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 MAUREEN FRESCHET
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 CARLOS ROMERO

JIM HARTNETT
 EXECUTIVE DIRECTOR

AGENDA

CITIZENS ADVISORY COMMITTEE MEETING

SAN MATEO COUNTY TRANSPORTATION AUTHORITY

Bacciocco Auditorium, 2nd Floor
 1250 San Carlos Avenue, San Carlos, CA 94070

April 30, 2019 – Tuesday

4:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Approval of Minutes from April 2, 2019 MOTION
4. Public Comment for Items Not on the Agenda
 Public testimony by each individual speaker shall be limited to three (3) minutes
5. **Transportation Authority Board Meeting Agenda for May 2, 2019:**
 - 12 (c) State and Federal Legislative Update INFORMATIONAL
 - 11 Review of Preliminary Fiscal Year 2019-2020 Budget INFORMATIONAL
 - 5 (b) Acceptance of Statement of Revenues and Expenditures for March 2019 MOTION
 - 5 (c) Acceptance of Quarterly Investment Report for the Period Ending March 31, 2019 MOTION
 - 12 (a) Approval of the Joint Exercise of Powers Agreement for the San Mateo County Express Lanes Joint Powers Agency and Appointment of JPA Board Members MOTION
 - 12 (b) US 101- North of I-380 Managed Lanes Project Update INFORMATIONAL
 - 5 (a) Approval of Minutes of the Board of Directors Meeting of April 4, 2019 INFORMATIONAL
6. Report of the Chair
7. Report from Staff

TA Citizens Advisory Committee Members 2018: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, Essam El-Dardiry, John Fox (Vice Chair), Rich Hedges, Karen Kuklin, Jeff Londer, Olma O'Neill, Mario Rendon, Daniel Ross-Jones, William Warhurst

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

8. Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

9. Date, Time, and Place of Next Regular Meeting: Tuesday, June 4, 2019 at 4:30 pm,
San Mateo County Transit District Administrative Building, Bacciocco Auditorium,
2nd Floor, 1250 San Carlos Ave, San Carlos, CA 94070

10. Adjournment

INFORMATION FOR THE PUBLIC

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Assisted listening devices are available upon request. Agendas are available on the Transportation Authority Website at www.smcta.com. Communications to the CAC can be e-mailed to cacsecretary@smcta.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transportation Authority (TA) Committees and Board: First Thursday of the month, 5 p.m. Transportation Authority Citizens Advisory Committee (CAC): Tuesday proceeding first Thursday of the month, 4:30 p.m. Date, time and location of meetings may be changed as needed.

Location of Meeting

The San Mateo County Transit District Administrative Office is located at 1250 San Carlos Avenue, San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes ECR, FLX, 260, 295, and 398. Additional transit information can be obtained by calling 1-800-660-4287 (TTY 650-508-6448) or 511.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant Authority Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, the TA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at

San Mateo County Transportation Authority, 1250 San Carlos Avenue, San Carlos, CA 94070; or email to cacsecretary@smcta.com; or by phone at 650-508-6223, or TDD 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

APRIL 2, 2019

MEMBERS PRESENT: B. Arietta (Chair), D. Bautista, A. Chen, K. Chin, R. Hedges, J. Londer, O. O'Neill, D. Ross-Jones, W. Warhurst

MEMBERS ABSENT: E. El-Dardiry, J. Fox (Vice Chair), K. Kuklin, M. Rendon

STAFF PRESENT: J. Slavitt, J. Hurley, T. Dubost, J. Brook

Chair Barbara Arietta called the meeting to order at 4:33 pm and requested that Olma O'Neill lead the Pledge of Allegiance.

CAC Secretary Jean Brook called the roll. A quorum was present.

APPROVAL OF MINUTES OF THE TA CAC MEETING OF MARCH 5, 2018

Motion/Second: Bautista/Hedges

Ayes: Arietta, Bautista, Chen, Chin, Hedges, Londer, Ross-Jones, Warhurst

Abstentions: O'Neill

Absent: El-Dardiry, Fox, Kuklin, Rendon

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR APRIL 4, 2019

5 (c) Award of Contract for Federal Legislative Advocacy Services

Ryan McCauley, Legislative Affairs Specialist, described the process for determining the Authority's picks for the legislative services contract.

Jeff Londer said that the previous service, Holland & Knight, contract charge was \$35,000 per year, while the proposed new service is \$61,000 per year. Mr. McCauley said that he would check with the selection committee and get back to the CAC. Rich Hedges said he was voting no pending receipt of more background information.

Motion/Second: Bautista/Chin

Ayes: Arietta, Bautista, Chen, Chin, O'Neill, Ross-Jones

Noes: Hedges, Warhurst

Abstentions: Londer

Absent: El-Dardiry, Fox, Kuklin, Rendon

5 (d) Award of Contract for State Legislative Advocacy Services

Chair Arietta and Mr. McCauley discussed the cost of the current five-year contract. She noted that that amount constituted a significant bump for the next five-year contract.

Mr. Hedges asked if expenses were included in the contract's not-to-exceed amount. Mr. McCauley said he would get back to the Board with that information. Mr. Hedges said he was abstaining pending receipt of the expenses information.

Motion/Second: Bautista/Chin

Ayes: Arietta, Bautista, Chen, Chin, O'Neill, Ross-Jones, Warhurst

Abstentions: Hedges, Londer

Absent: El-Dardiry, Fox, Kuklin, Rendon

10 (c) State and Federal Legislative Update and Approval of Legislative Proposals

Mr. McCauley briefly summarized highlights of recent federal and state legislation. He said they were working closely with Senator Dianne Feinstein's office on grade separation-related language in the reauthorization to boost transportation funding. He noted they were requesting the Board's support on AB 252, the NEPA Delegation Authority to Caltrans.

Motion/Second: Hedges/Londer

Ayes: Arietta, Bautista, Chen, Chin, Hedges, Londer, O'Neill, Ross-Jones, Warhurst

Absent: El-Dardiry, Fox, Kuklin, Rendon

10 (a) Paratransit Program Report

Tina Dubost, Manager, Accessible Services, gave a presentation outlining the SamTrans paratransit program's services.

Mr. Hedges asked if the District has been able to collect money that goes to Uber for paratransit. Ms. Dubost said that Uber wants to ensure it is not recreating paratransit. She said the community is most concerned with Uber offering same day wheelchair-accessible service. She said that the District was not certain if they would be able to provide the same level of service if they add the same-day wheelchair-accessible option.

Diana Bautista asked about people with cognitive problems riding with attendants. Ms. Dubost said attendants can ride with eligible riders for free.

Ken Chin asked about driver training. Ms. Dubost said the paratransit drivers receive 100 hours of training. Mr. Chin asked about liability issues such as falls. Ms. Dubost outlined safety measures employed by the drivers and some of the limitations of the operators' responsibilities.

William Warhurst asked if there was same-day service; Ms. Dubost said no, that service needed to be reserved 24 hours in advance.

Mr. Londer asked about reasons for the decline in ridership, aside from the bad weather. Ms. Dubost said that ambulatory customers may choose Uber or Lyft, and others may have moved to less-expensive areas.

An Chen asked about renewing paratransit applications more frequently than every three years for customers going through cognitive decline. Ms. Dubost said that they work with people case by case about their ability to use paratransit and other available options if needed.

Chair Arietta talked about Measure A and Measure W funding estimates.

Mr. Hedges said he thought paratransit was an important service. He mentioned a new Supreme Court decision about collecting sales tax at point of purchase and asked if the District was expecting any of that money.

10 (b) Pedestrian & Bicycle Program Report

Joel Slavit, Manager, Programming and Monitoring, gave a presentation on the new California Avenue Roundabout and introduced staff from the City of Burlingame: Andrew Wong, Senior Civil Engineer, and Lisha Mai, Associate Engineer. Mr. Wong thanked the Board for the funding for the roundabout project and continued with the presentation on the project design, which included an educational video about how to use the new roundabout.

Mr. Londer said he was glad the project was getting done.

Ms. Chen asked if the Town of Hillsborough could put the video on their app; Mr. Wong concurred.

Mr. Chin praised the design and asked about bicycle on-ramps and if the project had a Class 4 designation for bicyclists. Mr. Wong said the updated municipal code specifies that bicyclists are allowed to ride on the sidewalks outside of the main commercial district without dismounting when there are no pedestrians in the area. Mr. Chin asked why the northbound lanes were split and not both going through the roundabout. Mr. Wong said that they wanted to ease the travel going northbound.

Ms. Bautista said that roundabouts made her a bit apprehensive. She asked how soon Google Maps would reflect the new roundabout. Ms. Mai said it was now on Google Maps, but Apple Maps has not yet added the new roundabout.

Ms. O'Neill praised the presentation and video. She asked about bicycles in the area; Mr. Wong said they were currently working on the bicycle/pedestrian master plan.

Chair Arietta asked about adding reflectors to the pedestrian walkways. Mr. Wong said the in-pavement lights that were initially installed have been removed due to malfunction. Mr. Hedges said he was concerned that flashing crosswalk lights would desensitize drivers to not be alert to pedestrians in the roundabout crosswalks.

Mr. Chin asked about the difference between Measure A and Measure W funds.

Mr. Slavit responded with details on how the funding works.

Mr. Warhurst noted that the US 101 Undercrossing Project listed on Exhibit A had only just commenced. Mr. Slavit said that the work window for the project had increased so that it should be completed sooner than anticipated.

Mr. Hedges said he hopes that Measure W will allow 20 projects to be done instead of only 10 projects.

Mr. Londer asked for confirmation that the ribbon-cutting for the roundabout would be on April 17. Mr. Wong said the date is still tentative, depending on the weather. Ms. Mai added that they wanted to install the thermoplastic striping beforehand, and said they would confirm on April 8. Mr. Londer asked if the northbound through lane speed limit would be 15 mph as on the roundabout. Mr. Wong said the speed limit northbound is also 15 mph.

Mr. Hedges asked Mr. Wong if the grade separation on Broadway would be one of his project, and Mr. Wong concurred.

Chair Arietta said that she likes the splinter islands.

5 (b) Acceptance of Statement of Revenues and Expenditures for February 2019

Motion/Second: Bautista/Chen

Ayes: Arietta, Bautista, Chen, Chin, Hedges, Londer, O'Neill, Ross-Jones, Warhurst

Absent: El-Dardiry, Fox, Kuklin, Rendon

5 (a) Approval of Minutes of the Board of Directors Meeting of March 7, 2019

No Comments.

REPORT OF THE CHAIR

Chair Arietta quoted from the California High Speed Rail (CHSR)'s Jim Bigelow in their latest newsletter. It contained references to the progress of Caltrain electrification and noted that it is 100 percent compatible with high-speed rail.

She said that the CHSR community working group will meet on May 20 in San Mateo and on May 28 in San Francisco.

REPORT FROM STAFF

Joe Hurley, TA Director, said there would be updates to the current Strategic Plan, which will guide Measure A and Measure W funding.

He said that the stakeholder advisory group (SAG) and the technical advisory group (TAG) both held their kickoff meetings in March.

He said that the Strategic Plan Ad Hoc Committee, consisting of Directors Carole Groom, Rico Medina, and Carlos Romero, will have its initial meeting on April 16, and will be reporting back to the Board and that staff will keep the CAC apprised.

Mr. Hurley talked about the March 8 groundbreaking ceremony for the Express Lanes Project.

MEMBER COMMENTS/REQUESTS

Mr. Londer said he was happy that the Express Lanes project was moving ahead quickly.

Mr. Hurley announced that the CAC was recruiting new members from April 3 through May 3. He encouraged current members whose terms were expiring to reapply if willing and able.

Olma O'Neill announced a Bicycle/Pedestrian Advisory Committee (BPAC) event at the library on 315 Maple Avenue, South San Francisco at 6:00 pm on April 3.

Mr. Hedges mentioned that Senate Bill 50 was going to the Housing Committee that week. He said the bill focuses on housing and work locations. He said the bill would stop local communities from stopping new housing.

DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Chair Arietta announced that the next meeting would be held on Tuesday, April 30, 2019 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA.

ADJOURNMENT

The meeting adjourned at 6:14 pm.