capturing statistics of bikes on trains and bike storage at the stations.

Director Matsumoto commented on electronic bike storage lockers in South San Francisco.

## **STATE AND FEDERAL LEGISLATIVE UPDATE**

Casey Fromson, Director of Government and Community Affairs, summarized current federal and state legislation of interest to the Authority. She noted the legislature is currently in recess after concluding the legislative year.

## **REQUESTS FROM THE AUTHORITY**

Director Matsumoto inquired about the consequences of the potential repeal of Senate Bill 1. April Chan responded.

## **WRITTEN COMMUNICATIONS TO THE AUTHORITY**

Chair Horsley noted that correspondence was contained in the reading file.

## **DATE/TIME OF NEXT REGULAR MEETING**

The next meeting would be held Thursday, October 4, 2018, 5:00 pm at the San Mateo County Transit District Administrative Building, 2<sup>nd</sup> Floor, 1250 San Carlos Avenue, San Carlos, CA.

## **REPORT OF LEGAL COUNSEL**

*The Board meeting recessed to closed session at 6:06 pm to discuss the following items.*

- *Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast, et al. v. California Department of Transportation, et al.; San Mateo County Superior Court Case No. CIV-523973 and*

- *Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Pacificans for a Scenic Coast, et al. v. California Department of Transportation, et al.; U.S. District Court, Northern District of California Civil Case No. 3:15-cv-02090-VC*

*The Board meeting reconvened into open session at 6:16 pm.*

Joan Cassman, Legal Counsel, reported that the Board met in closed session and discussed the first closed session item listed on the agenda, where no action was taken.

Ms. Cassman said that regarding the second closed session item listed on the agenda, *Pacificans for a Scenic Coast, et al. v. California Department of Transportation, et al.; U.S. District Court, Northern District of California Civil Case No. 3:15-cv-02090-VC*, the Board approved execution of a Settlement Agreement to award legal fees in the amount of \$517,866.40.

## **ADJOURN**

The meeting adjourned at 6:17 pm.

An audio/video recording of this meeting is available online at [www.smcta.com](http://www.smcta.com). Questions may be referred to the Board Secretary's office by phone at 650.508.6279 or by email to [board@smcta.com](mailto:board@smcta.com).