

**CITIZENS ADVISORY COMMITTEE (CAC)
SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)**
1250 San Carlos Avenue, San Carlos CA 94070
Bacciocco Auditorium, 2nd Floor

MINUTES OF MAY 30, 2017

MEMBERS PRESENT: B. Arietta (Chair) D. Bautista, K. Bond, A. Chen, E. El-Dardiry, P. Haynie, R. Hedges, K. Kuklin, S. Scruggs, W. Warhurst

MEMBERS ABSENT: J. Londer, O. O'Neill, J. Fox, S. Stamos

STAFF PRESENT: A. Chan, C. David, J. Hurley, N. McKenna

Chair Barbara Arietta called the meeting to order at 4:32 p.m. and led the Pledge of Allegiance.

APPROVAL OF THE MAY 24, 2017 MEETING MINUTES

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, El-Dardiry, Fox, Haynie, Hedges, Kuklin, O'Neill, Scruggs, Warhurst, Arietta

Absent: Londer, O'Neill, Stamos

PUBLIC COMMENT

None

ITEMS FOR REVIEW – JUNE 1, 2017 TA BOARD MEETING

Authorize Adoption of the Fiscal Year 2018 Budget in the Amount of \$86,844,264

Joe Hurley, Director, Transportation Authority, said there were no changes from the presentation the CAC received last month.

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, El-Dardiry, Fox, Haynie, Hedges, Kuklin, O'Neill, Scruggs, Warhurst, Arietta

Absent: Londer, O'Neill, Stamos

Program Report: 2017 Caltrain Annual Passenger Counts

Catherine David, Principal Planner, reported:

- Purpose is to provide a measurement relative to previous years, data is used for evaluating service changes, allocate resources to address capacity issues and validate revenue-based ridership estimates.
- Methodology:
 - Count every weekday train averaged over five weekdays
 - Count every weekend train for one weekend
 - Sixth year bikes denied boarding were counted
- Challenges:
 - New consultant and sub-consultant team contracted with to conduct, oversee and manage field surveys

- Later start date
- More surveyors required for mix five and six car fleet, Gallery versus Bombardier
- Increased project cost
- Past winter wettest year on record with rain 29 out of 40 days
- Conducted prior to schedule change prior in April
- Average weekday ridership was 62,190, a slight decrease of 0.4 percent from last year.
- Nine stations had increased weekday ridership and 16 stations had decreased weekday ridership.
- The 10 highest stations for weekday boardings remained the same.
- San Francisco County had a slight increase in ridership.
- Gilroy weekday ridership declined 6.3 percent.
- Baby Bullet service had the largest increase at 16.2 percent.
- Average weekday trip length for higher than 2016.
- Average weekday bike ridership decreased 5.5 percent.
- 87 bikes were denied boarding from the 527 trains counted (a decrease from 118 in 2016).
- Carried approximately 27,369 bikes on the trains counted.
- Denied bike boardings at 11 stations.
- Weekend service was down 2.7 percent.
- Next steps:
 - Review equipment allocation of six-car trains
 - Key findings report and ridership to be posted by summer 2017
 - Future service planning using ridership data to improve capacity prior to and during electrification
 - Planning for future annual counts methodology

Mr. Hurley said these counts are also used for how the operating costs are set by the boardings in each county and how the costs are split between the three counties.

Richard Hedges said the conductors cannot get through the aisles because of the high ridership.

Diana Bautista said she is curious how the fare increase will impact ridership and counts next year. Ms. David said there can be a potential drop in weekend ridership with trains operating every 90 minutes.

William Warhurst asked what the connection is between people buying tickets and how many people were really on the train. Ms. David said fare enforcement is a problem with conductors not being able to check tickets due to the heavy ridership.

Essam El-Dardiry asked if there is any way to communicate to people with bikes that a train is full and to take another train. Ms. David said the social media officer uses the Caltrain Twitter account and puts out a Tweet that a train is full and no bike space available.

An Chen said she was surprised Millbrae kept its ranking due to the large decrease in ridership and does staff know why. Ms. David said the trains do get full in Millbrae. She said staff is looking at parking capacity and possible connection issues with Bay Area Rapid Transit (BART).

Mr. Hedges said there are a lot of shuttles serving the Millbrae Station and that could be one reason for the decline in ridership.

Karen Kuklin said the signage at the BART garage said there is no Caltrain parking allowed at the Millbrae station.

Chair Arietta asked when the last fare increase was. Ms. David said February 2016.

Chair Arietta asked if that could that be a reason for the decreases in ridership. Ms. David said yes.

Acceptance of Statement of Revenues and Expenditures for April 2017

Motion/Second: Hedges/El-Dardiry

Ayes: Bautista, Bond, Chen, El-Dardiry, Fox, Haynie, Hedges, Kuklin, O'Neill, Scruggs, Warhurst, Arietta

Absent: Londer, O'Neill, Stamos

Update on State and Federal Legislative Program

Mr. Hurley said on May 22 the Federal Transit Administration signed the Full Funding Grant Agreement. Electrified revenue service is anticipated in 2021. Mr. Hurley said President Trump released his budget on May 23 and it included \$100 million for electrification.

Chair Arietta asked how the elimination of the TIGER Program affects the TA. Mr. Hurley said he is not sure, but staff is monitoring closely.

Capital Projects Quarterly Status Report – 3rd Quarter Fiscal Year 2017

Mr. Hurley said highlights of the report are:

- Broadway Interchange is a \$91 million project that began in September 2014 and event to celebrate completion this summer.
- Highway 101/Willow Interchange broke ground on May 16 and project completion is estimated for July 2018.
- San Pedro Creek Bridge Replacement is about complete and coming under budget by approximately \$2 million.
- Highway 101/Poplar Avenue Project had a walk through on March 20 and project will be completed soon.
- Highway 92/El Camino Real construction began April 17 and will be completed by year-end.

Approval of Minutes of May 3, 2017

No discussion.

REPORT OF THE CHAIR – BARBARA ARIETTA

See attachment for Chair Arietta's complete report.

REPORT FROM STAFF – JOE HURLEY

Mr. Hurley said

- Highway 101 Managed Lanes Community meetings will be held May 31 at San Mateo City Hall and June 5 at Redwood City City Hall both starting at 6:30 p.m.
- On May 16 and 17 there will be public meetings for the 101/Peninsula Avenue Interchange Project in Burlingame and San Mateo respectively. City of San Mateo is the project sponsor and the TA is funding.
- TA CAC interviews were conducted today for five appointments. Twenty applications were received and the committee will make their recommendation at the June 1 Board meeting.

MEMBER COMMENTS/REQUESTS

None

DATE, TIME AND PLACE OF NEXT MEETING

August 1, 2017 at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA 94070

Adjourned at 5:42 p.m.