



AGENDA

CITIZENS ADVISORY COMMITTEE

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA 94070

TELECONFERENCE LOCATION: Members of the public are welcome to attend the teleconference location at 7323 Alealea Road, Haena, Kauai, HI: John Fox, Tel: 808-935-9260

September 5, 2017 – Tuesday

4:30 p.m.

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Minutes from August 1, 2017
4. Public Comment
Public testimony by each individual speaker shall be limited to three minutes
5. **Transportation Authority Board Meeting Agenda for September 7, 2017**
 - a. Approve Policy Revisions for the Next Highway Program Call for Projects **(TA Item 11a)**
 - b. Program Report: Transit – Dumbarton Corridor **(TA Item 11b)**
 - c. Capital Projects Quarterly Status Report 4th Quarter Fiscal Year 2017 **(TA Item 11c)**
 - d. Acceptance of Statement of Revenues and Expenditures for July 2017 **(TA Item 5b)**
 - e. Reaffirm the San Mateo County Transportation Authority Investment Policy and Reauthorize Investment of Monies with the Local Agency Investment Fund **(TA Item 5c)**
 - f. Approval of Minutes of August 3, 2017 **(TA Item 5a)**
6. Report of the Chair (Barbara Arietta)
7. Report from Staff (Joe Hurley)
8. Member Comments/Requests
Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC
9. Date, Time, and Place of Next Regular Meeting: Tuesday, October 3, 2017 at 4:30 p.m., San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Ave, San Carlos, CA 94070
10. Adjournment

CAC MEMBERS: Barbara Arietta (Chair) • Diana Bautista • Kate Bond • An Chen • Ken Chin • Essam El-Dardiry • John Fox (Vice Chair) • Pamela Haynie • Rich Hedges • Karen Kuklin • Jeff Londer • Olma O'Neill • Shaunda Scruggs • Steve Stamos • William Warhurst •

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650-508-6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at www.smcta.com. Communications to the CAC can be e-mailed to cacsecretary@smcta.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday proceeding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

Location of Meeting

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Avenue, San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, FLX, 260, 295, and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@smcta.com; or by phone at 650-508-6279, or TDD 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**CITIZENS ADVISORY COMMITTEE (CAC)
SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)**
1250 San Carlos Avenue, San Carlos CA 94070
Bacciocco Auditorium, 2nd Floor

MINUTES OF AUGUST 1, 2017

MEMBERS PRESENT: B. Arietta (Chair) D. Bautista, K. Bond, A. Chen, K. Chin, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, S. Stamos, W. Warhurst

MEMBERS ABSENT: E. El-Dardiry, J. Fox, P. Haynie, S. Scruggs

STAFF PRESENT: M. Beveridge, A. Chan, C. Gumpal, J. Hurley, L. Larano, R. Lobo, N. McKenna

Chair Barbara Arietta called the meeting to order at 4:32 p.m. and Jeff Londer led the Pledge of Allegiance.

APPROVAL OF THE MAY 30, 2017 MEETING MINUTES

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, Chin, Hedges, Kuklin, Londer, O'Neill, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Kuklin, Scruggs

PUBLIC COMMENT

None

ITEMS FOR REVIEW – AUGUST 3, 2017 TA BOARD MEETING

Program Report: Alternative Congestion Relief

John Ford, Executive Director, Commute.Org, presented this informational item. Key highlights include:

- Agency goal is to reduce single occupancy vehicles.
- The Board consists of 18 members appointed by their respective city councils.
- Fiscal Year (FY) 2017-2018 budget is \$3.93 million and 12 percent of funding comes from the TA.
- Shuttle operations total 58 percent of expenses.
- Commute alternatives reduce air pollution and traffic congestion, additional housing and work force density, competition for employees, tenants and residents.
- Mode shift equates to a behavior change.

Karen Kuklin arrived at 4:38 p.m.

- Work Plan Program areas are employer outreach and support, first and last mile shuttle program, commuter programs and public/private partnerships.
- Key initiatives this year include triennial commuter profile survey, guaranteed ride home program, transportation technology partnerships and STAR platform.

- Commute.org shuttles have 20 routes with 64 private partners. TA funds 50 to 75 percent and the consortium funds balance.
- Shuttle ridership in FY2016/2017 declined 2 percent.
- STAR platform was launched in September 2016 where people can record their trips.
- Upcoming infrastructure projects will have an impact as the private coach industry continues to evolve, app-based carpooling, ride hailing apps such as Lyft and Uber, shared-use mobility and autonomous vehicles.

Rich Hedges said autonomous vehicles are coming quick. Scoop is hard to use when using transit. He asked which cities don't participate in Commute.org. Mr. Ford said Menlo Park and Portola Valley.

Diana Bautista asked why Daly City isn't very active when there is Bay Area Rapid Transit (BART). Mr. Ford said there are shuttles that serve the community, but are not sponsored by Commute.org and shuttles cannot duplicate SamTrans service.

Chair Arietta asked if Pacifica has any shuttles. Mr. Ford said there are none. He said a shuttle has to touch ferry, BART or Caltrain service.

William Warhurst asked what shuttles travel along Alameda de las Pulgas on Saturday. Mr. Ford said it is the County Park Explorer Shuttle operated by MV Transportation.

Allocation of \$458,500 in New Measure A Alternative Congestion Relief Funds to the Peninsula Traffic Congestion Alliance to Support the Countywide Congestion Relief Program for Fiscal Year 2018

Motion/Second: Hedges/Londer

Ayes: Bautista, Bond, Chen, Chin, Hedges, Kuklin, Londer, O'Neill, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Scruggs

Authorize Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended June 30, 2017

Isaac Chyou, PFM Asset Management, said the portfolio outperformed the benchmark by 15 basis points for total realized earnings of \$502,978. He said PFM continues to diversify the portfolio. Mr. Chyou said PFM will manage the portfolio duration to closely match the benchmark duration and continue to diversify the portfolio taking advantage of the other sectors allowed by the Investment Policy.

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, Chin, Hedges, Kuklin, Londer, O'Neill, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Scruggs

Program Report: Peninsula Corridor Electrification Project

Liria Larano, Deputy Chief, Caltrain Modernization, presented:

- Work will be broken down in four segments to minimize the impact to Caltrain service.
- The electrification infrastructure work being done by Balfour Beatty is a \$670 million contract.
- Build out concepts are being evaluated for the Centralized Equipment Maintenance and Operations Facility.
- Pacific Gas and Electric will have to improve substations in South San Francisco and San Jose.
- Notice to Proceed was issued on June 1 to Stadler to start manufacturing the vehicles.
- First train set estimated to be delivered in September 2019.
- The total electrification budget total is \$1.980 billion.
- There is funding partner participation in the design-build contractor selection, vehicle contractor selection, risk refresh sessions and various project meetings.
- Extensive outreach has been done on the project. A full-time project outreach office has been opened in San Mateo.
- A dedicated website for the electric multiple units was launched on July 5.

Olma O'Neill left at 5:30 p.m.

Diana Bautista said she hears a lot of people asking about trees in Segment 2 and asked what the process is for tree removal. Ms. Larano said staff meets with the cities and discusses tree removal. She said a lot of the trees are on the Caltrain right of way.

Mr. Hedges asked if the platforms will be level. Ms. Larano said not at the beginning.

John Stamos asked if the weekday schedule will be affected. Ms. Larano said no.

Mr. Stamos asked if the project ends at the 4th and King Caltrain Station. Ms. Larano said yes.

Joe Hurley, Director, Transportation Authority, said he is a participant on the change management committee. He urged the CAC to contact the San Mateo Outreach Office and see how responsive the answers are and come back and provide feedback to the CAC.

Mr. Hedges left at 5:50 pm.

Allocation of \$9,577,753 in New Measure A Funds to the San Mateo County Transit District for the Application Towards the Caltrain Program Category and the Paratransit Program Category

Mr. Hurley said up to 8 percent can be allocated to Caltrain and 4 percent for paratransit program.

Mr. Londer asked if there are any efforts to consolidate trips. Mr. Hurley said staff does try to consolidate rides to drive costs down.

Motion/Second: Londer/Kuklin

Ayes: Bautista, Bond, Chen, Chin, Kuklin, Londer, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Hedges, O'Neill, Scruggs

Mr. Hedges returned at 5:53 p.m.

Establish the Appropriations Limit for Fiscal Year 2018 in the Amount of \$684,431,558

Motion/Second: Kuklin/Chen

Ayes: Bautista, Bond, Chen, Chin, Kuklin, Londer, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, O'Neill, Scruggs

Acceptance of Statement of Revenues and Expenditures for May 2017

Mr. Londer asked what the consultant costs were for. Mr. Hurley said they were for a number of capital projects and in future staff will add the projects associated with the costs.

Mr. Warhurst asked how it is decided what is listed on the checks written list. Rima Lobo, Director, Finance, said there were no wire transfers this month and any expenses such as electricity is paid by the San Mateo County Transit District.

Motion/Second: Londer/Bond

Ayes: Bautista, Bond, Chen, Chin, Kuklin, Londer, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, O'Neill, Scruggs

Information on Statement of Revenues and Expenditures for June 2017

No discussion.

Update on State and Federal Legislative Program

Mr. Hurley said Cap and Trade has been extended to 2030. Potential projects listed in Regional Measure 3 include Dumbarton Corridor, Highway 101/92 Interchange, Caltrain Downtown Extension and Highway 101 Managed Lanes.

Approval of Minutes of June 1, 2017

No discussion.

REPORT OF THE CHAIR – BARBARA ARIETTA

See attachment for Chair Arietta's complete report.

REPORT FROM STAFF – JOE HURLEY

Mr. Hurley said

- Caltrain awarded a contract to Shimmick/Disney Joint Venture for the 25th Avenue Grade Separation Project. This project will last two years.
- The Redwood City City Council awarded a design contract for the Highway 101/Woodside Road Interchange Project.
- The TA is going to have a shuttle Call for Projects and there will be a Shuttle Technical Assistance Workshop.
- Ribbon cutting for Highway 101/Broadway Interchange is scheduled for mid-September.

- New CAC member Ken Chin was introduced. He is a stay at home dad and previously worked at the city of San Mateo.

Ms. Bautista left at 6:15 p.m.

MEMBER COMMENTS/REQUESTS

Mr. Stamos said he would like to better understand why passing tracks were identified between San Mateo and Redwood City.

DATE, TIME AND PLACE OF NEXT MEETING

September 5, 2017 at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA 94070

Adjourned at 6:19 p.m.

TA CAC Chair's Report

August 3, 2017

Good evening, Madame Chair and Members of the Board.

I have the following to report from Tuesday's meeting of the CAC:

(TA Item 5a) The CAC reviewed the Board's Minutes of June 1, 2017 without questions or comments.

(TA Item 5b) The CAC supported the Acceptance of the Statement of Revenues and Expenditures for May 2017. There was a question about the method of payment electronic vs. checks and the associated security. We were told that the District is moving toward an all-electronic payment method because it was faster, more secure and less expensive.

(TA Item 5c) The CAC was informed that the Statement of Revenues and Expenditures for June 2017 will be deferred until November because of the additional effort and requirements associated with the report at the end of a Fiscal Year.

(TA Item 5d) The CAC supported the Board's establishment of an Appropriations Limit for Fiscal Year 2018 in the Amount of \$684,431, 558.

(TA Item 11a) The CAC received a comprehensive program report on Alternative Congestion Relief from John Ford, Executive Director of Commute.org. Overall, the CAC was very pleased with the ongoing performance of Commute.org and was quite interested in many of its on-going programs, as well as its future plans, including the potential use of autonomous vehicles. The CAC liked the idea of the ride-hailing app. However, some members of the CAC commented that the carpooling app, SCOOP, can be difficult to use. Members of the CAC complimented the Executive Director on the positive changes that have transpired during his administration. They especially liked the fact that the Google Trip Planner now includes our shuttles.

TA Item 12a) Following a brief report by Joel Slavitt, Manager, Programming and Monitoring, the CAC supported the Allocation of \$458,500 in new Measure A Alternative Congestion Relief Funds to the Peninsula Traffic Congestion Alliance (Commute .org) to support the Countywide Congestion Relief Program for Fiscal Year 2018.

(TA Item 12b) After a comprehensive presentation by Isaac Chyou, Asset Manager with PFM, the CAC supported the Board's Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended June 30, 2017. Members were very pleased to see that our financial portfolio has become more diversified than it

has been in the past several years, with the addition of investments into corporate, assets, certificates of deposits and asset back securities.

(TA Item 12c) The CAC supported the Allocation of \$9,577,753 in New Measure A Funds to the San Mateo County Transit District for Caltrain operations and the Paratransit Program.

(TA Item 13a) Following a highly informative Program Report on the Peninsula Corridor Electrification Project (PCEP) by Liria Larano, Deputy Chief of CALMOD, members of the CAC questioned what the process would be for public input on the tree clearance that would need to happen in order to complete the electrification project. In reference to the rolling stock, a suggestion was made that it would be better to use part of the remaining diesel stock for the bullet trains. Questions were also brought up about level boarding in the future to help accommodate passengers in wheelchairs, or other passengers who otherwise find it difficult to board. They were disappointed that level boarding was not included as part of this PCEP but appreciated the current challenge and ongoing effort to work toward them in the future. Overall, the CAC was very pleased that the Electrification Project is on its way!

(TA Item 13b) The CAC received an update on the Legislative Programs from Joe Hurley, Director, TA Program, which included information on SB 595 that covered RM3, the Dumbarton Rail Corridor, the 101/92 interchange, the Caltrain extension into San Francisco and the 101 Managed Lane Project.

In my own Chair's Report to the CAC, I advised that on July 11, 2017, High Speed Rail officials advised the Belmont City Council that they are considering a 6-mile long set of passing tracks spanning San Mateo to Redwood City to offer train operators more flexibility in coordinating train schedules. To make this happen in the stretch of track that passes through Belmont, they are looking at increasing the elevation of the berm that currently exists some 5 to 10 feet on the section of track north of Middlefield Road and constructing a 10 to 30 foot aerial bridge or viaduct in the portion south of Middlefield Road. To this announcement, Belmont City officials had questions about how high-speed rail service might impact commuter train service through the Peninsula, the demand for high-speed rail service and how likely it was that Caltrain and High Speed Rail officials would agree on using passing tracks as the solution for blending commuter and high-speed service.

It appears that both the City Council and the Belmont Chamber of Commerce are concerned about the implementation of passing tracks for a number of reasons. There will be a number of meetings in the future to prepare an environmental assessment that community members could weigh in on and the dates for Open Houses in both Belmont and San Carlos to present possible plans to residents that could be affected by passing tracks are yet to be determined.

Staff Report:

In Joe's staff report, he advised the CAC that a contract for \$65.3 million had been awarded for the Right of Way and construction for the 25th Ave. Grade Separation Project, and that \$7.5 million had been awarded for the design portion of the 101/Woodside Interchange Project. Joe also advised the CAC that there will be a ribbon-cutting for the Broadway Interchange Project in Mid-September in Burlingame.

Respectfully submitted,

BARBARA ARIETTA
Chair, San Mateo County Transportation Authority CAC