



AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA 94070

December 4, 2018 – Tuesday

4:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Approval of Minutes from October 30, 2018
4. Approval of 2019 CAC Meeting Calendar
5. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
6. **Transportation Authority Board Meeting Agenda for December 6, 2018:**
 - 11 (c) State and Federal Legislative Update
 - 11 (d) 2019 Draft Legislative Program
 - 10 (a) Acceptance of Fiscal Year 2018 Comprehensive Annual Financial Report
 - 10 (b) Program and Allocate up to \$350,000 for the Development of the Strategic Plan 2020-2024
 - 10 (c) Authorize Amendments to Contracts for Provision of On-Call Transportation Planning and Support Services
 - 11 (a) Approval of Owner and Operator for the US 101 Managed Lanes Project and Next Steps
 - 11 (b) Funding of Actions on Previously Identified Inactive Highway Projects from the 2012 Highway Program Call for Projects
 - 4 (b) Acceptance of Statement of Revenues and Expenditures for October 2018
 - 4 (c) Acceptance of Capital Projects Quarterly Report – 1st Quarter FY 2019
 - 4 (d) Adoption of Update of Conflict of Interest Code
7. Report of the Chair
 - a. Certificate of Appreciation for Kate Bond

TA Citizens Advisory Committee Members 2018: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, Essam El-Dardiry, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Jeff Londer, Olma O’Neill, Mario Rendon, Daniel Ross-Jones, William Warhurst

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

San Mateo County Transportation Authority CAC Meeting
Agenda for December 4, 2018

8. Report from Staff

9. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

10. Date, Time, and Place of Next Regular Meeting: Tuesday, January 8, 2018 at 4:30 pm, San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Ave, San Carlos, CA 94070

11. Adjournment

INFORMATION FOR THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650-508-6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at www.smcta.com. Communications to the CAC can be e-mailed to cacsecretary@smcta.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday proceeding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

Location of Meeting

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Avenue, San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, FLX, 260, 295, and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at

San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@smcta.com; or by phone at 650-508-6279, or TDD 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

OCTOBER 30, 2018

MEMBERS PRESENT: B. Arietta (Chair), D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox (Vice Chair), R. Hedges, K. Kuklin, J. Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

MEMBERS ABSENT: E. El-Dardiry

STAFF PRESENT: J. Slavitt, C. Mobley-Ritter, A. Chan, S. Petty, J. Brook

Chair Barbara Arietta called the meeting to order at 4:34 pm and requested that Kate Bond lead the Pledge of Allegiance.

CAC Secretary Jean Brook called the roll. A quorum was present.

John Fox arrived at 4:35 pm.

APPROVAL OF MINUTES OF THE TA CAC MEETING OF OCTOBER 2, 2018

Motion/Second: Hedges/Bautista

Ayes: B. Arietta, D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

Absent: E. El-Dardiry

PUBLIC COMMENT

Emily Beach, TA Board Member, thanked the Committee for their participation. She encouraged the CAC members to attend a study session on the US 101 Managed Lane Proposal co-hosted by the TA and City/County Association of Governments (C/CAG) on Friday, November 16, 1:00-3:00 pm in the Auditorium.

TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR NOVEMBER 1, 2018

Chair Arietta stated that Item #11(c) would be taken out of order.

11 (c) State and Federal Legislative Update

Lori Low, Public Affairs Officer, said the President had signed two FY 2019 appropriations mini-bus packages. She explained that this extends the FY 2018 funding for the unfinished appropriation bills, including the transportation and housing bill, until December 7.

She said that are two representatives running for the House Transportation Committee for 2019. She said the state legislature would reconvene in January.

She said that regarding the Transportation Development Act, providers have had difficulty meeting the farebox recovery ratio to qualify for funding.

10 (a) Acceptance of Quarterly Investment Report for the Period Ending September 30, 2018

Connie Mobley-Ritter, Treasury Director, introduced TA portfolio manager consultant Isaac Chyou of Public Financial Management (PFM). Mr. Chyou gave a presentation on the quarterly investment report. He answered questions from the members.

Rich Hedges asked about securing against the loss of principal when buying bonds. Mr. Chyou said if they sell a bond, they factor in the actual loss.

William Warhurst asked why the TA has a portfolio. Ms. Mobley-Ritter responded that as funds accumulate and before they get allocated to different projects, the TA wants to work the taxpayers' money as hard as it can.

Jeff Londer asked about the commission fees. Mr. Chyou said eight or nine basis points.

Motion/Second: Hedges/Londer

Ayes: B. Arietta, D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox, R. Hedges, K. Kuklin, J.

Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

Absent: E. El-Dardiry

11 (a) 25th Avenue Grade Separation Project

Rafael Bolon, Project Manager-Consultant, Engineering & Construction, gave a presentation outlining the progress on the project.

Mr. Londer asked about the depth of the grade seps for 28th and 31st Avenues. Mr. Bolon said 31st is approximately 11 feet deep and 28th is around 6.5 feet deep. He said that the cities are the project sponsors for grade seps and provide the majority of the funding them.

April Chan, Chief Officer, Planning, Grants/Transportation Authority, said the TA has limited funding and works very closely with the sponsor about how to secure the funding for the grade sep projects.

John Fox asked how retail is impacted by grade seps. Mr. Bolon said the existing retail limits how low you can go.

Mr. Hedges said that once 28th and 31st are done, it will affect the community dramatically.

Chair Arietta asked about fiber optics. Mr. Bolon said the multi-carrier fiber optic trunk line runs the entire length of the corridor and that Caltrain has initiated the efforts to relocate it.

11 (b) Caltrain Business Plan

Sebastian Petty, Senior Policy Advisor, Caltrain, gave a presentation on a quarterly update of the Caltrain business plan.

Mr. Hedges noted that capacity appeared to be lower in current Caltrain cars. Mr. Petty said that with electrification, the plan is to add one more train per hour and six-car trains would expand to seven-car trains.

Mr. Fox asked if all the crossings needed grade seps. Mr. Petty said it was a topic for further discussion between Caltrain and the cities.

John Fox left the meeting at 6:12 pm.

An Chen noted the amount of recent development at the stations and asked if Caltrain and the cities were working with the developers to fund access. Mr. Petty said that discussion would be part of Phase 2 of the Plan.

Chair Arietta asked if grade seps needed to be done prior to high-speed rail service. Mr. Petty said that grade seps would ideally occur beforehand and that it was crucial to have this discussion with the cities.

Mr. Hedges discussed downtown San Mateo grade seps.

Chair Arietta asked about lengthening platforms to handle longer trains. Mr. Petty said that that would be an issue at several stations such as Burlingame, which has at-grade crossings at both ends. She asked about different levels of boarding on the trains and Mr. Petty said it was to accommodate platforms shared with high-speed rail.

Ken Chin asked if Caltrain was anticipating a percentage of passenger loss to high-speed rail. Mr. Petty said that realistically, Caltrain has constraints that limit its ability to compete with service. He added that further discussion is needed to decide how to split out costs between Caltrain and high-speed rail.

Mr. Hedges asked about high-speed rail stopping in San Mateo.

4 (b) Acceptance of Statement of Revenues and Expenses for Fiscal Year Ending June 30, 2018 (Unaudited)

Motion/Second: Hedges/Londer

Ayes: B. Arietta, D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

Absent: E. El-Dardiry

4 (c) Acceptance of Statement of Revenues and Expenditures for September 2018

Motion/Second: Hedges/Londer

Ayes: B. Arietta, D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

Absent: E. El-Dardiry

4 (d) Acceptance of Measure A Semi-Annual Program Status Report

Motion/Second: Londer/Hedges

Ayes: B. Arietta, D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

Absent: E. El-Dardiry

4 (e) Approval of the 2019 Board of Directors Meeting Calendar

Motion/Second: Londer/Hedges

Ayes: B. Arietta, D. Bautista, K. Bond, A. Chen, K. Chin, J. Fox, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, M. Rendon, D. Ross-Jones, W. Warhurst

Absent: E. El-Dardiry

4 (a) Approval of Minutes of the Board of Directors Meeting of October 4, 2018

There were no comments on the minutes.

REPORT OF THE CHAIR

Chair Arietta said that according to Bay Area Vital Signs, freeway congestion has leveled off but delays are at record highs. She read a portion of the Metropolitan Transportation Commission (MTC)'s yearly analysis of Bay Area congestion. She said that if Proposition 6 passes, the Bay Area's PCI (pavement condition index) would drop from "fair" to levels indicating risk of failure.

Jeff Londer left the meeting at 6:31 pm.

REPORT FROM STAFF

Joel Slavit, Manager, Programming and Monitoring, noted that the Executive Director's report had updates on various highway projects and was included in the packet.

MEMBER COMMENTS/REQUESTS

Mr. Hedges added that the MTC report said that 25 percent of delays are caused by "imprudent driving."

Mr. Hedges said that Facebook has leased the old Burlingame drive-in theatre and added 4,000 new jobs.

Ms. Bond announced that she was retiring and moving to Santa Rosa, and that this was her last meeting. She expressed her appreciation for having served on the TA CAC.

DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Chair Arietta announced that the next meeting would be held on Tuesday, December 4, 2018 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA.

ADJOURNMENT

The meeting adjourned at 6:35 pm.



Citizens Advisory Committee Meeting Calendar 2019

Tuesday – 4:30 PM
January – No Meeting
February 5
March 5
April 2
April 30
June 4
July 9*
July 30**
September 3
October 1
November 5
December 3

* Second Tuesday

** Last Tuesday

The CAC meets the Tuesday preceding the first Thursday of the month unless otherwise noted.

All meetings are held at 1250 San Carlos Avenue, Baccioco Auditorium, 2nd Floor, San Carlos, CA