



AGENDA

SAN MATEO COUNTY TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA 94070

August 1, 2017 – Tuesday

4:30 p.m.

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Minutes from May 30, 2017
4. Public Comment
Public testimony by each individual speaker shall be limited to three minutes
5. **Transportation Authority Board Meeting Agenda for August 3, 2017**
 - a. Program Report: Alternative Congestion Relief **(TA Item 11a)**
 - b. Allocation of \$458,500 in New Measure A Alternative Congestion Relief Funds to the Peninsula Traffic Congestion Alliance to Support the Countywide Congestion Relief Program for Fiscal Year 2018 **(TA Item 12a)**
 - c. Authorize Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended June 30, 2017 **(TA Item 12b)**
 - d. Program Report: Peninsula Corridor Electrification Project **(TA Item 13a)**
 - e. Allocation of \$9,577,753 in New Measure A Funds to the San Mateo County Transit District for Application Towards the Caltrain Program Category and the Paratransit Program Category **(TA Item 12c)**
 - f. Establish the Appropriations Limit for Fiscal Year 2018 in the Amount of \$684,431,558 **(TA Item 5d)**
 - g. Acceptance of Statement of Revenues and Expenditures for May 2017 **(TA Item 5b)**
 - h. Information on Statement of Revenues and Expenditures for June 2017 **(TA Item 5c)**
 - i. Update on State and Federal Legislative Program **(TA Item 13b)**
 - j. Approval of Minutes of June 1, 2017 **(TA Item 5a)**
6. Report of the Chair (Barbara Arietta)
7. Report from Staff (Joe Hurley)
8. Member Comments/Requests
Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

9. Date, Time, and Place of Next Regular Meeting: Tuesday, September 5, 2017 at 4:30 p.m., San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Ave, San Carlos, CA 94070
10. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: Barbara Arietta (Chair) • Diana Bautista • Kate Bond • An Chen • Ken Chin • Essam El-Dardiry • John Fox (Vice Chair) • Pamela Haynie • Rich Hedges • Karen Kuklin • Jeff Londer • Olma O'Neill • Shaunda Scruggs • Steve Stamos • William Warhurst •

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650-508-6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at www.smcta.com. Communications to the CAC can be e-mailed to cacsecretary@smcta.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday proceeding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

Location of Meeting

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Avenue, San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, FLX, 260, 295, and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@smcta.com; or by phone at 650-508-6279, or TDD 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**CITIZENS ADVISORY COMMITTEE (CAC)
SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)**

1250 San Carlos Avenue, San Carlos CA 94070
Bacciocco Auditorium, 2nd Floor

MINUTES OF MAY 30, 2017

MEMBERS PRESENT: B. Arietta (Chair) D. Bautista, K. Bond, A. Chen, E. El-Dardiry, P. Haynie, R. Hedges, K. Kuklin, S. Scruggs, W. Warhurst

MEMBERS ABSENT: J. Londer, O. O'Neill, J. Fox, S. Stamos

STAFF PRESENT: A. Chan, C. David, J. Hurley, N. McKenna

Chair Barbara Arietta called the meeting to order at 4:32 p.m. and led the Pledge of Allegiance.

APPROVAL OF THE MAY 24, 2017 MEETING MINUTES

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, El-Dardiry, Fox, Haynie, Hedges, Kuklin, O'Neill, Scruggs, Warhurst, Arietta

Absent: Londer, O'Neill, Stamos

PUBLIC COMMENT

None

ITEMS FOR REVIEW – JUNE 1, 2017 TA BOARD MEETING

Authorize Adoption of the Fiscal Year 2018 Budget in the Amount of \$86,844,264

Joe Hurley, Director, Transportation Authority, said there were no changes from the presentation the CAC received last month.

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, El-Dardiry, Fox, Haynie, Hedges, Kuklin, O'Neill, Scruggs, Warhurst, Arietta

Absent: Londer, O'Neill, Stamos

Program Report: 2017 Caltrain Annual Passenger Counts

Catherine David, Principal Planner, reported:

- Purpose is to provide a measurement relative to previous years, data is used for evaluating service changes, allocate resources to address capacity issues and validate revenue-based ridership estimates.
- Methodology:
 - Count every weekday train averaged over five weekdays
 - Count every weekend train for one weekend
 - Sixth year bikes denied boarding were counted
- Challenges:
 - New consultant and sub-consultant team contracted with to conduct, oversee and manage field surveys

- Later start date
- More surveyors required for mix five and six car fleet, Gallery versus Bombardier
- Increased project cost
- Past winter wettest year on record with rain 29 out of 40 days
- Conducted prior to schedule change prior in April
- Average weekday ridership was 62,190, a slight decrease of 0.4 percent from last year.
- Nine stations had increased weekday ridership and 16 stations had decreased weekday ridership.
- The 10 highest stations for weekday boardings remained the same.
- San Francisco County had a slight increase in ridership.
- Gilroy weekday ridership declined 6.3 percent.
- Baby Bullet service had the largest increase at 16.2 percent.
- Average weekday trip length for higher than 2016.
- Average weekday bike ridership decreased 5.5 percent.
- 87 bikes were denied boarding from the 527 trains counted (a decrease from 118 in 2016).
- Carried approximately 27,369 bikes on the trains counted.
- Denied bike boardings at 11 stations.
- Weekend service was down 2.7 percent.
- Next steps:
 - Review equipment allocation of six-car trains
 - Key findings report and ridership to be posted by summer 2017
 - Future service planning using ridership data to improve capacity prior to and during electrification
 - Planning for future annual counts methodology

Mr. Hurley said these counts are also used for how the operating costs are set by the boardings in each county and how the costs are split between the three counties.

Richard Hedges said the conductors cannot get through the aisles because of the high ridership.

Diana Bautista said she is curious how the fare increase will impact ridership and counts next year. Ms. David said there can be a potential drop in weekend ridership with trains operating every 90 minutes.

William Warhurst asked what the connection is between people buying tickets and how many people were really on the train. Ms. David said fare enforcement is a problem with conductors not being able to check tickets due to the heavy ridership.

Essam El-Dardiry asked if there is any way to communicate to people with bikes that a train is full and to take another train. Ms. David said the social media officer uses the Caltrain Twitter account and puts out a Tweet that a train is full and no bike space available.

An Chen said she was surprised Millbrae kept its ranking due to the large decrease in ridership and does staff know why. Ms. David said the trains do get full in Millbrae. She said staff is looking at parking capacity and possible connection issues with Bay Area Rapid Transit (BART).

Mr. Hedges said there are a lot of shuttles serving the Millbrae Station and that could be one reason for the decline in ridership.

Karen Kuklin said the signage at the BART garage said there is no Caltrain parking allowed at the Millbrae station.

Chair Arietta asked when the last fare increase was. Ms. David said February 2016.

Chair Arietta asked if that could that be a reason for the decreases in ridership. Ms. David said yes.

Acceptance of Statement of Revenues and Expenditures for April 2017

Motion/Second: Hedges/El-Dardiry

Ayes: Bautista, Bond, Chen, El-Dardiry, Fox, Haynie, Hedges, Kuklin, O'Neill, Scruggs, Warhurst, Arietta

Absent: Londer, O'Neill, Stamos

Update on State and Federal Legislative Program

Mr. Hurley said on May 22 the Federal Transit Administration signed the Full Funding Grant Agreement. Electrified revenue service is anticipated in 2021. Mr. Hurley said President Trump released his budget on May 23 and it included \$100 million for electrification.

Chair Arietta asked how the elimination of the TIGER Program affects the TA. Mr. Hurley said he is not sure, but staff is monitoring closely.

Capital Projects Quarterly Status Report – 3rd Quarter Fiscal Year 2017

Mr. Hurley said highlights of the report are:

- Broadway Interchange is a \$91 million project that began in September 2014 and event to celebrate completion this summer.
- Highway 101/Willow Interchange broke ground on May 16 and project completion is estimated for July 2018.
- San Pedro Creek Bridge Replacement is about complete and coming under budget by approximately \$2 million.
- Highway 101/Poplar Avenue Project had a walk through on March 20 and project will be completed soon.
- Highway 92/El Camino Real construction began April 17 and will be completed by year-end.

Approval of Minutes of May 3, 2017

No discussion.

REPORT OF THE CHAIR – BARBARA ARIETTA

See attachment for Chair Arietta's complete report.

REPORT FROM STAFF – JOE HURLEY

Mr. Hurley said

- Highway 101 Managed Lanes Community meetings will be held May 31 at San Mateo City Hall and June 5 at Redwood City City Hall both starting at 6:30 p.m.
- On May 16 and 17 there will be public meetings for the 101/Peninsula Avenue Interchange Project in Burlingame and San Mateo respectively. City of San Mateo is the project sponsor and the TA is funding.
- TA CAC interviews were conducted today for five appointments. Twenty applications were received and the committee will make their recommendation at the June 1 Board meeting.

MEMBER COMMENTS/REQUESTS

None

DATE, TIME AND PLACE OF NEXT MEETING

August 1, 2017 at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA 94070

Adjourned at 5:42 p.m.

TA CAC Chair's Report

June 1, 2017

Good evening, Madame Chair and Members of the Board.

I have the following to report from Tuesday's meeting of the CAC:

(TA Item 4a) The CAC supported Adoption of the Fiscal Year 2018 Budget in the Amount of \$86,844,264, without question or comments.

(TA Item 6a) The CAC reviewed the Board's Minutes of May 4, 2017 without questions or comments.

(TA Item 6b) The CAC supported the Acceptance of the Statement of Revenues and Expenditures for April 2017, without questions or comments.

(TA Item 13a) Following a highly informative Program Report on the 2017 Caltrain Annual Passenger Counts by Catherine David, Principal Planner with Rail Transportation, the CAC questioned the decrease in Caltrain's 2017 ridership counts. Speculative reasons for the decrease suggested by the CAC included the current state of overcrowding on several trains, with too few seats available for passenger comfort and also the possible effects of last year's fare increase, which gave rise to concerns from the CAC about a potential continued decrease in future passenger ridership upon the implementation of any future fare increases, which, undoubtedly, will be needed for Caltrain's operations, at some point, in the not too distant future.

Questions were also asked about how Caltrain validates revenue ridership estimates. What's the connection between buying tickets and how many people are actually on the train? Some CAC members shared that it has been their personal observation that fare enforcement is, indeed, a problem, due to overcrowding. Passengers have been seen to board and work their way through the trains ahead of the conductors and then get off the trains ...without ever having paid the fare that was due.

Another issue voiced by the CAC members was the amount of information currently being given to bike riders before boarding the train in reference to "bike bumps". Suggestions were made that it would be beneficial to the public to receive more information about which trains were filled at capacity for bikes than what they are currently receiving, so that riders with bikes could better plan which trains would be best for them to take. CAC members suggested that it also might prove to be beneficial for the public to have more bike racks at stations in order to accommodate those bike riders that are being "bumped" from the trains, due to bike capacity having been reached. CAC members felt that it would be good to have an enhanced reporting system that would show not only real-time info, but trends also concerning bike capacity.

And, finally, Caltrain parking can also be an issue. CAC members commented that, for example, there are signs throughout the parking garage at the Millbrae Transit Center that there is no Caltrain parking allowed in the garage. The Millbrae station, with 228 less riders in 2017 than 2016, has shown to have experienced the largest decrease in ridership in the county since last year. Whether Caltrain parking availability played a part in this fact is unknown, but something to consider at this point.

(TA Item 13b) The CAC received a brief report on the Capital Projects Quarterly Status Report -3rd Quarter Fiscal Year 2017 from Joe Hurley, Director, TA Program, without questions or comments.

(TA Item 13c) The CAC received a Legislative Program update from Joe Hurley and was extremely pleased to hear that on May 22nd Caltrain received \$647 million for its electrification from the Federal Transit Administration and looks forward to the electrified system being completed in 2021. Members of the CAC, however, expressed concern about the \$2.4 billion in projected cuts to the Department of Transportation programs, in the recently released proposed Fiscal Year 2018 Trump Administration's budget, which also potentially includes the elimination of the TIGER program. However, the CAC was pleased to learn that the recommendations in the future budget did include \$100 million for Caltrain Electrification and expressed gratitude to Congressional members, Jackie Speier and Anna Eshoo and our two Senators, for their efforts to achieve same..

In my own Chair's Report to the CAC, I advised the following:

I reminded the CAC that there will be two upcoming Caltrans public information meetings on the proposed US 101 Managed Lanes Project on U S Route 101. The first will be on Wednesday, May 31st at 6:30pm at San Mateo City Hall and for those that were unable to make that meeting another presentation will be given on Monday, June 5th at 6:30pm at Redwood City's City Hall.

Staff Report:

In Joe's staff report; he advised the CAC that he will be participating in giving the presentations at the upcoming US 101 Managed Lanes Project meetings on U S Route 101. Joe also announced that the interviews for filling the open five positions on the CAC have been concluded and that the nominations to the CAC will be announced at tonight's TA Board meeting. Additionally, Joe informed the CAC that there were two public meetings conducted on the Peninsula Ave Interchange Project on 5/16 and 5/17. He said that the public had many opinions on this project, with the issue of "cut through traffic" being a predominant concern from nearby residents.

Respectfully submitted,

BARBARA ARIETTA

Chair, San Mateo County Transportation Authority CAC