

CITIZENS ADVISORY COMMITTEE (CAC)
SAN MATEO COUNTY TRANSPORTATION AUTHORITY (TA)
1250 San Carlos Avenue, San Carlos CA 94070
Bacciocco Auditorium, 2nd Floor

MINUTES OF AUGUST 1, 2017

MEMBERS PRESENT: B. Arietta (Chair) D. Bautista, K. Bond, A. Chen, K. Chin, R. Hedges, K. Kuklin, J. Londer, O. O'Neill, S. Stamos, W. Warhurst

MEMBERS ABSENT: E. El-Dardiry, J. Fox, P. Haynie, S. Scruggs

STAFF PRESENT: M. Beveridge, A. Chan, C. Gumpal, J. Hurley, L. Larano, R. Lobo, N. McKenna

Chair Barbara Arietta called the meeting to order at 4:32 p.m. and Jeff Londer led the Pledge of Allegiance.

APPROVAL OF THE MAY 30, 2017 MEETING MINUTES

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, Chin, Hedges, Kuklin, Londer, O'Neill, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Kuklin, Scruggs

PUBLIC COMMENT

None

ITEMS FOR REVIEW – AUGUST 3, 2017 TA BOARD MEETING

Program Report: Alternative Congestion Relief

John Ford, Executive Director, Commute.Org, presented this informational item. Key highlights include:

- Agency goal is to reduce single occupancy vehicles.
- Commute.Org Board consists of 18 members appointed by their respective city councils.
- Fiscal Year (FY) 2017-2018 budget is \$3.93 million and 12 percent of funding comes from the TA.
- Shuttle operations total 58 percent of expenses.
- Commute alternatives reduce air pollution and traffic congestion, additional housing and work force density, competition for employees, tenants and residents.
- Mode shift equates to a behavior change.

Karen Kuklin arrived at 4:38 p.m.

- Work Plan Program areas are employer outreach and support, first and last mile shuttle program, commuter programs and public/private partnerships.
- Key initiatives this year include triennial commuter profile survey, guaranteed ride home program, transportation technology partnerships and STAR platform.

- Commute.org shuttles have 20 routes with 64 private partners. TA funds 50 to 75 percent and the consortium funds balance.
- Shuttle ridership in FY2016/2017 declined 2 percent.
- STAR platform was launched in September 2016 where people can record their trips.
- Upcoming infrastructure projects will have an impact as the private coach industry continues to evolve, app-based carpooling, ride hailing apps such as Lyft and Uber, shared-use mobility and autonomous vehicles.

Rich Hedges said autonomous vehicles are coming quick. Scoop is hard to use when using transit. He asked which cities don't participate in Commute.org. Mr. Ford said Menlo Park and Portola Valley.

Diana Bautista asked why Daly City isn't very active when there is Bay Area Rapid Transit (BART). Mr. Ford said there are shuttles that serve the community, but are not sponsored by Commute.org and shuttles are not allowed duplicate SamTrans service.

Chair Arietta asked if Pacifica has any shuttles. Mr. Ford said there are none. He said a shuttle has to touch ferry, BART or Caltrain service.

William Warhurst asked what shuttles travel along Alameda de las Pulgas on Saturday. Mr. Ford said it is the County Park Explorer Shuttle operated by MV Transportation.

Allocation of \$458,500 in New Measure A Alternative Congestion Relief Funds to the Peninsula Traffic Congestion Alliance to Support the Countywide Congestion Relief Program for Fiscal Year 2018

Motion/Second: Hedges/Londer

Ayes: Bautista, Bond, Chen, Chin, Hedges, Kuklin, Londer, O'Neill, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Scruggs

Authorize Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended June 30, 2017

Isaac Chyou, PFM Asset Management, said the portfolio outperformed the benchmark by 15 basis points for total realized earnings of \$502,978. He said PFM continues to diversify the portfolio. Mr. Chyou said PFM will manage the portfolio duration to closely match the benchmark duration and continue to diversify the portfolio taking advantage of the other sectors allowed by the Investment Policy.

Motion/Second: Hedges/Bautista

Ayes: Bautista, Bond, Chen, Chin, Hedges, Kuklin, Londer, O'Neill, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Scruggs

Program Report: Peninsula Corridor Electrification Project

Liria Larano, Deputy Chief, Caltrain Modernization, presented:

- Work will be broken down in four segments to minimize the impact to Caltrain service.
- The electrification infrastructure work being done by Balfour Beatty is a \$670 million contract.
- Build out concepts are being evaluated for the Centralized Equipment Maintenance and Operations Facility.
- Pacific Gas and Electric will have to improve substations in South San Francisco and San Jose.
- Notice to Proceed was issued on June 1 to Stadler to start manufacturing the vehicles.
- First train set estimated to be delivered in September 2019.
- The total electrification budget total is \$1.980 billion.
- There is funding partner participation in the design-build contractor selection, vehicle contractor selection, risk refresh sessions and various project meetings.
- Extensive outreach has been done on the project. A full-time project outreach office has been opened in San Mateo.
- A dedicated website for the electric multiple units was launched on July 5.

Olma O'Neill left at 5:30 p.m.

Diana Bautista said she hears a lot of people asking about trees in Segment 2 and asked what the process is for tree removal. Ms. Larano said staff meets with the cities and discusses tree removal. She said a lot of the trees are on the Caltrain right of way.

Mr. Hedges asked if the platforms will be level. Ms. Larano said not at the beginning.

John Stamos asked if the weekday schedule will be affected. Ms. Larano said no.

Mr. Stamos asked if the project ends at the 4th and King Caltrain Station. Ms. Larano said yes.

Joe Hurley, Director, Transportation Authority, said he is a participant on the change management committee. He urged the CAC to contact the San Mateo Outreach Office and see how responsive the answers are and come back and provide feedback to the CAC.

Mr. Hedges left at 5:50 pm.

Allocation of \$9,577,753 in New Measure A Funds to the San Mateo County Transit District for the Application Towards the Caltrain Program Category and the Paratransit Program Category

Mr. Hurley said up to 8 percent of Measure A can be allocated for Caltrain operations and 4 percent for the Paratransit program.

Mr. Londer asked if there are any efforts to consolidate Paratransit trips. Mr. Hurley said staff does try to consolidate rides to drive costs down.

Motion/Second: Londer/Kuklin

Ayes: Bautista, Bond, Chen, Chin, Kuklin, Londer, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, Hedges, O'Neill, Scruggs

Mr. Hedges returned at 5:53 p.m.

Establish the Appropriations Limit for Fiscal Year 2018 in the Amount of \$684,431,558

Motion/Second: Kuklin/Chen

Ayes: Bautista, Bond, Chen, Chin, Kuklin, Londer, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, O'Neill, Scruggs

Acceptance of Statement of Revenues and Expenditures for May 2017

Mr. Londer asked what the consultant costs were for. Mr. Hurley said they were for a number of capital projects and in future staff can add the projects associated with the costs.

Mr. Warhurst asked how it is decided what is listed on the checks written list and when are electronic funds wire transferred. Rima Lobo, Director, Finance, said there were no wire transfers this month and any expenses such as electricity is paid by the San Mateo County Transit District.

Motion/Second: Londer/Bond

Ayes: Bautista, Bond, Chen, Chin, Kuklin, Londer, Stamos, Warhurst, Arietta

Absent: El-Dardiry, Fox, Haynie, O'Neill, Scruggs

Information on Statement of Revenues and Expenditures for June 2017

No discussion.

Update on State and Federal Legislative Program

Mr. Hurley said Cap and Trade has been extended to 2030. Potential projects listed in Regional Measure 3 include Dumbarton Corridor, Highway 101/92 Interchange, Caltrain Downtown Extension and Highway 101 Managed Lanes.

Approval of Minutes of June 1, 2017

No discussion.

REPORT OF THE CHAIR – BARBARA ARIETTA

See attachment for Chair Arietta's complete report.

REPORT FROM STAFF – JOE HURLEY

Mr. Hurley said

- Caltrain awarded a contract to Shimmick/Disney Joint Venture for the 25th Avenue Grade Separation Project. This project will last two years.
- The Redwood City City Council awarded a design contract for the Highway 101/Woodside Road Interchange Project.
- The TA is going to have a shuttle Call for Projects and there will be a Shuttle Technical Assistance Workshop.

- Ribbon cutting for Highway 101/Broadway Interchange is scheduled for mid-September.
- New CAC member Ken Chin was introduced. He is a stay at home dad and previously worked at the city of San Mateo.

Ms. Bautista left at 6:15 p.m.

MEMBER COMMENTS/REQUESTS

Mr. Stamos said he would like to better understand why passing tracks were identified between San Mateo and Redwood City.

DATE, TIME AND PLACE OF NEXT MEETING

September 5, 2017 at 4:30 p.m. at 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA 94070

Adjourned at 6:19 p.m.