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 CHAIR
 MAUREEN FRESCHET
 CAROLE GROOM
 KARYL MATSUMOTO
 RICO E. MEDINA
 CARLOS ROMERO

JIM HARTNETT
 EXECUTIVE DIRECTOR

AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Bacciocco Auditorium, 2nd Floor
 1250 San Carlos Avenue, San Carlos, CA 94070

March 5, 2019 – Tuesday

4:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Report of the Nominating Committee for 2019 Chair and Vice Chair MOTION
4. Approval of Minutes from February 5, 2019 MOTION
5. Public Comment for Items Not on the Agenda
 Public testimony by each individual speaker shall be limited to three (3) minutes
6. **Transportation Authority Board Meeting Agenda for March 7, 2019:**
 - 12 (d) State and Federal Legislative Update INFORMATIONAL
 - 12 (b) TA Strategic Plan 2020-2024 INFORMATIONAL
 - 12 (c) Measure A Semi-Annual Program Status Report MOTION
 - 12 (a) San Mateo US 101 Express Lanes Project Update and Outreach Plan for the Construction Phase INFORMATIONAL
 - 11 (a) Award of Contract to Provide Project Management and Support Services for the US 101 Managed Lanes Project MOTION
 - 6 (b) Acceptance of Statement of Revenues and Expenditures for January 2019 MOTION
 - 6 (c) Acceptance of Capital Projects Quarterly Status Report 2nd Quarter FY 2019 MOTION
 - 6 (a) Approval of Minutes of the Board of Directors Meeting of February 7, 2019 INFORMATIONAL
7. Report of the Chair

TA Citizens Advisory Committee Members 2018: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, Essam El-Dardiry, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Jeff Londer, Olma O’Neill, Mario Rendon, Daniel Ross-Jones, William Warhurst

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

San Mateo County Transportation Authority CAC Meeting
Agenda for March 5, 2019

8. Report from Staff

9. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

10. Date, Time, and Place of Next Regular Meeting: Tuesday, April 2, 2019 at 4:30 pm,
San Mateo County Transit District Administrative Building, Bacciocco Auditorium,
2nd Floor, 1250 San Carlos Ave, San Carlos, CA 94070

11. Adjournment

INFORMATION FOR THE PUBLIC

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at www.smcta.com. Communications to the CAC can be e-mailed to cacsecretary@smcta.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday proceeding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

Location of Meeting

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Avenue, San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, FLX, 260, 295, and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at

San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070; or email to cacsecretary@smcta.com; or by phone at 650-508-6223, or TDD 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

FEBRUARY 5, 2019

MEMBERS PRESENT: B. Arietta (Chair), K. Chin, J. Fox (Vice Chair), R. Hedges (via teleconference), K. Kuklin, J. Londer, O. O'Neill, M. Rendon, W. Warhurst

MEMBERS ABSENT: D. Bautista, A. Chen, E. El-Dardiry, D. Ross-Jones

STAFF PRESENT: J. Slavitt, A. Chan, J. Hurley, D. Seamans, J. Brook

Chair Barbara Arietta called the meeting to order at 4:36 pm and led the Pledge of Allegiance. She announced the teleconference with Rich Hedges.

CAC Secretary Jean Brook called the roll. A quorum was present.

Mr. Hedges joined the meeting via teleconference from 2405 Kalaniana'ole Ave PH-11, Hilo, HI 96720. (Accordingly, all votes were required to be taken by roll call.)

APPROVAL OF MINUTES OF THE TA CAC MEETING OF DECEMBER 4, 2018

The minutes were approved as amended on 2-5-2019. Mr. Hedges abstained from voting since he did not have remote access to the minutes.

Motion/Second: Warhurst/Londer

Ayes: Arietta, Chin, Fox, Kuklin, Londer, O'Neill, Rendon, Warhurst

Abstentions: Hedges

Absent: Bautista, Chen, El-Dardiry, Ross-Jones

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR FEBRUARY 7, 2019

11 (c) State and Federal Legislative Update

Lori Low, Public Affairs Officer, provided a brief summary of the current legislative issues. She said regarding the government shutdown that there was a three-week continuance until February 13. She said the regional FTA is swiftly processing pending grants.

Ms. Low announced that Transportation Development Act (TDA)'s first meeting would be held February 6, 2019. She said the SamTrans TDA task force would update the Board and CAC on any changes to the TDA formula.

11 (b) Transit – Peninsula Corridor Electrification Program

Ms. Low said that Caltrain owns the line from San Francisco to Tamien and that Union Pacific Railroad owns the line from Tamien to Gilroy. She said Caltrain has a bi-directional commute and that the fleet (cars and locomotives) is aging. She summarized the electrification project, saying they could increase trains in each direction and also increase the number of station stops.

Olma O’Neill asked about the location of Auzerais Avenue. Ms. Low said that it is in San Jose.

Jeff Londer asked if PG&E’s bankruptcy could affect the project. Ms. Low confirmed that they could still deliver the needed power.

William Warhurst asked what happens to retired train fleet. Ms. Low said she would investigate how the trains would be repurposed and get back to him.

10 (a) Acceptance of Quarterly Investment Report for the Period Ending December 31, 2018

Motion/Second: Hedges/Londer

Ayes: Arietta, Chin, Fox, Hedges, Kuklin, Londer, O’Neill, Rendon, Warhurst

Absent: Bautista, Chen, El-Dardiry, Ross-Jones

11 (a) 101 Managed Lanes Owner and Operator Update and Action

April Chan, Chief Officer, Planning, Grants/Transportation Authority, described the current options that the Board and City/County Association of Governments of San Mateo County (C/CAG) voted on in January: Option #1 – Bay Area Infrastructure Financing Authority (BAIFA) owns and operates, and Option #2 – San Mateo County contracts with Santa Clara Valley Transportation Authority (VTA). She said the regional model would have the owner taking on the financial risk, including offering an equity program for low-income riders. The TA Board voted to contract with VTA to operate, while C/CAG chose the regional route to contract with BAIFA.

Ms. Chan said that the TA-C/CAG joint ad hoc committee has met a number of times and proposed a third option where the County and C/CAG form a joint powers agency (JPA) and co-own the facility and contract with BAIFA; the JPA would apply to the California Transportation Commission (CTC). She said that the toll policy would be decided by the JPA. She said that the Managed Lanes Ad Hoc Joint Committee will develop and make staffing recommendation to the two Boards. She noted that there are other examples of similar JPAs in the Bay Area.

Vice Chair Fox asked where the executive authority would come from for the JPA. He asked about the public oversight role. Ms. Chan said there were different possible options but the JPA must conform to the rules of a public agency. Mr. Hurley said the new JPA is required to develop an expenditure plan to show how the revenues will be spent.

Mr. Londer asked about staffing for C/CAG. Ms. Chan said that they contract with the County and City of San Carlos to provide staffing.

Vice Chair Fox asked where the funding for staffing the new JPA would come from.

Mr. Hedges said that BAIFA would manage and that the policy needs to be decided (Option #2b)

Karen Kuklin asked about the option of working with VTA. She said there is no need to create a JPA. Ms. Chan responded that whatever the arrangement is, it would appear seamless to the user. Ms. Kuklin said that she felt that creating another public agency would just add unneeded complexity. She asked if the ad hoc committee would decide how the JPA would look. Ms. Chan said the ad hoc committee would be making recommendations to their respective boards. She said that the boards would then establish the JPA and what its rules would be.

Ken Chin said he supported the third option, which would provide regional consistency but allow the County to establish and control the policy.

Mr. Hedges noted that in the history of managed lanes, CTC said that MTC (Metropolitan Transportation Commission) had to share with the counties.

Mario Rendon thanked staff for their work in putting together the plan.

Chair Arietta asked about \$513 million capital project. Ms. Chan confirmed the numbers and said that \$50 million is projected to come from future toll revenues.

Ms. Chan said there were substantial Measure A funds and that there is a 5% contingency of the \$513 million of approximately \$38 million. She said that cost overruns are the responsibility of the project sponsors (Caltrans, C/CAG, and the TA).

Mr. Warhurst said that the solution doesn't benefit the taxpayers. He said he is against local control of roads since managed lanes is a regional project involving state roads.

Mr. Hurley said that BAIFA will have a separate contract with the California Highway Patrol (CHP) toll enforcement.

Chair Arietta asked about the BAIFA contract. Ms. Chan said that BAIFA has a limited contract of six years based on the life of the tolling equipment. She listed the currently operating JPAs. Chair Arietta asked if other JPAs have joined BAIFA.

Mr. Warhurst left the meeting at 5:43 pm.

Motion/Second: Hedges/Chin

Ayes: Arietta, Chin, Fox, Hedges, Kuklin, Londer, O'Neill, Rendon

Absent: Bautista, Chen, El-Dardiry, Ross-Jones, Warhurst

5 (b) Acceptance of Statement of Revenues and Expenditures for December 2018

Motion/Second: Londer/Fox

Ayes: Arietta, Chin, Fox, Hedges, Kuklin, Londer, O'Neill, Rendon

Absent: Bautista, Chen, El-Dardiry, Ross-Jones, Warhurst

5 (a) Approval of Minutes of the Board of Directors Meeting of January 3, 2019

Mr. Hurley asked the Committee if they wanted to continue to agendaize the Board minutes. Vice Chair Fox said he thought have the minutes on the CAC agenda encouraged the members to read the Board minutes. Ms. O'Neill also advocated leaving the Board minutes on the agenda.

REPORT OF THE CHAIR

Appointment of Nominating Committee for 2019 Chair and Vice Chair

Mr. Rendon, Ms. Kuklin, and Mr. Chin volunteered to be on the Nominating Committee.

REPORT FROM STAFF

Mr. Hurley emphasized to the Committee that the primary goal of the managed lanes project is to manage the traffic on the 101 corridor and not to make money.

He said that the 101/92 interchange project had already kicked off. He said a direct connector is proposed from 92 to the express lanes on 101. He said that the 101/Willow Road interchange project is nearing completion and is slated to open late spring/early summer 2019. He added that there had been a request to increase the height of the sound walls in San Mateo along the 101 corridor as part of the managed lanes project.

Mr. Hurley said that half of the allotted Measure W funds would be administered by the TA for highway, bike and pedestrian, local transportation, grade separations, and regional transit. He said that the Authority was developing a strategic plan to guide the investment of the funding. He added that the goal was to present the strategic plan to the Board before the end of 2019.

Mr. Londer talked about cut-through traffic surrounding the Peninsula Avenue project. He wanted to address the congestion on the 101 corridor so that motorists would not cut through neighborhoods to avoid traffic.

Mr. Hurley said that the managed lanes project is rebranding as "Express Lanes Project." He talked about cut-through traffic complaints from the Lyon Hoag neighborhood in Burlingame.

MEMBER COMMENTS/REQUESTS

The members wished one another a happy new year.

Mr. Hedges said that the MTC has decided to appoint Therese McMillan as its new executive director.

DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Chair Arietta announced that the next meeting would be held on Tuesday, March 5, 2019 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA.

ADJOURNMENT

The meeting adjourned at 6:03 pm.