

**SAN MATEO COUNTY TRANSPORTATION AUTHORITY
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE (CAC)
MEETING MINUTES**

OCTOBER 1, 2019

MEMBERS PRESENT: B. Arietta (Chair), D. Bautista (left at 6:21 pm), A. Chen, K. Chin, J. Fox (Vice Chair) (left at 6:10 pm), S. Green, N. Hsu, K. Kuklin, J. Londer, P. Ohtaki, M. Rendon

MEMBERS ABSENT: R. Hedges, O. O'Neil, D. Reed, D. Ross-Jones

STAFF PRESENT: D. Hansel, J. Hurley, J. Taylor, J. Slavitt, L. Low, J. Epstein, P. Kwan, J. Brook

Chair Barbara Arietta called the meeting to order at 4:33 pm and requested that John Fox lead the Pledge of Allegiance.

CAC Secretary Jean Brook called the roll. A quorum was present.

APPROVAL OF MINUTES OF THE TA CAC MEETING OF SEPTEMBER 3, 2019

Jeff Londer requested a minor correction be made on Page 1 under "Staff Present." The Committee voted on the minutes as amended.

Motion/Second: Bautista/Chin

Ayes: Arietta, Bautista, Fox, Green, Kuklin, Londer, Ohtaki, Rendon

Abstentions: Chen, Chin, Hsu

Absent: Hedges, O'Neill, Reed, Ross-Jones

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None.

TRANSPORTATION AUTHORITY BOARD MEETING AGENDA FOR OCTOBER 3, 2019

10 (b) Award of Contracts to Provide On-Call Environmental Planning, Permitting, and Support Services

Julie Taylor, Director of Contracts and Procurement, presented a staff report.

Chair Arietta asked if the three firms selected were incumbent. Ms. Taylor said that they were. She said that the 11 other firms were sub-consultants. Chair Arietta asked if any were Disadvantaged Business Enterprises (DBEs). Ms. Taylor said that she would get back to her.

Jeff Londer asked how much money from the last contract had been spent. Joe Hurley, TA Director, said he would get back to him.

Ms. Taylor said that the TA does not have a DBE program, so no special preference was given to DBEs. Mr. Hurley said that the TA was likely moving in that direction. Chair Arietta asked how the TA could encourage more competition in the future. Ms. Taylor said that the contract was very small and that there is not a lot of competition for such contracts.

Ken Chin asked if all sub-consultants are required to be listed on the contract and Ms. Taylor said that they are.

Motion/Second: Kuklin/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Hedges, O'Neill, Reed, Ross-Jones

10 (c) Award of Contract to Provide On-Call Construction Management Services for the US 101 Express Lanes Project

Ms. Taylor presented a staff report.

Mr. Hurley said that the selected firm has a lot of experience on the Express Lanes Project working side by side with Caltrans.

Peter Ohtaki asked if the TA would be able to recoup any money from Caltrans for the project. Mr. Hurley explained that that is not how the contract is structured. He said that these services will supplement Caltrans staffing, not replace it. He added that the TA would tap into project funding to pay for the contracted services. He said it was unlikely that they would use the entire \$3.1 million amount but would like to have some reserve in case the need for it arises.

Ms. Taylor said that this was a small, but long-term contract and noted that small businesses and DBEs often become subcontractors of a prime contractor. Chair Arietta asked if the Zoon proposal mentioned small business.

Motion/Second: Bautista/Kuklin

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Hedges, O'Neill, Reed, Ross-Jones

11 (c) State and Federal Legislative Update

Lori Low, Government and Community Affairs Officer, briefly summarized highlights of recent federal and state legislation. She introduced Amy Linehan, who she said would be providing the TA CAC legislative update starting next month.

Ms. Low said that the President signed a continuing resolution to fund the federal government through November 21. She said that the Senate Appropriation Committee approved a draft of their Fiscal Year 2020 transportation bill on September 19.

She said that the final matrix of state legislation showing which bills passed will be in the November Board packet. She said that Governor Newsom signed an Executive Order on reducing emissions in the public sector.

10 (a) Authorization of Loan to Partially Fund Fiscal Year 2020 Operations of San Mateo County Express Lanes Joint Powers Authority

Derek Hansel, Chief Financial Officer, presented a staff report.

Mr. Londer asked if C/CAG (City/County Association of Governments of San Mateo County) has approved the loan. Mr. Hansel said they would do so at their October meeting.

Mario Rendon asked if there would be another loan in 2021. Mr. Hansel said that yes, there would be a series of loans until the facility is generating revenue.

Naomi Hsu asked if the loan is a capital loan. Mr. Hansel said the current loan is an operating loan that is within the TA's budget.

Motion/Second: Chin/Bautista

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Hedges, O'Neill, Reed, Ross-Jones

10 (d) Allocation of Construction Funds for SR 1 Safety and Operational Improvements in Half Moon Bay

Pam Kwan, Project Manager, presented a staff report.

Mr. Rendon expressed his support for the project and said that it represented a huge safety improvement for the area.

Motion/Second: Ohtaki/Bautista

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Hedges, O'Neill, Reed, Ross-Jones

11 (a) 101/SR 92 Interchange Projects Update

Ms. Kwan gave a presentation on the planned interchange project.

Ms. Hsu said that a 2016 law requires investigation of using reversible lanes. Ms. Kwan said that that has been part of their Statement of Work. Mr. Hurley said that having reversible lanes is a way to get the best use out of an expensive structure.

Mr. Ohtaki said that Alternative 1 does not help the evening commute, while Alternative 2 addresses the evening peak traffic.

Ms. Bautista said that the Golden Gate Bridge is a current example of the use of reversible lanes. She said that drivers may be more likely to cut in line with the widening of the 92 on-ramp.

Mr. Chin had multiple questions and comments about the project.

Chair Arietta asked what the lane widths are. Ms. Kwan said that the standard width is 12 feet, while what is being considered is 11 feet. Chair Arietta asked how northbound 101 to eastbound 92 lanes will be impacted. Ms. Kwan said that a detailed traffic analysis revealed that narrow lanes are justified to mitigate congestion and slower traffic.

John Fox asked if the commute pattern is likely to continue. He emphasized using the best economic planning and forecasting possible.

Mr. Rendon asked about the options on the auxiliary lanes. Ms. Kwan said that the 92 Interchange and the Hillsdale exit are only one-half mile apart instead of the standard one mile. She said that combining those two interchanges is not possible since that would impact several homes.

An Chen commented on dangerous traffic patterns and cut-through traffic. Ms. Kwan said that the long-term goal is to reduce congestion at the interchanges.

Steven Green asked for clarification that the only way the project encourages transit and carpool use is through the connection to the express lanes. Ms. Kwan said that that was true and that the project also encompasses building a managed lanes system within the interchange.

Mr. Londer asked if the project was within the Caltrans right of way. Ms. Kwan said that based on the preliminary study, there may be the need for a right of way outside the Caltrans right of way.

11 (b) Minor Amendment of 2004 Transportation Expenditure Plan to Allow the TA to Sponsor the 101/SR 92 Interchange Projects

Mr. Hurley said that Caltrans does not usually act as the lead for this type of project, which ideally would be a Countywide agency. He said that cities requested that the TA and C/CAG take on the role of project lead, as was done for the 101 Express Lanes Project.

Mr. Chin asked if the TA had adequate staff to lead the project. Mr. Hurley said the TA was onboarding on-call consultants.

Mr. Ohtaki asked if other counties have had similar arrangements. Mr. Hurley noted that both Alameda and Santa Clara Counties had done so. Chair Arietta asked if this type of arrangement had had a positive outcome for those counties.

Motion/Second: Bautista/Londer

Ayes: Arietta, Bautista, Chen, Chin, Fox, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Hedges, O'Neill, Reed, Ross-Jones

11 (d) Update on the 2020-2024 TA Strategic Plan

Joel Slavitt, Manager, Programming and Monitoring, gave a presentation on the plan criteria and Jessica Epstein, Government and Community Affairs Officer, talked about the public outreach process.

John Fox left the meeting at 6:10 pm.

Mr. Ohtaki said that more grade separations are needed. Mr. Slavitt said that Caltrain is exploring state and federal funding sources.

Mr. Chin had multiple questions about project sponsors.

Mr. Slavitt discussed the weighting of the Core Principles.

Diana Bautista left the meeting at 6:21 pm.

Public Comment:

- Vanessa Castro, San Mateo County Office of Education, thanked the TA for funding Safe Routes to School (SRTS).
- Sandhya Laddha, Silicon Valley Bicycle Coalition(SVBC)/TEAMC, said that she appreciates the SRTS funding. She said there is too much emphasis on criteria about funding leverage and readiness and not enough emphasis on housing and transportation.

Ms. Hsu asked if guidelines on how to comment will be available. Mr. Slavitt and Ms. Epstein said that the TA Strategic Plan web page will have a comment form. Ms. Hsu asked how comments will be assessed and processed. Mr. Slavitt said that staff will lead the effort in responding to comments and making appropriate changes to the Plan. He added that staff will solicit input where appropriate from stakeholders.

Mr. Chin referred to an email he received from SVBC and TEAMC, who are part of the SAG. He noted that some of their comments had been addressed in the Strategic Plan presentation, but expressed concern about how project readiness is calculated. Mr. Slavitt said he would address his questions offline.

Karen Kuklin said that the projects need to go through an environmental clearance process and that readiness needs to be part of the evaluation criteria.

Mr. Green had questions that Mr. Slavitt said he would respond to offline.

Mr. Londer expressed appreciation for staff's work on the plan.

Mr. Hurley commented that the presentation was an advance look at what will be in the Strategic Plan.

5 (b) Acceptance of Statement of Revenues and Expenditures for June 2019

Mr. Ohtaki said that he did not see the \$50 million in miscellaneous income received in the current actuals. Mr. Hurley said that it would be received in Fiscal Year 2020.

Motion/Second: Ohtaki/Kuklin

Ayes: Arietta, Chen, Chin, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Bautista, Fox, Hedges, O'Neill, Reed, Ross-Jones

5 (c) Acceptance of Statement of Revenues and Expenditures for August 2019

Motion/Second: Chin/Chen

Ayes: Arietta, Chen, Chin, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Bautista, Fox, Hedges, O'Neill, Reed, Ross-Jones

5 (d) Acceptance of Measure A Semi-Annual Program Status Report

Motion/Second: Chin/Londer

Ayes: Arietta, Chen, Chin, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Bautista, Fox, Hedges, O'Neill, Reed, Ross-Jones

5 (e) Reaffirmation of the San Mateo County Transportation Authority's Investment Policy and Reauthorization of the Investment of Monies with the Local Agency Investment Fund

Mr. Ohtaki asked if the investment policy applies only to the Local Agency Investment Fund (LAIF) or is it with respect to other funds. Mr. Hurley said he would get a confirmation on where the policy applies.

Mr. Ohtaki asked if triple B-rated bonds are consistent with the TA's investment policy. Mr. Hurley said that he would get back to him.

Motion/Second: Kuklin/Chen

Ayes: Arietta, Chen, Chin, Green, Hsu, Kuklin, Londer, Ohtaki, Rendon

Absent: Bautista, Fox, Hedges, O'Neill, Reed, Ross-Jones

5 (a) Approval of Minutes of the Board of Directors Meeting of September 5, 2019

There were no comments.

REPORT OF THE CHAIR

Chair Arietta discussed Plan Bay Area 2050, which provides a roadmap to the future of the region's housing, transportation, and economy. She noted upcoming workshops and pop-up events.

REPORT FROM STAFF

Mr. Hurley noted that he had attended a workshop that day on the shuttle call for projects.

He said that the TA will be seeking funding at the CTC (California Transportation Commission) Board meeting on October 9.

He acknowledged the CAC members who participated at the ribbon-cutting for the 101/Willow Road Interchange Project on September 24.

MEMBER COMMENTS/REQUESTS

Mr. Londer said that he was glad to have attended the ribbon-cutting for the 101/Willow Road Interchange Project.

Mr. Chin thanked retiring Director Maureen Freschet for her contributions to the TA Board.

Mr. Ohtaki said as a Menlo Park resident, he was very pleased with the opening of the 101/Willow Road Interchange.

DATE, TIME, AND PLACE OF NEXT REGULAR MEETING

Chair Arietta announced that the next meeting would be held on Tuesday, November 5, 2019 at 4:30 pm, 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, CA.

ADJOURNMENT

The meeting adjourned at 7:05 pm.